



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Park, Recreation and Cultural Services

Wednesday, May 11, 2011

5:15 PM

City Hall Annex, Room 130

Call To Order

Chairman Hayes called the meeting to order at 5:15 p.m.

Present: 8 - Daryl Carter, Mike Frontier, Pamala Handrow, Robert Hayes, Joey LeGath, Terry McCarthy, Kristen Kaprelian, Melissa Kaprelian-Becker

Absent: 1 - Ken Lumpkin

Staff Present: Donnie Snow, Jack Schumann, Tom Molbeck, Sherri Ruud

Approval of Minutes for the April 13, 2011 Meeting

McCarthy Moved, and it was seconded by Carter, to approve the minutes. Passed unan.

to Approve the Minutes

Public Input

No public input

Director's Report

The report was distributed. McCarthy Moved, and it was seconded by Carter, to receive and file the report. Passed unan.

The Report was Received and Filed

Minutes of the April 18, 2011 Board of Cemetery Commissioners

McCarthy Moved, and it was seconded by Kaprelian, to receive and file the minutes. Passed unan.

The Report was Received and Filed

Zoological Society Report

The report was distributed. McCarthy Moved, and it was seconded by Handrow, to receive and file the report. Passed unan.

The Report was Received and Filed

[11-6263](#)

Subject: Communication from Pete Henkes, Lighthouse Run Meet Director, requesting to use city right-of-way and Monument Square on June 18, 2011 for the 33rd Annual Lighthouse Run.

Recommendation of the Public Works and Services Committee on 4-26-11: Permission be granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 a.m. to 10:30 a.m. on Saturday, June 18, 2011, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 a.m. to 10:40 a.m. on Saturday, June 18, 2011 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime cost and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.
- E. Sponsor shall be responsible for all traffic control and detour signage during the event.
- F. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation and Cultural Services on 5-11-11: To approve the communication from the Pete Henkes, Lighthouse Run Meet Director, requesting to use City right-of-way and Monument Square on June 18, 2011 for the 33rd Annual Lighthouse Run.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement is executed;
- B. A liability insurance certificate is filed prior to the event;
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor.

Further recommends that the Director of Parks, Recreation and Cultural Services and the Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

Pete Henkes appeared on behalf of the Lighthouse Run.

Director Snow advised the Lighthouse Run is an annual event and recommended approval.

Pete Henkes advised the Lighthouse Run would also require the use of Sam Johnson Parkway for their event, and requested that the garbage cans in the area be emptied from the Friday night events in a timely manner.

Director Snow advised Mr. Henkes that staff would work with him on any locations required, and advised Mr. Henkes to contact DPW regarding the garbage cans.

A motion was made by Handrow, seconded by Frontier, to approve the communication from the Pete Henkes, Lighthouse Run Meet Director, requesting to use City right-of-way and Monument Square on June 18, 2011 for the 33rd Annual Lighthouse Run.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement is executed;*
- B. A liability insurance certificate is filed prior to the event;*
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor.*

Further recommends that the Director of Parks, Recreation and Cultural Services and the Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Passed unan.

Recommended For Approval

11-6357

Subject: Communication from the Chair of the Root River Council requesting permission to host events September 22, 2011 through September 25, 2011 at Island Park and along Horlick Park Drive.

Recommendation of the Board of Parks, Recreation and Cultural Services on 5-11-11: To approve the communication from the Chair of the Root River Council requesting permission to host events September 22, 2011 through September 25, 2011 at Island Park and along Horlick Park Drive, and to work with staff regarding safety concerns.

Further recommend that permission be granted with the following stipulations:

- A. A hold harmless agreement is executed;
- B. A liability insurance certificate is filed prior to the event;
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor.

Further recommends that the Director of Parks, Recreation and Cultural Services and the Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal note: There will be nominal costs to various City departments, on a regular shift basis to assist in implementing this event.

Ben Lehner of the Root River Council made a presentation regarding a Chautauqua that the Council wishes to hold at Island Park September 22 through September 25.

Chautauquas date back to the 1870's, and began in New York City. They were held in large tents, and featured cultural events. Racine held Chautauquas in Racine from 1903 to 1928 on the present site of McKinley School, and then moved to the Washington Park Bowl.

This year's Chautauqua would begin setting up Thursday, September 22, and continue on Friday, September 23. They are hoping to hold a Native American pow-wow, and also feature literature, poetry, and music on Friday. Other events would include a moderated political roundtable, a car show on Horlick Drive, and a horse show on the Northeast side of Island Park. These will be family events; no alcohol will be served.

Director Snow expressed safety concerns regarding the horses at the park; he also expressed concerns that the horses would leave divots in the turf, and cleanup will also be required.

A motion was made by LeGath, seconded by McCarthy, to approve the communication from the Chair of the Root River Council requesting permission to host events September 22, 2011 through September 25, 2011 at Island Park and along Horlick Park Drive, and to work with staff regarding safety concerns.

