

Department of Public Works

City Hall
730 Washington Ave.
Racine, WI 53403
262.636.9121 - Public Works
262.636.9191 - Engineering



Richard M. Jones, P.E.
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.
Asst. Comm. of Public Works/Engineering

April 10, 2007

Ald. Ronald D. Hart
Chairman, Public Works
and Services Committee
Racine, Wisconsin

**RE: Professional Services Contract
City Hall Renovations - Phase II
Contract 36-07 (K7-042)**

Dear Alderman Hart:

Submitted for your review and approval is a proposal to provide professional services for the above project.

This phase of the project will consist of renovating the current Finance Department to accommodate the City Attorney's office expansion and the relocation of the IS Department and City Development to this area, relocating the Human Resource Department to the current City Clerk's office, relocating the Health Department Administration to the Human Resource office, and relocating the City Assessor's office into the Health Department area.

We recommend that the City of Racine enter into a professional services contract with ARC Architectural Group, LLC at a not-to-exceed cost of \$72,460.00.

Funding is provided for this project in Account 987.100.5010, City Hall - Facilities Plan Implementation.

Sincerely,

A handwritten signature in black ink that reads "Thomas M. Eeg".

Thomas M. Eeg
Asst. Comm. of Public Works/Operations

TME:das

cc: Richard M. Jones