



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

City Plan Commission

Mayor Cory Mason
Mario Martinez
Christina Hefel
Marvin Austin
Alderman Jason Meekma
Trevor Jung
Sam Peete

Wednesday, December 12, 2018

5:00 PM

City Hall, Room 205

Call To Order

Mayor Mason called the meeting to order at 5:04 p.m.

PRESENT: 6 - Cory Mason, Mario Martinez, Christina Hefel, Marvin Austin, Trevor Jung and Sam Peete

EXCUSED: 1 - Jason Meekma

Approval of Minutes for the November 28, 2018 Meeting

A motion was made by Commissioner Jung, seconded by Commissioner Peete, to approve the minutes of the November 28th meeting. The motion PASSED by a Voice Vote.

[1137-18](#)

Subject: (Direct Referral) Review of Draft Heritage Preservation Plan.

Recommendation of the Landmarks Preservation Commission on 10-29-18: That at their meeting of October 29, 2018 the Landmarks Preservation Commission (the LPC) approved the document titled "Racine Heritage Preservation Plan, Final Draft, October 23, 2018.

Further that the Racine Heritage Preservation Plan be transmitted to the City Plan Commission for consideration and adoption as an amendment to the document titled "A Comprehensive Plan for the City of Racine: 2035".

Recommendation of the City Plan Commission on 12-12-18: That an ordinance be created and a public hearing scheduled.

Fiscal Note: N/A

Attachments: [Draft_HeritagePreservationPlan](#)

Matt Sadowski, Assistant Director/Principal Planner, gave background on the timeline and the planning process for the Racine Heritage Preservation Plan.

Nick Kalogeresis, The Lakota Group, the planning firm working on the Plan, presented the plan and explained the development process. He explained the major recommendations of the plan as well as the current historic property makeup of the city. And the process for naming a property historic.

A motion was made by Commissioner Jung, seconded by Commissioner Peete, to recommend that an ordinance be created and a public hearing scheduled. The motion PASSED by a Voice Vote.

[1295-18](#)

Subject: (Direct referral) Consideration of proposed amendments to Municipal Code, Chapter 114, Sec. 739 Surface Drainage (PC-18)

Attachments: [Draft Ordinance](#)

Sadowski explained the request. He stated that the proposed ordinance expands the requirement of surface drainage plans. He stated a policy document is to be created as part of the ordinance so that it is available for people to see. The ordinance adds definitions, detail, plan submission requirements, etc. Sadowski explained the different parts of the ordinance.

A motion was made by Commissioner Martinez, seconded by Commissioner Peete, to recommend that the request be approved subject to conditions.

[1224-18](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer, on behalf of J. Jeffers & Co., requesting a vacation of the dead end alley south of 17th Street between Phillips Avenue and Packard Avenue.

Recommendation of the Public Works and Services Committee on 11-27-18: Approve the recommendation of right-of-way vacation subject to the attached conditions. Further recommends that this item be referred to the City Plan Commission.

Recommendation of the City Plan Commission on 12-12-18: That the proposed alley vacation is consistent with City plans and programs and recommends that a resolution be prepared and a public hearing scheduled.

Further, that execution of the vacation be consistent with the conditions of approval recommended by the Public Works and Services Committee on 11-27-18.

Staff Recommendation to the Public Works and Services Committee on 01-08-19: Approve the recommendation of right-of-way vacation subject to the attached conditions.

Fiscal Note: N/A

Attachments: [Item 1224-18 Conditions](#)
[#1224-18 Resolution](#)

Sadowski explained the area in question and stated there has been communication to the utilities and there is no need to maintain the right-of-way.

A motion was made by Commissioner Jung, seconded by Commissioner Hefel, to recommend that the request be approved subject to conditions. The motion PASSED by a Voice Vote.

Administrative Business

2019 Development Review Schedule

Jeff Hintz, Associate Planner, presented the 2019 Development Review Schedule that contains meeting dates and submittal deadlines.

Adjournment

There being no further business, the meeting adjourned at 5:52 p.m.