



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Alderman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Ronald D. Hart
O. Keith Fair

Monday, December 12, 2011

5:00 PM

City Hall, Room 301

Call To Order

PRESENT: 4 - Q.A. Shakoor, II, Terry McCarthy, Dennis Wiser and O. Keith Fair

EXCUSED: 1 - Ronald D. Hart

Approval of Minutes for the November 21, 2011 Meeting.

to Approve the Minutes

1. [11-7127](#)

Subject: Communication from the Alderman of the 2nd District requesting to appear before the Finance & Personnel Committee requesting that positions budgeted in 2011 with benefits and wages/salaries totaled in excess of \$100,000 be given to the Finance & Personnel Committee to consider if the position can be consolidated within other positions.

Recommendation of the Finance & Personnel Committee on 12-12-11: To Receive and File the communication and direct the City Administrator to bring all future searches for department head positions to the Aldermen.

Fiscal Note: N/A

Attachments: [Positions](#)

Alderman Marcus of the second district and Tom Friedel, City Administrator appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wiser, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

2. [11-7194](#)

Subject: (Direct Referral) Communication from the City Administrator requesting that the City extend a contract offer to VenuWorks of Racine for the continued management of the Racine Civic Centre.

Recommendation of the Finance & Personnel Committee on 12-12-11: That the City enter into a three-year Management

Agreement with VenuWorks, of Racine, LLC for the continued management, operation and marketing services of the Racine Civic Centre.

Fiscal Note: The current management fee of \$70,000 will continue in 2012 and will adjust annually thereafter by the Consumer Price Index. The agreement provides for one two-year extension at the City's discretion.

Attachments: [VenuWorks Racine 2012 Agreement](#)

Alderman Marcus of the Second District; Tom Friedel, City Administrator and Alderman Weidner of the Sixth District appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [11-7120](#)

Subject: Communication from the Fire Chief requesting permission to accept a donation from Wheaton Franciscan/All Saints for Paramedic Medical Direction.

Recommendation of the Finance & Personnel Committee on 12-12-11: Permission be granted for the Fire Chief to accept a donation from Wheaton Franciscan/All Saints for Paramedic Medical Direction.

Fiscal Note: The City will save approximately \$12,000 annually.

Attachments: [wf-as donation to paramedic program 11 16 11](#)

Steve Hansen, Fire Chief, appeared before the Committee requesting permission to accept a donation from Wheaton Franciscan/All Saints for Paramedic Medical Direction.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [11-7121](#)

Subject: Communication from the Fire Chief requesting permission to formally accept a donation from the SC Johnson Wax Foundation.

Recommendation of the Finance & Personnel Committee on 12-12-11: Permission be granted for the Fire Chief to formally accept a donation from the SC Johnson Wax Foundation for the Fire Department radio infrastructure upgrade program.

Fiscal Note: The donation is for \$100,000.

Attachments: [scj donation acceptance request 11 16 11](#)

Steve Hansen, Fire Chief, appeared before the Committee requesting permission to accept a donation from the SC Johnson Wax Foundation.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [11-7196](#)

Subject: (Direct Referral) Communication from the Fire Chief requesting the Mayor and City Clerk be authorized to extend the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for six months.

Recommendation of the Finance & Personnel Committee on 12-12-11: That the Mayor and City Clerk be authorized and directed to extend the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team contract for six months.

Fiscal Note: The contract is for approximately \$53,000 which represents a 10% reduction from the State of Wisconsin due to their budgetary challenges.

Attachments: [RFD](#)

Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [11-7114](#)

Subject: Communication from the City Attorney submitting the claim of Dawn Balcer for consideration.

Recommendation of the Finance & Personnel Committee on 12-12-11: The claim of Dawn Balcer, 3330 Southwood Dr., Racine 53406, claiming reimbursement in the amount of \$182,553.75 for alleged injuries arising from an auto accident involving a DPW vehicle in the 1700 Block of Gould Street on March 12, 2009 be denied.

Fiscal Note: N/A

Attachments: [balcer_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee to recommend denial.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

7. [11-7140](#)

Subject: Communication from the City Attorney submitting the claim of Emily Everton for consideration.

