

## Department of Public Works

City Hall  
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Racine, WI 53403  
262.636.9121 - Public Works  
262.636.9191 - Engineering



Richard M. Jones, P.E.  
Commissioner of Public Works

Thomas M. Eeg, P.E.  
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.  
Asst. Comm. of Public Works/Engineering

December 3, 2009

Alderman Greg Holding  
Chairman, Public Works  
and Services Committee  
Racine, Wisconsin

Dear Alderman Holding:

Submitted for your consideration is a request to extend the Building Complex Janitorial Contract from April 1, 2010 through May 31, 2011. MJI was the lowest responsible bidder on this contract which was a 2-year agreement ending on March 31, 2010 with the potential of up to three 1-year extensions. They have agreed to continue their annual services at their current rate of \$106,800.00 per year. I would recommend that this agreement be extended for a one-year period with no rate increase as proposed.

This contract was authorized by Resolution No. 08-1748 dated 3/20/08 with funding for these services available in Account 404.000.5610, Building Complex – Professional Services.

Sincerely,

Thomas M. Eeg  
Asst. Comm. of Public Works/Operations

TME:dab