



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Civic Centre Commission

*Gary Anderson*  
*James DeMatthew*  
*Anna LeGath*  
*Frank Jarosz*  
*Yumi Skow*  
*Alderman Jeff Coe*  
*Dave Blank*  
*Eric Hillery*

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Wednesday, January 2, 2019

6:30 PM

Festival Hall-Green Room

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#### Call To Order

6:40pm

**PRESENT:** 4 - James DeMatthew, Anna LeGath, Dave Blank and Eric Hillery

**ABSENT:** 2 - Gary Anderson and Frank Jarosz

**EXCUSED:** 2 - Yumi Skow and Jeff Coe

#### Approval of Minutes for the September 26, 2018 Meeting

to Approve the Minutes

#### New Business

[0011-19](#)

Subject: (Direct Referral) Financial Report for July - November 2018 and Preliminary 2018 Year End.

*Executive Director Amanda Gain presented July through November 2018 financials. The Civic Centre came in under budget by \$1,025 in July, missed budget by \$12,408 in August due to soft event load, and came in under budget by \$86 for September. In October both buildings were booked every weekend and budget was made by \$22,421. A few new events made for a profitable November in which budget was made by \$8,670. The forecast for the 2018 year-end is to make budget in the range of \$32,000-37000.*

**Received and Filed**

[0012-19](#)

Subject: (Direct Referral) Attendance Report for July through December 2018.

*Amanda Gain presented the attendance report for year-end 2018. The total attendance for the year was 69,245. Attendance was down approximately 8% from 2017 due to the loss of several events and hosting of smaller events than usual.*

**Received and Filed**

[0013-19](#)

Subject: (Direct Referral) CIP Projects - Update on current and upcoming

projects.

*2018 and 2019 CIP projects were discussed. The Civic Centre digital marquee is in production and several projects will go out to bid, such as Festival Hall Lighting system, ATV/UTV, Fence painting and new tent sides. New projects include grounds improvements, floor scrubber replacement and portable bar replacement. Operations and the Director will work on the projects as time permits.*

**Received and Filed**

[0014-19](#)

Subject: (Direct Referral) Event Report

- a) September - December
- b) Upcoming

*September through December and upcoming events were discussed. Programming highlights included new events such as the Racine Heritage Museum Sports Hall of Fame banquet, SRT Technology Summit, Rebel Youth Football Banquet and Kingdom Builders Toy Giveaway.*

*Upcoming events include participation in three wedding shows, the Windy City Cat show, a January wedding, Rotary Breakfasts, Vegas Night, Heritage Committee of Racine Awards Banquet and the Racine Journal Times Home Show.*

**Received and Filed**

[0408-18](#)

Subject: (Direct Referral) VenuWorks Annual Review for 2017.

*President Hillery will get the VenuWorks review for 2017/2018 completed asap and forward to City.*

**Received and Filed**

[377-17](#)

Subject: (Direct Referral) Discussion on Commission expectations

**Received and Filed**

### **Next Meeting Date**

### **Adjournment**

*8:20pm*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact 262-636-9229 at least 48 hours prior to this meeting.**