



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

Chairman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Jim Kaplan
Jeff Coe

Wednesday, February 26, 2014

5:30 PM

City Hall Annex - Room 330

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Sandy Weidner, Raymond DeHahn, Michael Shields and Jim Kaplan

EXCUSED: 1 - Jeff Coe

Also Present: Mark Yehlen, John Rooney, Alderman Sarrazin, Alderman Kaprelian-Becker, Alderman Holding, Alderman Perez, Dave Blank, Bashar Qedan, Phesal Ckadan

Approval of Minutes for the February 11, 2014 Meeting.

The minutes of the February 11, 2014 meeting were approved as printed. Passed unanimously.

1. [14-9753](#) **Subject:** Communication from Phesal Ckadan requesting permission to install a projecting sign over City right-of-way at 2057 Douglas Avenue.

Recommendation of the Public Works and Services Committee on 02-11-14: Defer

Recommendation of the Public Works and Services Committee on 02-26-14: The property owner of 2057 Douglas Avenue be granted permission to install stationary, projecting sign, as requested, with the stipulation that a hold harmless agreement be executed and a \$75.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

Further recommends that the property owner be charged a \$125.00 fee to cover administrative costs associated with filing this item with the Register of Deeds.

Fiscal Note: There will be no cost to the City of Racine.

Phesal Ckadan and Bashar Qedan appeared before the Committee. They wanted permission to install a projecting sign over City right-of-way at 2057 Douglas Avenue.

John Rooney noted the item requires a revocable permit. He noted the sign would be permitted to be in the right-of-way with the revocable permit or they need to be ordered to remove it. He noted the City Attorney's Office and the Commissioner of Public Works would handle the administrative work in handling the permit.

Mark Yehlen indicated the sign, itself, should go to the Building Department for administrative review.

Motion made by Shields, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

2. [14-9819](#)

Subject: (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the St. Patrick's Day Parade on Saturday, March 15, 2014.

Recommendation of the Public Works and Services Committee

on 02-26-14: That permission be granted to the Downtown Racine Corporation to close Ontario Street from the CNH parking lot to State Street, State Street from Erie Street to Main Street, Main Street from State Street to 6th Street, and 6th Street from Main Street to Center Street, on Saturday, March 15, 2014, from 12:00 noon to 2:00 P.M., for a St. Patrick's Day Parade, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall be responsible for all detour signage during the event.
- F. The sponsor shall pay an \$850.00 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, in implementing this event.

Mark Yehlen explained the request and noted it was subject to the normal fees and stipulations as in the past.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

3. [14-9835](#)

Subject: (Direct Referral) Communication from Kari Dawson, Real Racine, submitting the request to use City right-of-way for The Color Run on May 24, 2014.

Recommendation of the Public Works and Services Committee on 02-26-14: That permission be granted to Real Racine to close the following streets and to utilize certain other city streets, as indicated, on their race map, for The Color Run on Saturday, May 24, 2014.

Pershing Park Drive from 6th Street to 11th Street
11th Street from Main Street to Pershing Park Drive
Main Street from 10th Street to 11th Street
10th Street from Main Street to Lake Avenue
Lake Avenue from 10th Street to State Street
6th Street from Pershing Park Drive to Center Street
7th Street from Lake Avenue to Center Street
Main Street from 7th Street to Main Street Bridge
Gaslight Drive from Lake Avenue to cul-de-sac
2nd Street from Main Street to Wisconsin Avenue
Wisconsin Avenue from 2nd Street to 3rd Street
3rd Street from Wisconsin Avenue to Main Street

with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. Proof of liability insurance be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,700.00 special event fee.
- F. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.
- G. Sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor shall pay \$750.00 for street sweeping.
- I. Sponsor shall pay \$6.25 per impacted parking meter.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this communication be Referred to the Board of Park, Recreation and Cultural Services.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Dave Blank appeared before the Committee and noted The Color Run date and indicated it was on the same route, with the exception it would start at 9:00 A.M.

The Committee approved the request subject to the fees and normal stipulations and conditions.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

4. [14-9817](#)

Subject: Communication from the Purchasing Agent submitting bid results for Official Notice #2, purchase of pre-cast concrete planks for boat launch improvements.

