



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

Chairman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Jim Kaplan
James Morgenroth

Tuesday, November 13, 2012

5:30 PM

City Hall, Room 301

Call To Order

PRESENT: 5 - Chairman Weidner, Vice Chairman DeHahn, Michael Shields, Jim Kaplan and James Morgenroth

Also Present: John Rooney, Mark Yehlen, Tom Eeg, Ken Plaski, Bill Folstrom, Chris Sklba, Kara Kading, Lisa Cohan

Approval of Minutes for the October 31, 2012 Meeting.

The minutes of the October 31, 2012 meeting were approved as printed. Passed unanimously.

1. [12-8303](#) **Subject:** Communication from Patrick Flynn requesting the use of the Lake Michigan Pathway and temporary closure of Christopher Columbus Causeway & Sam Johnson Parkway on Saturday, December 8, 2012 for Stuff the Sleigh 5k Run in support of the Racine County Food Bank.

Recommendation of the Public Works and Services Committee

on 11-13-12: That Plan Ahead Events be granted permission to use the Sam Johnson Parkway from Festival Park Drive to the east end for the Stuff the Sleigh 5K Run in support of the Racine County Food Bank, to be held on Saturday, December 8, 2012, from 10:00 a.m. to 12:00 p.m., with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services on 11-14-12: To approve the communication from Patrick Flynn requesting the use of the Lake Michigan Pathway on Saturday, December 8, 2012 for Stuff the Sleigh 5k Run in support of the Racine County Food Bank.

Further recommends the following stipulations:

- A. A hold harmless agreement be executed and processing fee paid.
- B. A liability insurance certificate be filed prior to this event.

Fiscal Note: Park rental fees & deposits if applicable.

Lisa Cohan appeared before the Committee and explained the event and route change for the Stuff the Sleigh 5k Run.

Tom Eeg noted there would be a fee for the closure of Sam Johnson Parkway and also noted the usual stipulations.

After further discussion, motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

2. [12-8307](#)

Subject: Communication from Kara Kading requesting to use City right-of-way for the St. John's Lutheran School Bunny Hop on Saturday, April 27, 2013 from 10:00 A.M. until 12 noon.

Recommendation of the Public Works and Services Committee on 11-13-12: That St. John's Lutheran School be granted permission to use city right-of-way for a run/walk on Saturday, April 27, 2013, from 10:00 a.m. to 12:00 p.m.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works, City

Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services on 11-14-12: To approve the communication from Kara Kading requesting the use of North Beach and Lake Michigan Pathway on Saturday, April 27, 2013 for the 3rd Annual St. John's Lutheran 5K Bunny Hop.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Park Special Event fees & deposit paid.

Fiscal Note: 2013 Park Special Event fees & deposit.

Kara Kading appeared before the Committee and explained the event and noted the time change would be an hour earlier at 9:00 A.M.

Tom Eeg noted this was a similar request as last year and noted the stipulations.

Motion made by Morgenroth, seconded by DeHahn to approve. Passed unanimously.

Recommended For Approval

3. [12-8329](#)

Subject: (Direct Referral) Communication from Chris Sklba, Art Metals Studio, submitting a request to use Monument Square and to close 5th Street on Saturday and Sunday, June 1-2, 2013, for the Monument Square Art Fair.

Recommendation of the Public Works and Services Committee on 11-13-12: That Art Metals Studio be granted permission to close 5th Street for the Monument Square Art Fair, to be held on Saturday and Sunday, June 1-2, 2013, with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a special event fee of \$-----250.00.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommend that this item be referred to the Board of Parks, Recreation and Cultural Services.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Chris Sklba appeared before the Committee to request a permit to close 5th Street on Saturday & Sunday, June 1-2, 2013 for the Monument Square Art Fair. He noted he had contacted the businesses along Monument Square and eight out of the nine had no objections to his request.

John Rooney noted there may be a fee for some meter bags on 5th Street or perhaps in Monument Square, but that could be determined by the Transit and Parking System Manager.

Tom Eeg noted the usual stipulations and fee.

Motion made by Shields, seconded by DeHahn to approve. Passed unanimously.

Recommended For Approval

4. [12-8293](#)

Subject: Communication from Envi ultra lounge, 316 Main Street, requesting permission to hang a flag mounted sign over city right-of-way.