Recommendation of the Finance & Personnel Committee on

12-12-11: The claim of Emily Everton, 2220 Loraine Ave., Racine 53404, claiming reimbursement in the amount of \$250.00 for a door that was allegedly damaged by police officers during a "welfare check" response at her home on October 7, 2011, be denied.

Fiscal Note: N/A

Attachments: [everton](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee to recommend denial.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

8. [11-7167](#)

Subject: Communication from the City Attorney submitting the claim of Terri Duncan for consideration.

Recommendation of the Finance & Personnel Committee on

12-12-11: The claim of Terri Duncan, 615 S. Stuart Rd., Mt. Pleasant 53406, claiming reimbursement in the amount of \$91,558.38 for alleged damages arising from a trip and fall in the grass parkway adjacent to 1931 Erie Street on July 2, 2009, be denied.

Fiscal Note: N/A

Attachments: [duncan_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee to recommend denial.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

9. [11-7152](#)

Subject: Communication from the Public Health Administrator requesting to enter into an amended contract agreement to accept funding in the amount of \$301,177 from the Division of Public Health, Department of Health Services for the Women, Infant and Children Program. (Grant Control #2010-046).

Recommendation of the Finance & Personnel Committee on

12-12-11: Permission be granted for the Public Health Administrator to enter into an amended contract agreement to accept funding in the amount of \$301,177 from the Division of Public Health, Department of Health Services for the Women, Infant and Children Program. (Grant Control #2010-046).

Fiscal Note: There is no City match required.

Attachments: [WIC Caseload Budget 2012](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

10. [11-7158](#)

Subject: Communication from the Public Health Administrator requesting to accept funds of \$206,258 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs. (Grant Control #2011-039)

Recommendation of the Finance & Personnel Committee on 12-12-11: The Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept funding in the amount of \$206,258 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs. (Grant Control #2011-039).

Fiscal Note: There is a soft match of \$45,945 required of the City for Maternal Child Healthcare.

Attachments: [Consolidated Accept 2012](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee requesting to accept funds from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

11. [11-7166](#)

Subject: Communication from the Finance Director and Commissioner of Public Works requesting to appear before the Finance & Personnel Committee to discuss the accounting and summary of last February's two foot blizzard.

Recommendation of the Finance & Personnel Committee on 12-12-11 and the Public Works and Services Committee on 12-13-11: Transfer the remaining \$100,000 balance from account 101.990.5970, Contingency, to account 101.540.5620, Contracted Snow Removal.

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [Accounting Summary - 2011 Blizzard](#)

David Brown, Finance Director; John Rooney, Assistant Commissioner of Public Works/Engineering and Bill Folstrom, Street/Solid Waste Superintendent appeared

before the Committee to discuss the accounting and summary of last February's two foot blizzard.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

12. [11-7189](#)

Subject: (Direct Referral) Communication from the Assistant Finance Director requesting to appear before the Finance and Personnel Committee to discuss the formal adoption of required resolutions associated with the issuance of GASB Statement No. 54-Fund Balance Reporting and Governmental Fund Type Definitions.

Recommendation of the Finance & Personnel Committee on 12-12-11: Adopt required resolutions to comply with GASB Statement No. 54-Fund Balance Reporting and Governmental Fund Type Definitions.

Fiscal Note: N/A

Attachments: [GASB 54 Fund Balance](#)

Kathleen Fischer, Assistant Director of Finance, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

13. [11-7195](#)

Subject: (Direct Referral) Communication from the Finance Director requesting to appear before the Finance & Personnel Committee to discuss the City's investment policy.

Recommendation of the Finance & Personnel Committee on 12-12-11: Adopt the Investment Policy.

Fiscal Note: N/A

Attachments: [investment policy](#)
[Investment_policy](#)

Kathleen Fischer, Assistant Director of Finance and David Brown, Finance Director appeared before the Committee to discuss the City's investment policy.

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:28 p.m. The next scheduled meeting of the Committee is at 5:00 p.m. on Tuesday, December 27, 2011 at City Hall, Room 301.

Respectfully Submitted,

**Ald. Q.A. Shakoor, II, Chairman
Finance & Personnel Committee**