

**BOARD OF HEALTH MEETING  
ADMINISTRATIVE REPORT  
Submitted: April 7, 2009**

**DEPARTMENT: Ana Christina Stier - Healthy Birth Outcomes Coordinator  
Racine Healthy Births Healthy Families (RHBHF) Program**

**REPORT FOR THE MONTH OF: March 2009**

**HIGHLIGHTS:**

- Initiative kick-off with Jump at the Sun Consultants LLC at RIMC meeting on 03/23/09.
- The RHBHF Program hosted the 2<sup>nd</sup> Maternal and Infant Health Consortium meeting at City Hall on 03/31/09; set calendar for quarterly meetings for 2009.

**PRODUCTIVITY MEASURES**

Productivity Measures	Monthly (March)	YTD
Attend Health Department meetings	0	1
Meet with Racine Infant Mortality Coalition (RIMC)	1	3
Meet with Racine Infant Mortality Coalition Exec. Board	1	1
Meet with Fetal Infant Mortality Review project of Racine	0	0
Conduct bi-weekly RHBHF Staff Meetings	2	4
Conduct weekly RHBHF Supervision Meetings	4	6

\*Productivity measures will be reported in the April Board of Health report for services completed by the Racine Healthy Births Healthy Families (RHBHF) Program.

**CONFERENCES/MEETINGS/TRAINING**

Date	Conferences/Meetings/Training	Purpose
03/02	Phone Conference with Georgia Cameron	To review the RHBHF Program objectives and budget for the remaining 2007-2009 grant period
03/05	Meeting between Police Dept, Fire Dept, Health Dept and Next Generation Now – Cribs for Kids and Adams Advertising	Discussion on billboard advertising “safe sleep” and “early prenatal care”
03/06	Meeting with Amy Bittrich	To discuss and complete MERC IMC data request from State Vital Statistics office
03/06	Phone Conference Call with RIMC Executive Committee, Lorraine Lathen, Georgia Cameron and Vivian Jackson	To discuss Jump at the Sun Consultants LLC proposed services for RIMC
03/10	Board of Health meeting	To update RHBHF Program progress
03/12	MERC IMC grant phone conference	Grant team meeting, provide representation from health dept
03/13	RIMC event – PBS Series “Unnatural Causes: When the Bough Breaks”	Public awareness/education, held at Racine County Department of Human Services – Nurturing Fathers Program
03/16	Meeting at City of Milwaukee Health Dept – Empowering Families Program w/Songlor & CJ	Review and discuss Access database for program tracking needs
03/16	Meeting with Teri Hicks and Bobbi Ferguson	Discuss RHBHF Program documents,

		files and letter to send to families
03/17	Meeting with Georgia Cameron, Sandra Poehlman, Janelle Grammer, Marcia Fernholz and Teri Hicks	Discuss RHBHF Program objectives and projected budget 2009-2011 grant period
03/18	Meeting with Teri Hicks	Discuss RHBHF Program development – 2009-2011 grant period
03/19	Meeting with CJ Mora, MIS Dept	Review Access database development for RHBHF Program
03/23	Meeting with Lorraine Lathen, Nick Hempel and Betty Stinson	Discussion on RIMC – Goal 3 development with Jump at the Sun Consultants
03/24	Interviews for RHBHF Program PHN Home Visitor	To staff RHBHF Program positions
03/25	Meeting at Wingspread Conference Center	Discuss and further develop the Racine community plan for decreasing fetal and infant mortality
03/27	Interviews for RHBHF Program PHN Home Visitor	To staff RHBHF Program positions
03/27	Meeting with UW Extension – Racine County	To gather certificates for child care providers for “Unnatural Causes: When the Bough Breaks” video presentation
03/30	RIMC event – PBS Series “Unnatural Causes: When the Bough Breaks”	Public awareness/education, held at St. Paul’s Child Development Center
03/31	Maternal and Infant Health Consortium Meeting	Gather to introduce new community partner programs, discuss RHBHF Program status and build on communication for collaborative approach in working with family and seamless referral system