

**CITY OF RACINE BOARD OF HEALTH  
OCTOBER 14, 2025**

**DEPARTMENT: Administrative Division**

**PREPARED BY:** *Dottie-Kay Bowersox, MSA – Public Health Administrator*

**MONTH:** *September 2025*

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
August 2025	Martin Luther King, Jr. Community Center / Clinic	Construction of the New Building / Facility in the Lincoln King Neighbor	Discussions are ongoing with City consultants/contractors regarding the parameters of the project.  Project site tour was provided through the project consultants/contractors. A public ceremony is planned for October 22, 2025, to reintroduce the site and its current status.
August 2025	Website Consultants	New Design and Format of the City's Website	The Public Health Department (PHD) is serving as a pilot department for this initiative. A new launch date of November 23, 2025, has been announced.
August 2025	Initiate Project	Determine Project Comprehensively	In preparation of the PHD moving in December 2026 aged files in Community and Environmental Health Divisions are being scanned into the City's computer application.

<p>August 2025</p>	<p>City Administration</p>	<p>2026 Budget</p>	<p>2026 PHD Budget meetings have been concluded.</p> <p>The following are the recommendations that will be brought to the Common Council for consideration:</p> <ol style="list-style-type: none"> <li>1. Two new promotional positions for existing employees of Community and Environmental Health Divisions specifically a Lead Public Health Nurse and a Lead Environmental Health Sanitarian. These positions will assist with secession of management and provide a promotional opportunity that does not currently exist.</li> <li>2. Transfer of the Laboratory Coordinator to the Environmental Health Coordinator Position. This individual meets all requirements of the position.</li> <li>3. Elimination of the Laboratory Coordinator position. Funding from this position will be utilized for the two promotional opportunities listed above and if any, shortfall from funding sources.</li> <li>4. Determine the best location of the Public Health Laboratory within City government. Over the twelve months of 2026 develop a process to analyze and determine.</li> <li>5. Operational budget/projections remain flat with no increase but due to increased expenses this is actually a reduction.</li> <li>6. Revenue budget/projections remain the same with the exception of Business License/Other with an increase from \$227,000 to \$232,000.</li> <li>7. Fee alterations in some of the areas of Community and Environmental Health were altered specifically an increase in some reinspection and short term rental fees, multiple vaccinations, and addition of the two step TB skin test. A comparison study of 10 other jurisdictions was completed.</li> </ol>
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