



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Tuesday, February 28, 2017

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Terry McCarthy, Melissa Lemke, Henry Perez, Mollie Jones and Jason Meekma

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Bill Folstrom, Devin Sutherland, Kelli Stein

Approval of Minutes for the the February 14, 2017 Meeting.

The minutes of the February 14, 2017 meeting were approved as printed. Passed unanimously.

117-17

Subject: Communication from the Racine Founders Rotary Club requesting street closures, the use of Lakefront Lot No. 4/Festival Hall Lot and the Civic Centre Parking Ramp for Post Prom 2017 on May 20, 2017.

Recommendation of the Public Works and Services Committee on 02-28-17: That the request of the Racine Founders Rotary Club, to close:

Fifth Street from Lake Avenue to Festival Park Drive
Festival Park Drive from Fifth Street to Sixth Street
Sixth Street from Festival Park Drive to Pershing Park Drive
Pershing Park Drive from Sixth Street to Eleventh Street
Eleventh Street from Pershing Park Drive to Main Street

from 7:00 P.M. Saturday, May 20, 2017, to 4:30 A.M. Sunday, May 21, 2017, for the Rotary Post Prom, be approved.

Further resolved, that permission be granted with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing

fee paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime costs incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of the event.

E. The sponsor shall pay a \$450.00 special event fee.

F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State Connecting highways, arterial and collector streets to the City Engineer for approval.

H. If required, sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

J. The set-up and dismantling of barricades will be the responsibility of the sponsor.

K. Sponsor shall pay \$818.00 for the use of the Civic Centre Parking Ramp and \$168.00 for the use of Lakefront Lot No. 4/Festival Hall Lot, for a total cost of \$986.00.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[141-17](#)

Subject: Communication from the Racine Director of the Ragnar Relay Chicago 2017 Race requesting permission to use City right-of-way on June 9 - 10, 2017.

Recommendation of the Public Works and Services Committee on 02-28-17: Permission be granted to the sponsor of the Ragnar Relay Chicago 2017 Race to use certain City streets for the period of 8:00 P.M. Friday, June 9, 2017 to 10:00 A.M. on Saturday, June 10, 2017, and to use City right-of-way (sidewalks and parking lanes) along the following streets:

Start at Charles Street and Three Mile Road (City limits) -
Vidian/Cheska Park
South on Charles Street to Goold Avenue
East on Goold Avenue to Main Street
South on Main Street to Lake Michigan Pathway
South on Lake Michigan Pathway to Pershing Drive
South on Pershing Drive to 11th Street
West on 11th Street to Main Street
South on Main Street to 16th Street
West on 16th Street to Wisconsin Avenue
South on Wisconsin Avenue to 21st Street
West on 21st Street to Roosevelt Park Drive
South on Roosevelt Park Drive to 24th Street
West on 24th Street to Racine Street
South on Racine Street to Durand Avenue (this portion located in
County)
West on Durand Avenue to West Boulevard (pick up trail through
Elmwood Park)

Further recommends that this permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event, and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance in the interest

of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[149-17](#)

Subject: Communication from the Racine Arts Council requesting to close 5th Street, from Main Street to Wisconsin Avenue, from 12:00 Noon Friday, June 9, 2017 until 7:00 P.M. Sunday, June 11, 2017 for the annual Monument Square Art Festival.

Recommendation of the Public Works and Services Committee on 02-28-17: The request to close 5th Street, from Main Street to Wisconsin Avenue, from 12:00 Noon Friday, June 9, 2017, until 7:00 P.M. Sunday, June 11, 2017, for the Monument Square Art Festival be approved with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[180-17](#)

Subject: (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the St. Patrick's Day Parade on Saturday, March 18, 2017.

Recommendation of the Public Works and Services Committee on 02-28-17: That permission be granted to the Downtown Racine Corporation to close Ontario Street from the CNH parking lot to State Street, State Street from Erie Street to Main Street, Main Street from State Street to 6th Street, and 6th Street from Main Street to Center Street, on Saturday, March 18, 2017, from 12:00 Noon to 2:00 P.M., for a St. Patrick's Day Parade, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$850.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Mark Yehlen outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[171-17](#)

Subject: Bid results on Contract 20170002, 2017 CDBG Concrete Reconstruction.

Recommendation of the Public Works and Services Committee on 02-28-17: That bids for Contract 20170002, 2017 CDBG Concrete Reconstruction, be awarded to A.W. Oakes & Son, Inc., at their bid price of \$971,640.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from the below Org-Objects:

\$340,300.00 - Org-Object 20046-57500, CDBG Paving
\$ 47,317.52 - Org-Object 45040-57500, DPW Paving
\$148,070.16 - Org-Object 22640-57560, Sanitary Sewers
\$139,166.58 - Org-Object 60484-57570, Storm Sewers
\$ 35,785.74 - Org-Object 45040-57515, DPW Sidewalks
\$ 16,000.00 - Org-Object 22640-57500, Sanitary Sewer Paving
\$ 45,000.00 - Org-Object 22640-54400, Infrastructure Repairs
\$200,000.00 - Org-Object 40101-57560, Interceptor Sewer
\$971,640.00 - Total

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen outlined the details of the bid results.

