

**CITY OF RACINE BOARD OF HEALTH  
AUGUST 12, 2014**

**DEPARTMENT: Administrative Division**

**PREPARED BY:** *Dottie-Kay Bowersox, MSA – Public Health Administrator*

**MONTH:** *July 2014*

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
May 2011 through 2014	HD Budget	Develop Individual Budgets for Every HD Program / Service	Endeavor that will enable HD Personnel to enhance their current facilitation of finances / programs and will be phased into the HD's organizational plan. All formats have been developed and approved.
July 2011 through 2014	Committee of the Whole	Presentation for Proposed Tobacco Ordinance	The Public Health Administrator will meet with the City Attorney to discuss alternatives.
November 2010 through 2014	Animal Control	Continued Partnerships	Communications continue with City Police Department and Wisconsin Humane Society to fine tune / assist.
April 2012 through 2014	Urban Chickens	City Ordinance Recommendation	Early last year several community members contacted the HD for direction.
January 2012 through 2014	Update / Revise HD Job Descriptions	Continuation of this Process	Research / review / update all HD positions.
January 2011 through 2014	Animal Licensing and Regulations	Discuss Opportunities as a County on the Reporting of Rabies Vaccinations	Develop a plan to process animal licenses, potential collaboration of rabies vaccination notification, revision of the City of Racine's Animal Control Ordinances, and integration of County wide reporting.
July 2012 through 2014	Child Death Review (CDR) / Fetal Infant Mortality Review (FIMR)	Determine Parameter / Sustainability	The three Racine County Health Departments, County Representatives, and the Children's Alliance meet to discuss the framework for the development of a FIMR / CDR hybrid model.
Nov. 2012 through 2014	Downtown Design Development Authority	Finalize City Hall Outside Signage	Provided design concepts to the committee and received approval for the placement of signage to identify City Hall at the back / parking lot entrances.

## Administration Highlights Continued

Date	Meeting	Purpose	Outcome
February 2013 through 2014	Racine Public Health Nursing Personnel	Review and Discuss Current / Potential Community Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize, and alter STD, HIV, TB, Communicable Disease, and Emergency Protocols. The Immunization and Lead Manuals are complete.
February 2013 through 2014	Racine Environmental Health Personnel	Review and Discuss Current / Potential Environmental Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize and alter Lead, Nuisance, Animal, and Housing Protocols.
May 2013 through 2014	City Housing Integration Team	Discuss Integrated Approach to Housing / Structure Inspections	Collaborative efforts with City Building, Police / Fire Departments, County Housing Authority, and HD on the inspection of structures.
January 2014 through 2014	City Beach Team	Discuss Integrated Approach to Beach Maintenance and Facilitation	Collaborative efforts with Department of Public Works and Parks, Recreation, and Cultural Services regarding all City of Racine Coastal Beaches.
May 2013 through 2014	WALHDAB	Meeting	Continued discussions with the State of Wisconsin on the impact of Federal Act 317 and the continued reduction of Immunization clients throughout the Nation.
January 2014 through 2014	Dialogue on the transition / expansion of Clinic Services and Renovation of Area	Determine implementation and training schedule	Increase responsibilities for HD Nursing / Clerical Personnel through training and practical experience.

### Administration Highlights Continued

Date	Meeting	Purpose	Outcome
May 29 – August, 2014	Dangerous / Vicious Dogs	Modify existing City Ordinance	Submitted second draft recommendations to City Attorney’s Office, Chief of City Police Department, Mayor / City Administrator and WHS for consideration.
July 2014	Treadmill	Additional wellness resources for HD personnel	Donated by the City Fire Dept. and has been installed in the HD common area. The treadmill can be utilized by HD personnel during breaks / lunch to increase their physical activity levels.
February 13, 2014 through 2014	2015 Budget	Personnel Salary Schedule	Completed / forwarded schedule to City Finance for consideration / implementation.

### PROGRAM: Emergency Preparedness

PREPARED BY: *Cody Pearce, Public Health Educator I*

### Highlights

Date	Meeting	Purpose	Outcome
July 1 – 31, 2014	Monthly Preparedness Training	Review Tactical Communications	Personnel reviewed a PowerPoint covering guidelines and methods used for tactical communications during public health emergencies, events, and exercises. A short quiz was then completed to demonstrate knowledge.  Quiz Submission Compliance: 100%
July 26, 2014	Latino Carnival Parade (Milwaukee)	Medical Reserve Corps (MRC) First Aid Services	Three MRC members volunteered for first aid assistance during the event.

### PROGRAMS: Wisconsin Well Woman Program of Racine County, Greater Racine County Mammogram Coalition (Susan G. Komen Grant), Racine County Breast and Cervical Health Fund (Scholarship Program)

PREPARED BY: *Sarah Clemons (SC), CHES, Public Health Educator II & Rosalyn Smith (RS), Public Health Educator I*

### Highlights

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On-going	Racine on the Move	Register City of Racine residents to participate in the Racine on the Move (Weight Watchers) Program	Seventeen (17) people registered in June to participate in the Racine on the Move Program. Five hundred and six (506) people have registered for the program since December 2013.

**PROGRAM: City Wellness Initiative**

**PREPARED BY:** *Debbie Herz-Mazius, RN*

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
July 7, 2014	Step By Step: Walk Your Way to Well-Being	Encourage walking	121 employees, spouses and retirees completed the program. Mayor Dickert congratulated employees by hand delivering t-shirts.
July 16, 2014	Wellness Round Table	Assist Racine employers to deliver result-oriented wellness programs	Approximately 50 people, representing Racine agencies and employers met to learn about marketing and communicating employee wellness. Materials were presented by Racine Unified marketing coordinator.
July 16, 2014	Consultations and Coaching	Increase health awareness, set personal goals and refer to healthcare provider as needed	150 participants completed the Wellness Program in the 2nd quarter. This includes health risk assessment, wellness presentation, and consultation/coaching with wellness specialist.