

Department of Public Works

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Mark H. Yehlen, PE
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.
Asst. Comm. of Public Works/City Engineer

November 30, 2018

Legistar Item: 1270-18

Alderman John Tate, II, Chairman
Public Works and Services Committee
Racine, WI

Re: Waive Formal Bidding for the Purchase of HVAC Related Products

I am requesting that formal bidding procedures be waived for the purchase of HVAC related products from McCotter Energy Systems. McCotter is the factory authorized representative in our area for the HVAC units they provided under our HVAC upgrade projects. Since they are the sole source for parts and service for many of our proprietary branded mechanical systems, I would recommend that formal bidding procedures be waived for the purchase of products and services provided by McCotter Energy Systems.

Funding to defray the annual cost of this service is available in Org-Object 70240-54100, Building Repairs and Maintenance.

Sincerely,


Thomas M. Eeg
Assistant Commissioner of Public Works/Operations

Attachment

TME:njp

Cc: Bill Miller
Kathy Kasper
Mark Yehlen