Recommendation of the Public Works and Services Committee on 02-26-14: That Official Notice #2 for the purchase of pre-cast concrete planks for boat launch improvements, be awarded to Wieser Concrete Products, Inc., Maiden Rock, WI, at their bid price of \$123,843.00 for the quantity of 96 panels, they being the lowest responsible bidder.

Fiscal Note: Funds for this purchase are available in Account 994.700.5040, Pershing Boat Launch Lot Replacement.

John Rooney noted Official Notice #2 bids were opened February 11, 2014. He noted the bids were for the pre-cast concrete panels for the 5th Street Boat Launch Project and Dredging Project to be done jointly with the City and County. He noted planks were procured in this manner so they would be ready for delivery when the project started in late April or early May.

Motion made by DeHahn, seconded by Kaplan to approve Wieser as the lowest responsible bidder for the purchase of up to 96 concrete pre-cast planks. Passed unanimously.

Recommended For Approval

5. [14-9775](#)

Subject: Communication from Racine Neighborhood Watch requesting to use the City Hall Annex parking lot for its plant sale fundraiser pickup on Saturday, May 17, 2014, from 5:00 A.M. to 3:00 P.M.

Recommendation of the Public Works and Services Committee on 02-26-14: The Mayor and City Clerk be authorized and directed to enter into a Hold Harmless Agreement with Racine Neighborhood Watch to use the City Hall Annex parking lot and lawn area abutting

Grand Avenue on Saturday, May 17, 2014, from 5:00 A.M. to 3:00 P.M. in conjunction with a fundraiser.

Fiscal Note: N/A

Mark Yehlen explained the annual request subject to the usual stipulations.

Motion made by DeHahn, seconded by Kaplan. Passed unanimously.

Recommended For Approval

6. [14-9826](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to rescind Resolution 13-0477, created December 3, 2013, for final payment on Contract 17-12 (K2-018), PS - Roof Replacement at Transit Maintenance Building.

Recommendation of the Public Works and Services Committee on 02-26-14: As the amount listed on Resolution No. 13-0477, dated December 3, 2013, was incorrect, Resolution No. 13-0477 be rescinded.

Fiscal Note: Contract was approved by Resolution 12-2971, dated February 22, 2012.

Mark Yehlen noted the Contract number was incorrect on the request for final payment and asked that this item be rescinded.

Motion made by DeHahn, seconded by Kaplan to rescind the resolution for final payment. Passed unanimously.

Recommended For Approval

7. [14-9827](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 18-12 (K2-019) PS - Masonry Rehab at Transit Center, IRS, Inc., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That the professional services provided by Industrial Roofing Services, Inc., under Contract 18-12 (K2-019) PS - Masonry Rehab at Transit Center, be accepted and final payment authorized for a total contract amount of \$8,750.00.

Fiscal Note: Contract was authorized under Resolution No. 12-2972, dated February 22, 2012.

Mark Yehlen noted the work was complete and requested final payment on Contract 18-12.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

8. [14-9795](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 4 to Contract 25-11 (K1-025), Professional Services - City Hall Renovations - Phase IV, ARC Architectural Group, consultant.

Recommendation of the Public Works and Services Committee on 02-11-14: Defer

Recommendation of the Public Works and Services Committee on 02-26-14: That Amendment No. 4 to Contract 25-11 (K1-025), Professional Services - City Hall Renovations - Phase IV, ARC Architectural Group, consultant, as submitted, be approved in the amount of \$37,478.85.

Further recommends that funding to defray the cost of these professional services be appropriated from Account No. 991.100.5010, City Hall Renovations.

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen explained Amendment No. 4 to Contract 25-11. He described the additional work by the architect for the existing Phase V of the project and explained the additional architectural work needed in Phase VI, which will be for the Assessor's Office move to Room 106 and the addition of storage and committee rooms on the 2nd and 3rd floor.

Motion made by DeHahn, seconded by Kaplan to approve.

