

**BOARD OF HEALTH MEETING  
February 10, 2009  
ADMINISTRATIVE REPORT**

**DEPARTMENT: Acting Public Health Administrator Marcia Fernholz**

**REPORT FOR THE MONTH OF JANUARY 2009:**

**Productivity Measures**

<b>Productivity Measures</b>	<b>Monthly</b>	<b>YTD</b>
Prepare for and attend Board of Health meetings	1	1
Attend Common Council/Committee of the Whole mtgs	0	0
Attend Finance and Personnel meetings	1	1
Attend Community Development Block Grant meetings	0	0
Attend Mayor/City Administrator meetings	1	1
Conduct Health Department Management Team meetings	4	4
Conduct Bi-monthly Staff Meetings	0	0
Meet with Communication Committee	0	0
Meet with Health Department's 2008 focus group	0	0
Meet with professional union quarterly/union negotiation	1	1
Meet with PHN union quarterly/union negotiation	0	0
Meet with Racine County Community Health Providers	0	0
Meet with Safety Net Collaboration	0	0
Meet with Tri-County Bioterrorism Coalition (KRW)	3	3
Meet with Southeast Regional (WALHDAB)	2	2
Meet with Key Communicator's RUSD	0	0
Meet with family practice resident	0	0
Prepare for and attend EP/WP Board of Health meetings	2	2

**CONFERENCES/MEETINGS/TRAINING**

<b>Date</b>	<b>Conferences/Meetings/Training</b>	<b>Purpose</b>
1/8	Village of Wind point	Quarterly BOH meeting
1/8	Village of Elmwood Park	Quarterly BOH meeting
1/8	Meeting with City Administrator Ben Hughes	Discussion of Wellness Program
1/12	Meeting with Ben Hughes	Discussion of STD clinic
1/12	Tri County Public Health Consortium	Meeting to discuss restructuring the emergency preparedness consortia
1/12 1/21 1/30	Management Team Meetings	Department updates and planning for 2009 (grants, budgets, etc)
1/13	Board of Health	Monthly Board Meeting

1/14	Wisconsin Association of Local Health Departments and Boards (WALHDAB)	Monthly meeting for the SE region to discuss PH issues
1/14	WALDHAB/Consortia restructuring	Meeting regarding consortia restructuring
1/15	Meeting with City Administrator Ben Hughes	Discussion of Racine healthy birth/healthy families grant (RHBHF)
1/14	WALHDAB	SE region PH issues
1/19	Tri-County Consortium full membership meeting	Tri-county preparedness issues
1/19	Tri-County Consortium Board meeting	Tri-county preparedness issues
1/26	Finance & Personnel	Seek approval for grant funding
1/26	WAHLDAB	Meeting regarding consortia restructuring
1/28	Meeting with the nurses	Discussion of RHBHF grant
1/28	Administrative Manager's meeting	Updates on City initiatives and programs
1/29	Union Negotiations	Updating union contract for 2009
1/30	Wingspread – infant mortality meeting	Healthy birth outcomes collaboration meeting to discuss future funding