

Department of Health

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February 1, 2008

Honorable Mayor and Members of the Common Council
City of Racine
Racine City Hall
730 Washington Avenue
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission for the City of Racine Health Department to apply to be fiscal agent for Youth Connections for grant funding in the amount of \$16,000 from United Way. Youth Connections is a collaborative whose mission is to increase quality sexuality education. Youth Connections requests that the City of Racine Health Department act as fiscal agent for the collaborative. The only paid employee of Youth Connections is a City of Racine employee whose salary (5 hours per week) is reimbursed to the City. The remaining grant funds will be used for training, supplies, programs for teens and for reimbursement to the City of Racine for fund management expenses. The contract period begins July 1, 2008.

The contract has been reviewed and approved by Terry Maier in the Finance Department. The grant control number is 2008-002. There is no fiscal match required.

Respectfully submitted,

A handwritten signature in black ink that reads "Janelle Grammer". The signature is written in a cursive style and is positioned above the printed name.

Janelle M. Grammer

“Caring for the Community”