



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes - Draft

### Library Board

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Thursday, October 19, 2023

4:30 PM

Racine Public Library, Lee Room

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#### Call To Order

#### Roll Call & Introductions

**PRESENT:** 11 - President O'Connell, Hargrove, Trick, Allen, Huerta, Hubbard, Cruz, Pfeifer, Peete, Vice President Taft and Williams

**EXCUSED:** 1 - Secretary O'Hagan

#### Comments from the Public

*None*

#### Press Mentions

[1007-23](#)

**Subject:** Highlights From Our Press Appearances

Received and Filed

#### Approval of Minutes

[1006-23](#)

**Subject:** Approve Minutes from the September 21st Regular Board Meeting

A motion was made by Vice President Taft, seconded by Williams, that this file be Approved

#### Communications

[1009-23](#)

**Subject:** Approve Financial September 11th - October 11th, 2023 Invoices and Credit Card Purchases

A motion was made by Vice President Taft, seconded by Pfeifer, that this file be Approved

[1010-23](#)

**Subject:** Approve September 2023 Financial Executive Summary Report

**A motion was made by Vice President Taft, seconded by Peete, that this file be Approved**

[1008-23](#)

**Subject:** October 2023 Interim Executive Director Report

**A motion was made by Vice President Taft, seconded by Williams, that this file be Received and Filed**

[1011-23](#)

**Subject:** Committee & Liaison Reports

**A motion was made by Vice President Taft, seconded by Cruz, that this file be Received and Filed**

[1012-23](#)

**Subject:** Foundation Report

*Interim Director gave update and report on the foundation.*

**A motion was made by Vice President Taft, seconded by Cruz, that this file be Received and Filed**

[1013-23](#)

**Subject:** Election For Vacant Board Secretary Position

*A motion by Vice President Taft, to nominate O'Hagan as the secretary.*

**A motion was made by Vice President Taft, seconded by Williams, that this file be Approved**

[0954-23](#)

**Subject:** Consideration and recommendation of 2024 RPL Budget Scenarios

*Approved as recommended by F&P. All committee members would like a copy of the final version once all revisions are made.*

**A motion was made by Vice President Taft, seconded by Williams, that this file be Approved**

[0955-23](#)

**Subject:** Consideration of Approval for a Draw from the Boernke Trust in an Amount Not to Exceed \$13,783.80

**A motion was made by Vice President Taft, seconded by Peete, that this file be Approved**

[1015-23](#)

**Subject:** Next Steps In Hiring Process For Executive Director - Discussion/Action

*Motion by Williams to begin the Executive Director search through the City Human Resources Department; should this search fail then would seek to use a use a contracted search firm.*

A motion was made by Williams, seconded by Hubbard, that this file be Approved

[1016-23](#)

**Subject:** Consideration of Executive Director Job Description For Revisions & Approval

A motion was made by Vice President Taft, seconded by Hubbard, that this file be Referred Library Board- Finance and Personnel

[1017-23](#)

**Subject:** Consideration Of Changes to Emergency Procedures Policy For Approval

*Motion to defer with a friendly amendment from Vice President Taft, to approve the updated contact information through out the document.*

A motion was made by Trick, seconded by Hubbard, that this file be Deferred

**Confirmation of Next Meeting: Thursday, November 16th at 4:30 pm**

**Adjournment**

*There being no further business to address, the meeting was adjourned at 5:59 p.m.*