*On a roll call vote:
Members voting aye: DeHahn, Kaplan
Members voting naye: Shields
Motion passed 2:1*

Recommended For Approval

9. [14-9798](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works, submitting final payment on Contract 48-13 (K3-053), Boiler Replacement Project - City Hall Annex and Tyler Domer Center (R1), Martin Petersen Company, Inc., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That the work done by Martin Petersen Company, Inc. under Contract 48-13 (K3-053), Boiler Replacement Project - City Hall Annex and Tyler Domer Center (R1), be accepted and final payment authorized for a total contract amount of \$125,127.00.

Fiscal Note: Contract was authorized under Resolution No. 13-0310, dated August 5, 2013.

Mark Yehlen submitted final payment on Contract 48-13. He noted the work is complete and the boiler was installed at the Tyler Domer Center.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

10. [14-9837](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 on Contract 35-13 (K3-040), City Hall Renovations - Phase V (R1), Triad Construction, contractors.

Recommendation of the Public Works and Services Committee on 02-26-14: That Change Order No. 2 on Contract 35-13 (K3-040), City Hall Renovations - Phase V (R1), Triad Construction, contractor, as submitted, be approved in the amount of \$105,961.26.

Further recommends that funding to defray the cost of this change order be appropriated from Account 993.100.5010, City Hall - Facilities Plan Implem.

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen submitted Change Order No. 2 on Contract 35-13. He noted all the additional work for the change order on the City Hall renovation project, along with the addition of Alternate #3 to install an air handler unit.

Motion made by DeHahn, seconded by Kaplan to approve.

*On a roll call vote:
Members voting aye: DeHahn, Kaplan
Members voting naye: Shields
Motion passed 2:1*

Recommended For Approval

11. [14-9799](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 2 on Contract 06-13 (K3-006) - 2013 Concrete Street Reconstruction (R1), A.W. Oakes and Son, Inc., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That Change Order No. 2 on Contract 06-13 (K3-006) - 2013 Concrete Street Reconstruction (R1), A.W. Oakes and Son, Inc., contractor, be approved in the amount of \$99,551.30

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$ 73,382.75 - Account 993.908.5020, Concrete Pavement Repl. -

Misc.
\$ 13,503.55 - Account 993.590.5010, Replace City Circuits
\$ 7,375.00 - Account 104.993.5420, Storm Sewers Misc.
\$ (2,490.00) - Account 287.993.5310, Sanitary Sewer Var. Loc.
\$ 7,780.00 - Account 993.700.5110, Pershing Boat Launch Emerg
Rp
\$ 99,551.30 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted Change Order No. 2 on Contract 06-13. He explained it was a rectifying change order and asked for approval of the same.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

12. [14-9800](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 06-13 (K3-006) - 2013 Concrete Street Reconstruction (R1), A.W. Oakes and Son, Inc., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That the work done by A. W. Oakes and Son, Inc. under Contract 06-13 (K3-006) - 2013 Concrete Street Reconstruction (R1), be accepted and final payment authorized for a total contract amount of \$1,195,839.30.

Fiscal Note: Contract was authorized under Resolution No. 13-0131, dated March 19, 2013.

John Rooney submitted final payment on Contract 06-13.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

13. [14-9822](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 on Contract 45-13 (K3-050), 2013 Sidewalk Replacement, Phase II (R1), RAZA, LLC., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That Change Order No. 1 on Contract 45-13 (K3-050), 2013 Sidewalk Replacement, Phase II (R1), RAZA, LLC., contractor, as submitted, be approved in the deduct amount of \$87,711.59.

Further recommends that the funding accounts be adjusted by the following amounts:

\$ 9,927.00 - Account 404.000.5670, Building Improvements
(\$97,638.59) - Account 906.000.5520, Sidewalk Replacement (2013)
(\$87,711.59) - Total

Fiscal Note: Change Order No. 1 will result in a decrease in contract price.

John Rooney submitted Change Order No. 1 on Contract 45-13. He explained it was a rectifying change order and asked for approval of the same.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

14. [14-9823](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a requesting for final payment on Contract 45-13 (K3-050), 2013 Sidewalk Replacement, Phase II (R1), RAZA, LLC., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That the work done by RAZA, LLC., under Contract 45-13 (K3-050), 2013 Sidewalk Replacement, Phase II (R1), RAZA, LLC., be accepted and final payment authorized for a total contract amount of \$326,461.74.