Recommendation of the Public Works and Services Committee on 11-13-12: The property owner of 316 Main Street be granted permission to install a flag mounted sign, as requested, with the stipulation that a hold harmless agreement be executed, in accordance with State Statute 66.0425, Privileges in Streets, and a \$62.50 processing fee paid.

Further recommends that the property owner be charged a \$125.00 fee to cover administrative costs associated with filing this item with the Register of Deeds office.

Fiscal Note: There will be no cost to the City of Racine.

Tom Eeg explained the request and noted this was before the City Attorney to draft a revocable permit. He noted these requests are typical and noted the usual stipulations and the fee required to get recorded at the Register of Deeds Office.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

5. [12-8345](#)

Subject: (Direct Referral) Communication from the Chief Building Inspector regarding Building Code Revisions to Chapter 18 of the

Municipal Code.

Recommendation of the Public Works and Services Committee on 11-13-12: That revisions to Chapter 18 of the Municipal Code relating to Building, Electrical and Plumbing Codes be approved that will allow the City of Racine to follow the most current Building Codes of the State of Wisconsin.

Fiscal Note: N/A

Ken Plaski appeared before the Committee and noted the last building code revisions to Chapter 18 of the Municipal Code were last updated in 1973. He noted he has been working with the Electrical Inspector for revisions referenced to State Code and asked those be approved to be included in the City's Building Codes.

After further discussion, a motion was made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

6. [12-8316](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting an inter-governmental agreement with the Village of Mt. Pleasant, the Village of Mt. Pleasant acting as fiscal agent for Southeast Wisconsin Clean Water Network for stormwater information and education programs for 2013 and 2014.

Recommendation of the Public Works and Services Committee on 11-13-12: That the Mayor and City Clerk be authorized and directed to enter into an intergovernmental agreement with the Village of Mt. Pleasant and the Root-Pike Watershed Initiative Network to allow the Village of Mt. Pleasant to act as fiscal agent for the S.E. WI Clean Water Network.

Fiscal Note: \$4,500.00 is available in Account 104.000.5350, Public Participation and Info, for these services.

John Rooney submitted an inter-governmental agreement with the Village of Mt. Pleasant. He noted they would be acting as a fiscal agent for the Southeast Wisconsin Clean Water Network for stormwater information and education programs for 2013 and 2014. He noted the City is joined with several municipalities to public outreach and this year the Village of Mt. Pleasant would be acting as fiscal agent and collecting the revenues. He noted the revenues come out of the Storm Water Utility Budget. He asked the Committee to authorize the Mayor and City Clerk to enter into the agreement.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

7. [12-8292](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting the 2013 lease agreements for office

space.

Recommendation of the Public Works and Services Committee

on 11-13-12: The Mayor and City Clerk be authorized and directed to enter into lease agreements for 2013 for rental of office space in the City Hall, City Hall Annex and Safety Building at the rental rates as submitted.

Fiscal Note: Rental rates will increase in 2013 due to the 2012 Consumer Price Index increasing by 1.6%. These leases will generate a total annual revenue of approximately \$118,232.74 in 2013.

Tom Eeg submitted the lease agreements for 2013. He explained the lease agreements and the CPI increase.

After further discussion, a motion was made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

8. [12-8325](#)

Subject: Communication from the Assistant Commissioner of Public Works submitting a lease amendment from the Wisconsin Department of Administration covering office space at 800 Center Street occupied by the Department of Corrections.

Recommendation of the Public Works and Services Committee

on 11-13-12: The Mayor and City Clerk be authorized and directed to renew the lease agreement with the Wisconsin Department of Administration for the Department of Corrections for 5,894 square feet at the City Hall Annex, for the time period of January 1, 2013 to December 31, 2017. The rental rate for 2013 will be \$87,454.92 and will increase 2% annually.

Fiscal Note: This lease will generate a total revenue of \$87,454.92 in 2013.

Tom Eeg submitted a lease agreement with the Wisconsin Department of Administration for office space at 800 Center Street occupied by the Department of Corrections. He explained the lease amendment.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

9. [12-8335](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 36-12 (K2-041), Salt Brine Facility, Absolute Construction Enterprises, Inc., contractor.

Recommendation of the Public Works and Services Committee

on 11-13-12: That Change Order No. 1 on Contract 36-12 (K2-041), Salt Brine Facility (R1), Absolute Construction Enterprises, Inc., contractor, be approved in the amount of \$7,240.00.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Account 991.540.5010, Brine System.

Tom Eeg submitted Change Order No. 1 to Contract 36-12 for the Salt Brine Facility project.