John Rooney outlined the details regarding CDBG funding and reasoning why local funds are also required.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[172-17](#)

Subject: Bid results on Contract 20170008, Park Service Center Renovations.

Recommendation of the Public Works and Services Committee on 02-28-17: That bids for Contract 20170008, Park Service Center Renovations, be awarded to Absolute Construction Enterprises, Inc. at their bid price of \$93,700.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Parks Department project be appropriated from the Org-Object 45050-57200, Remodel Park Service Office.

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen outlined the details of the bid results.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[177-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting modification to the 5-yard dump truck purchase.

Recommendation of the Public Works and Services Committee on 02-28-17: Amend the purchase of (2) 5-yard dump trucks to one (1) 6-yard dump truck with a snow and wing plow and an Epoke salter/deicer for this vehicle.

Further recommends this item be referred to the Finance and Personnel Committee for the transfer of existing funds.

Fiscal Note: Funding in the amount of \$291,000.00 is available in Org-Object 45140-57311, DPW-Equipment-Vehicles-Highway.

Tom Eeg outlined the details of the request.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[128-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal for Contract 20170015, PS - 2017 Sewer Asset Management Services, AECOM, consultant.

Recommendation of the Public Works and Services Committee on 02-28-17: Defer

John Rooney requested this item be deferred.

Motion made by Lemke, seconded by Jones to defer. Passed unanimously.

Deferred

[146-17](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to waive formal bidding procedures for ADA Lift Chair Improvements to the 5th Street Boat Launch Pier and an ADA Kayak Launch at the Pugh Recreational Area.

Recommendation of the Public Works and Services Committee on 02-28-17: The request to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the City be authorized and directed to purchase from Port-A-Pier for the ADA Lift Chair Improvements to the 5th Street Boat Launch Pier for the estimated price of \$26,500.00, with Grant RBF-1585 State aid in the amount of \$13,250.00, and the ADA Kayak Launch at the Pugh Recreational Area for the estimated price of \$31,000.00, with Grant RBF-1575 State aid in the amount of \$5,000.00, they being the sole source provider of this service.

Fiscal Note: Funding to defray the cost of the balance of these services is available in Org-Object 45050-57110-50029, Land Improvements RBF-1575, WDNR ADA Kayak Launcher at Pugh Recreational Area and Org-Object 45050-57110-50028, Land Improvements RBF-1585 WDNR ADA Chair Lift at 5th Street Boat Launch.

John Rooney outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve.

Recommended For Approval

[181-17](#)

Subject: (Direct Referral) Change Order No. 1 to Contract 20160012, Northside Assessable Street & Alley Paving (R1), Cornerstone Pavers, LLC., contractor.

Recommendation of the Public Works and Services Committee on 02-28-17: Defer

John Rooney requested this item be deferred.

Motion made by Lemke, seconded by Meekma to defer. Passed unanimously.

Deferred

[182-17](#)

Subject: Final Payment on Contract 20160012, Northside Assessable Street & Alley Paving (R1), Cornerstone Pavers, LLC., contractor.

Recommendation of the Public Works and Services Committee on 02-28-17: Defer

John Rooney requested this item be deferred.

Motion made by Lemke, seconded by Meekma to defer. Passed unanimously.

Deferred

[183-17](#)

Subject: (Direct Referral) Change Order No. 1 to Contract 20160015, 2016 Concrete Reconstruction - Kinzie Avenue (R1), Cornerstone Pavers, LLC., contractor.

Recommendation of the Public Works and Services Committee on 02-28-17: Defer

John Rooney requested this item be deferred.

Motion made by Lemke, seconded by Meekma to defer. Passed unanimously.

Deferred

[184-17](#)

Subject: (Direct Referral) Reduce retainage from 5% to 3% on Contract 20160015, 2016 Concrete Reconstruction - Kinzie Avenue (R1), Cornerstone Pavers, LLC., contractor.

Recommendation of the Public Works and Services Committee on 02-28-17: That retainage be reduced from 5% to 3% on Contract 20160015, 2016 Concrete Reconstruction - Kinzie Avenue (R1), Cornerstone pavers, LLC., contractor

Fiscal Note: This will reduce the retainage from \$37,695.84 to \$22,617.51.

John Rooney outlined the details of the request.

Motion made by Perez, seconded by Lemke to approve. Passed unanimously.

Recommended For Approval

[185-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a Three-Party Engineering Services Contract between the City of Racine, WisDOT and Graef-USA, Inc. for State Project ID: 2703-00-04, 16th Street - Racine Street (STH 32) to Main Street.

Recommendation of the Public Works and Services Committee on 02-28-17: That the Mayor and City Clerk be authorized and directed to enter into a three-party engineering services agreement between the City of Racine, WisDOT and Graef-USA, Inc. for State Project ID: 2703-00-04, 16th Street - Racine Street (STH 32) to Main Street, in the not-to-exceed amount of \$253,417.37, with the City's share being \$50,583.47 (20%) and the State's share being \$202,733.90 (80%).

Fiscal Note: Funding is available in Org-Object 45040-57500, Concrete-16th, Main to Racine STP-U.

John Rooney outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting was adjourned at 6:02 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.