



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Civic Centre Commission

*Nicholas Yackley*  
*John J. McAuliffe*  
*Gary Anderson*  
*Chairman Jim DeMatthew*  
*Krystyna Sarrazin*  
*Anna LeGath*  
*Dave Blank*  
*Rebecca Strommen*  
*Sara Nicholson*

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Wednesday, April 24, 2013

6:00 PM

Festival Hall-Green Room

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### Call To Order

**PRESENT:** 6 - Nicholas Yackley, Krystyna Sarrazin, Anna LeGath, Rebecca Strommen, Sara Nicholson and Dave Blank

**ABSENT:** 1 - Dave Wohlgemuth

**EXCUSED:** 3 - John J. McAuliffe, Jim DeMatthew and Gary Anderson

### Approval of Minutes for the February 27, 2013 Meeting

*Dave Blank chaired the meeting in Jim DeMatthew's absence.*

*Minutes of the previous meeting were approved as printed on motion of Anna LeGath.*

### New Business

#### 13-8866

Subject: Review of the February and March 2013 Financial Statements.

Recommendation of the Civic Centre Commission on April 24th, 2013: To receive and file.

Fiscal Note: N/A

*Rik Edgar stated the financial statements showed the Civic Centre coming in \$7,000 under budget for the first quarter of 2013.*

**Received and Filed**

#### 13-8867

Subject: (Direct Referral) Attendance Report - February and March 2013.

Recommendation of the Civic Centre Commission on April 24th, 2013: To receive and file.

Fiscal Note: N/A

*Per Rik Edgar, first quarter attendance was approximately 9,000.*

**Received and Filed**

**13-8868**

Subject: (Direct Referral) CIP Projects - Update on current projects.

Recommendation of the Civic Centre Commission on April 24th, 2013: To receive and file.

Fiscal Note: N/A

*John Olle from Unique Drapery presented various color options for the draperies at Festival Hall and the window treatments at Memorial Hall.*

*The dance floor at Festival Hall is in process of being replaced at 1/3 less than the allocated funds.*

*Memorial Hall dishwasher has been replaced. The old one was donated to a local non-profit organization.*

*Chair risers previously approved are being constructed and should be delivered in June.*

*Also discussed was the exterior and interior painting at Festival Hall, which is currently in process.*

*Anna LeGath and Sara Nicholson moved and seconded to approve the mushroom color window treatments with the umber tracks for Memorial Hall; without objection.*

*Anna LeGath and Krystyna Sarrazin moved and seconded to approve the cream color draperies for the lower level in the main hall at Festival Hall; without objection.*

**Received and Filed**

**13-8869**

Subject: (Direct Referral) Event Report for March and April 2013.

Recommendation of the Civic Centre Commission on April 24th, 2013: To receive and file.

Fiscal Note: N/A

*Rik Edgar presented a recap of March and April events; including the capacity filled WI Xtreme Cage Fighting show at Memorial Hall; the successful Fabulously Faux Wedding; the RUSD Career & Technology Day, which saw increased attendance; and the Journal Times Home Show. Also discussed were the many annual banquets and numerous private events currently booked.*

**Received and Filed**

**13-8873**

Subject: (Direct Referral) VenuWorks of Racine, LLC Annual Review.

Recommendation of the Civic Centre Commission on April 24th, 2013: To receive and file.

Fiscal Note: N/A

*Chairman was going to re-send out the criteria form for the board members to review and approve by May 3, 2013 and the compilation of the responses to be submitted to City Management no later than May 10, 2013 by the chairman James DeMatthew.*

**Received and Filed**

**12-7655**

Subject: Civic Centre Commission requests that board members of the Hispanic

Business Professional Association (HBPA) meet with the Civic Centre Commission regarding the outstanding debt related to the 2011 Fiesta Mexicana Event.

Recommendations of the Civic Centre Commission on 5-2-2012: To defer this item to a future meeting.

Recommendations of the Civic Centre Commission on 6-27-2012: To advise the HBPA in the spirit of cooperation, that interest would be suspended as long as a minimum payment of \$500 per month was received as payment on the existing balance each month. If 30 days passed without the minimum payment interest would then be reinstated until the balance is paid off in full.

Recommendation of the Civic Centre Commission on August 22, 2012: That the Board be kept apprised of the ongoing progress of the repayment plan.

Recommendation of the Civic Centre Commission on November 7, 2012: That the Board be kept apprised of the ongoing progress of the repayment plan.

Recommendation of the Civic Centre Commission on December 27, 2012: That the Board be kept apprised of the ongoing progress of the repayment plan.

Recommendation of the Civic Centre Commission on February 27, 2013: That the Board be kept apprised of the ongoing progress of the repayment plan.

Recommendation of the Civic Centre Commission on April 24, 2013: That the Board be kept apprised of the ongoing progress of the repayment plan.

Fiscal Note: The Civic Centre Commission is currently working with HBPA for collection of outstanding funds due.

*The Civic Centre commission was updated as to the payments made on the account and the remaining balance owed of \$9,650.*

**Deferred**

### **Adjournment**

*The meeting was adjourned at 7:38 p.m. by Dave Blank.*