Motion made by Kaplan, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

10. [12-8336](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 36-12 (K2-041), Salt Brine Facility, Absolute Construction Enterprises, Inc., contractor.

Recommendation of the Public Works and Services Committee

on 11-13-12: That the work done by Absolute Construction Enterprises, Inc. under Contract 36-12 (K2-041), Salt Brine Facility (R1), be accepted and final payment authorized for a total contract amount of \$221,240.00.

Fiscal Note: Contract was authorized under Resolution No. 12-3167, dated June 4, 2012.

Mark Yehlen submitted final payment on Contract 36-12. He noted the work was done satisfactorily and requested final payment.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

11. [12-8342](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 for Contract 39-12 (K2-044) Sanitary Sewer Relay, A.W. Oakes, contractor.

Recommendation of the Public Works and Services Committee

on 11-13-12: That Change Order No. 1 on Contract 39-12 (K2-044), Sanitary Sewer Relay, A.W. Oakes & Sons, Inc., contractor, be approved in the amount of \$15,567.50.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Account 287.992.5310, Sanitary Sewers, Misc. Loc.

John Rooney submitted Change Order No. 1 on Contract 39-12. He noted this was a rectifying change order for the Sanitary Sewer Relay and asked for approval of the same.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

12. [12-8343](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 39-12 (K2-044) Sanitary Sewer Relay, A.W. Oakes, contractor.

Recommendation of the Public Works and Services Committee

on 11-13-12: That the work done by A.W. Oakes & Sons, Inc. under Contract 39-12 (K2-044), Sanitary Sewer Relay, be accepted and final payment authorized for a total contract amount of \$391,084.50.

Fiscal Note: Contract was authorized under Resolution No. 12-3183, dated June 4, 2012.

John Rooney submitted final payment on Contract 39-12. He noted the work is complete and done satisfactorily and asked for approval of final payment.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

13. [12-8344](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 26-12 (K2-028), Professional Services - Main Street Bridge Painting, Ayres Associates, consultant.

Recommendation of the Public Works and Services Committee

on 11-13-12: That Amendment No. 1 to Contract 26-12 (K2-028), Professional Services - Main Street Bridge Painting, Ayres Associates, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$109,100.00.

Fiscal Note: Funding to defray the cost of these professional services be appropriated from Account 930.992.5010, Painting Main Street Bridge. This will be reimbursed 100% by the State of Wisconsin.

Tom Eeg submitted Amendment No. 1 to Contract 26-12 for professional services for inspection of the Main Street Bridge painting. He noted Ayres Associates would be doing the inspection of the project. He noted the cost for this amendment is 100% reimbursable by WisDOT.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

14. [12-8330](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2012 Pavement Management System Summary Report.

**Recommendation of the Public Works and Services Committee
on 11-13-12:** That the communication be received and filed.

Fiscal Note: N/A

John Rooney submitted a memo summarizing the 2012 Pavement Management System Summary Report. He explained the report and went over a detailed PowerPoint presentation showing the Committee the importance of Capital Funding and adequate funding in Operations and Maintenance Budget to maintain the \$300 million dollars worth of pavement assets the Department of Public Works and City Engineer's Office is responsible for.

After further discussion, a motion was made by DeHahn, seconded by Kaplan to receive and file the report. Passed unanimously.

Recommended to be Received and Filed

15. [12-8331](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2012 Sanitary and Storm Sewer Assessment Management Report.

**Recommendation of the Public Works and Services Committee
on 11-13-12:** That the communication be received and filed.

Fiscal Note: N/A

John Rooney submitted a memo summarizing the 2012 Sanitary and Storm Sewer Assessment Management Report and went over a detailed PowerPoint presentation. He noted all the work that was being done for both the Storm Water Utility and Sanitary Sewer Maintenance Fund and noted the Operations and Maintenance activities along with the Capital Planning that goes along with the assessment of our infrastructure. He noted in the aggregate sanitary and storm sewer systems have replacement of nearly \$650 million dollars and noted the importance of funding the CIP and Operations and Maintenance Budgets adequately to support this infrastructure.

Chairman Weidner asked that hard copies of the PowerPoint presentation and memo be distributed to all the Aldermen in advance of the budget meeting on November 14th.

After further discussion, a motion was made by DeHahn, seconded by Kaplan to receive and file the report. Passed unanimously.

Recommended to be Received and Filed

Adjournment

The meeting adjourned at 6:55 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.