Fiscal Note: Contract was authorized under Resolution No. 13-0309, dated August 5, 2013.

John Rooney submitted final payment on Contract 45-13.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

15. [14-9824](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 on Contract 24-13 (K3-024), 2013 CDBG Asphalt, Payne & Dolan, Inc., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That Change Order No. 1 on Contract 24-13 (K3-024), 2013 CDBG Asphalt, Payne & Dolan, Inc., contractor, be approved in the amount of \$115,131.45.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$100,000.00 - Account 893.030.5540, Asphalt Resurfacing CDBG

\$ 15,131.45 - Account 287.994.5310, Sanitary Sewer Var Locs
\$115,131.45 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted Change Order No. 1 on Contract 24-13 and asked for approval of the same.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

16. [14-9825](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a requesting for final payment on Contract 24-13 (K3-024), 2013 CDBG Asphalt, Payne & Dolan, Inc., contractor.

Recommendation of the Public Works and Services Committee on 02-26-14: That the work done by Payne & Dolan, Inc., under Contract 24-13 (K3-024), 2013 CDBG Asphalt, be accepted and final payment authorized for a total contract amount of \$1,043,516.40.

Fiscal Note: Contract was authorized under Resolution No. 13-0187, dated May 7, 2013.

John Rooney submitted final payment on Contract 24-13 and requested approval of the same.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

17. [14-9821](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a professional services agreement from Ayres Associates - Contract 15-14 (K4-015) - PS - 2014 Bridge Inspection Services.

Recommendation of the Public Works and Services Committee on 02-26-14: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Ayres Associates, on Contract 15-14 (K4-015), PS - 2014 Bridge Inspection Services, in the not-to-exceed amount of \$21,436.03.

Further recommends that funds to defray the cost of these professional services be appropriated from the following accounts:

\$ 7,200.00 - Account 944.520.5010, City Owned Bridge Insp
\$ 1,500.00 - Account 207.993.5220, Mound Underwater Bridge Insp
\$ 3,289.87 - Account 994.908.5020, Concrete Pavement Repl. - Misc.

\$ 9,446.16 - Account 930.994.5030, Underwater Insp Lift Bridges
\$21,436.03 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted a professional services agreement for Ayres Associates for the 2014 bridge inspections. He noted two additional bridges were added, bringing a total of 26 bridges. These two bridges added were in Graceland Cemetery and needed to be inspected in advance of the Graceland Cemetery Pond Project. He also noted there was the fractured critical inspection of the two lift bridges that were 100% reimbursable from the WisDOT.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

18. [14-9836](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2014 ACEC WI Excellence in Engineering Award to the City of Racine for the STH 20/32 (7th Street) Reconstruction Project.

Recommendation of the Public Works and Services Committee on 02-26-14: That the communication be received and filed.

Fiscal Note: N/A

John Rooney submitted the 2014 ACEC Wisconsin Excellence in Engineering Award for the City of Racine for the 7th Street Reconstruction Project. He noted the importance of receiving this award. He noted the City has received six awards in the last 15 years for projects by the City Engineers Office and the Department of Public Works. He acknowledged former Commissioner Rick Jones, the DRC and the Citizens Advisory Committee for all of their hard work on this project with the consultant AECOM. He noted this award will be given in Kohler, Wisconsin next month.

Motion made by DeHahn, seconded by Kaplan to receive and file. Passed unanimously.

Recommended to be Received and Filed

Public Comments

Alderman Perez wanted to thank the Department of Public Works for some work during snow and ice operations.

Alderman Sarrazin wanted to thank the Department of Public Works for the same.

Alderman Kaplan complimented Bart Trussell for work done in his district.

Alderman DeHahn complimented Superintendent William Folstrom for his hard work, as well.

Adjournment

The meeting was adjourned at 6:21 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, 636-9121, at least 48 hours prior to this meeting.