



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda - Final Finance and Personnel Committee

*Chairman Alderman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Dennis Wiser*  
*Ronald D. Hart*  
*O. Keith Fair*

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Monday, December 12, 2011

5:00 PM

City Hall, Room 301

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### Call To Order & Roll Call

### Approval of Minutes for the November 21, 2011 Meeting.

1. [11-7127](#) **Subject:** Communication from the Alderman of the 2nd District requesting to appear before the Finance & Personnel Committee requesting that positions budgeted in 2011 with benefits and wages/salaries totaled in excess of \$100,000 be given to the Finance & Personnel Committee to consider if the position can be consolidated within other positions.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** None at this time.

**Fiscal Note:** N/A

**Attachments:** [Positions](#)

2. [11-7194](#) **Subject:** (Direct Referral) Communication from the City Administrator requesting that the City extend a contract offer to VenuWorks of Racine for the continued management of the Racine Civic Centre.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** That the City enter into a three-year Management Agreement with VenuWorks, of Racine, LLC for the continuing management, operation and marketing services of the Racine Civic Centre.

**Fiscal Note:** The current management fee of \$70,000 will continue in 2012 and will adjust annually thereafter by the Consumer Price Index. The agreement provides for one two-year extension at the City's discretion.

**Attachments:** [VenuWorks Racine 2012 Agreement](#)

3. [11-7120](#) **Subject:** Communication from the Fire Chief requesting permission to

accept a donation from Wheaton Franciscan/All Saints for Paramedic Medical Direction.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** Permission be granted for the Fire Chief to accept a donation from Wheaton Franciscan/All Saints for Paramedic Medical Direction.

**Fiscal Note:** The City will save approximately \$12,000 annually.

**Attachments:** [wf-as donation to paramedic program 11 16 11](#)

4. [11-7121](#) **Subject:** Communication from the Fire Chief requesting permission to formally accept a donation from the SC Johnson Wax Foundation.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** Permission be granted for the Fire Chief to formally accept a donation from the SC Johnson Wax Foundation for the Fire Department radio infrastructure upgrade program.

**Fiscal Note:** The donation is for \$100,000.

**Attachments:** [scj donation acceptance request 11 16 11](#)

5. [11-7196](#) **Subject:** (Direct Referral) Communication from the Fire Chief requesting the Mayor and City Clerk be authorized to extend the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for six months.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** That the Mayor and City Clerk be authorized and directed to extend the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for six months.

**Fiscal Note:** The contract is for approximately \$53,000 which represents a 10% reduction from the State of Wisconsin due to their budgetary challenges.

**Attachments:** [RFD](#)

6. [11-7114](#) **Subject:** Communication from the City Attorney submitting the claim of Dawn Balcer for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** The claim of Dawn Balcer, 3330 Southwood Dr., Racine 53406, claiming reimbursement in the amount of \$182,553.75 for alleged injuries arising from an auto accident involving a DPW vehicle in the 1700 Block of Goold Street on March 12, 20119 be denied.

**Fiscal Note:** N/A

**Attachments:** [balcer\\_001](#)

7. [11-7140](#) **Subject:** Communication from the City Attorney submitting the claim of Emily Everton for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** The claim of Emily Everton, 2220 Loraine Ave., Racine 53404, claiming reimbursement in the amount of \$250.00 for a door that was allegedly damaged by police officers during a "welfare check" response at her home on October 7, 2011, be denied.

**Fiscal Note:** N/A

**Attachments:** [everton](#)

8. [11-7167](#) **Subject:** Communication from the City Attorney submitting the claim of Terri Duncan for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** The claim of Terri Duncan, 615 S. Stuart Rd., Mt. Pleasant 53406, claiming reimbursement in the amount of \$91,558.38 for alleged damages arising from a trip and fall in the grass parkway adjacent to 1931 Erie Street on July 2, 2009, be denied.

**Fiscal Note:** N/A

**Attachments:** [duncan\\_001](#)

9. [11-7152](#) **Subject:** Communication from the Public Health Administrator requesting to enter into an amended contract agreement to accept funding in the amount of \$301,177 from the Division of Public Health, Department of Health Services for the Women, Infant and Children Program. (Grant Control #2010-046).

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** Permission be granted for the Public Health Administrator to enter into an amended contract agreement to accept funding in the amount of \$301,177 from the Division of Public Health, Department of Health Services for the Women, Infant and Children Program. (Grant Control #2010-046).

**Fiscal Note:** There is no City match required.

**Attachments:** [WIC Caseload Budget 2012](#)

10. [11-7158](#) **Subject:** Communication from the Public Health Administrator requesting to accept funds of \$206,258 from the Department of Health Services for the Local Public Health Departments Performance

Consolidated Programs. (Grant Control #2011-039)

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** The Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept funding in the amount of \$206,258 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs. (Grant Control #2011-039).

**Fiscal Note:** There is a soft match of \$45,945 required of the City for Maternal Child Healthcare.

**Attachments:** [Consolidated Accept 2012](#)

11. [11-7166](#)

**Subject:** Communication from the Finance Director and Commissioner of Public Works requesting to appear before the Finance & Personnel Committee to discuss the accounting and summary of last February's two foot blizzard.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** Transfer the remaining \$100,000 balance from account 101.990.5970, Contingency, to account 101.540.5620, Contracted Snow Removal.

**Fiscal Note:** There are sufficient funds available for the transfer.

**Attachments:** [Accounting Summary - 2011 Blizzard](#)

12. [11-7189](#)

**Subject:** (Direct Referral) Communication from the Assistant Finance Director requesting to appear before the Finance and Personnel Committee to discuss the formal adoption of required resolutions associated with the issuance of GASB Statement No. 54-Fund Balance Reporting and Governmental Fund Type Definitions.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** Adopt required resolutions to comply with GASB Statement No. 54-Fund Balance Reporting and Governmental Fund Type Definitions.

**Fiscal Note:** N/A

**Attachments:** [GASB 54 Fund Balance](#)

13. [11-7195](#)

**Subject:** (Direct Referral) Communication from the Finance Director requesting to appear before the Finance & Personnel Committee to discuss the City's investment policy.

**Staff Recommendation to the Finance & Personnel Committee on 12-12-11:** Adopt the Investment Policy.

**Fiscal Note:** N/A

**Attachments:** [investment policy](#)  
[Investment\\_policy](#)

## **Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-6369175 at least 48 hours prior to this meeting.**