

# Department of Public Works

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## Memorandum

**To:** Chairman, Public Works and Services Committee  
**Date:** 4/15/2008  
**Subject:** Building Automation – Wave Formal Bidding Request

Dear Chairman:

We are requesting permission to wave formal bidding procedures and to contract directly with Johnson Controls to upgrade DPW's Building Automation System (BAS). The request to wave formal bidding is being made as licensing requirements do not allow other contractors to sell or maintain this software. The following accounts will be affected:

655.000.5970 Wustum Museum - \$50,000.00  
207.000.5770 Graceland Cemetery - \$25,000.00  
107.000.5780 Golf Course - \$20,000.00  
988.740.5040 Zoo – \$30,000.00  
987.650.5010 Humble Park Community Center - \$7,842.00

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