Further recommend that permission be granted with the following stipulations:

- A. A hold harmless agreement is executed;*
- B. A liability insurance certificate is filed prior to the event;*
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor.*

Further recommends that the Director of Parks, Recreation and Cultural Services and the Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Recommended For Approval

11-6310

Subject: Communication from Seth Kuranz of the Racine County Youth Coalition, requesting permission to report the results of the Racine County "40 Developmental Assets" survey.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-11-11: To receive and file the communication from Seth Kuranz of the Racine County Youth Coalition, requesting permission to report the results of the Racine County "40 Developmental Assets" survey.

Seth Kuranz, Nicole Reynolds, and Modesto Cruz represented the Racine County Youth Coalition. They reported the results of the Racine County "40 Developmental Assets" survey.

7,000 Racine County students in grades 7 through 12 were surveyed. Assets are defined as building blocks for youth. It was noted that the older a child is, their assets decline, and that 20 percent of youth feel valued by their community.

The Board thanked the presenters for their work and commended Nichole and Modesto for their ease in presenting. They also recommended this be presented to Racine Unified.

A motion was made by Kaprelian, seconded by LeGath, to receive and file the communication from Seth Kuranz of the Racine County Youth Coalition, requesting permission to report the results of the Racine County "40 Developmental Assets" survey.

Passed unan.

Recommended to be Received and Filed

11-6355

Subject: Communication from Alderman Holding requesting that the city accept the donation of a commemorative plaque.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-11-11: To approve the communication from Alderman Holding requesting that the City accept the donation of a commemorative plaque.

Fiscal note: To be determined, as it is expected that the installation

will be donated, depending on the type and design.

Terry McCarthy spoke on behalf of Ald. Holding. Three firms have offered to donate a commemorative plaque to thank Richard M. Jones for his years of service to Racine. As Richard was most proud of his involvement with the Root River and Lake Michigan Pathways, it is requested that the plaque be placed along the Lake Michigan Pathway near the Zoo overlook.

A motion was made by Kaprelian, seconded by Handrow, to approve the communication from Alderman Holding requesting that the City accept the donation of a commemorative plaque.

Passed unan.

Recommended For Approval

[11-6309](#)

Subject: Communication from the Director of Parks, Recreation and Cultural Services requesting the Mayor and City Clerk enter into an agreement with Pepsi-Cola General Bottlers, Inc., a wholly owned subsidiary of Pepsi Beverages Company, to be the exclusive provider of beverages at the community centers for five years.

Recommendation of the Public Safety & Licensing Committee on 5-9-11: That the item be deferred until the May 23, 2011 meeting.

Recommendation of the Board of Parks, Recreation and Cultural Services 5-11-11: To approve the communication from the Director of Parks, Recreation and Cultural Services requesting the Mayor and City Clerk enter into an agreement with Pepsi-Cola General Bottlers, Inc., a wholly owned subsidiary of Pepsi Beverages Company, to be the exclusive provider of beverages at the Community Centers for five years.

Fiscal note: Approximately \$41,000 over five years.

Director Snow advised that Pepsi has been the provider of beverages at the Community Centers in the past. They have provided the best quote thus far. The Purchasing Agent is also looking into other suppliers as well.

Staff advises that in addition to soda products, the machines also provide bottled water, Gatorade, lemonade, and juices.

The Board would like the Community Centers to maximize the number of healthy drinks available.

It was moved by Handrow, seconded by Kaprelian, to approve the communication from the Director of Parks, Recreation and Cultural Services requesting the Mayor and City Clerk enter into an agreement with Pepsi-Cola General Bottlers, Inc., a wholly owned subsidiary of Pepsi Beverages Company, to be the exclusive provider of beverages at the Community Centers for five years.

Passed unan.

Mike Frontier left the meeting at 6:40 p.m.

Recommended For Approval

11-6341

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to amend Sec. 70-131(a) and Sec. 70-131(b), repealing Sec.70-131(f), and amending Sec. 70-1(b) of the Municipal Code of the City of Racine, Wisconsin relating to Fifth Street boat ramp.

Recommendation of the Board of Parks, Recreation and Cultural Services 5-11-11: To approve the communication from the Director of Parks, Recreation & Cultural Services (insert, on behalf of the PRCS Board) requesting to amend Sec. 70-131(a) and Sec. 70-131(b), repealing Sec.70-131(f), and amending Sec. 70-1(b) of the Municipal Code of the City of Racine, Wisconsin relating to Fifth Street boat ramp.

Fiscal Note: To be determined. Amount will vary from year to year.

Director Snow advised that in order to generate more revenue from the boat launch, it is requested that the dates change in the Municipal Code.

A motion was made by Terry McCarthy, seconded by Kristen Kaprelian, to approve the communication from the Director of Parks, Recreation & Cultural Services (insert, on behalf of the PRCS Board) requesting to amend Sec. 70-131(a) and Sec. 70-131(b), repealing Sec.70-131(f), and amending Sec. 70-1(b) of the Municipal Code of the City of Racine, Wisconsin relating to Fifth Street boat ramp.

Passed unan.

Recommended For Approval

10-5838

Subject: [Direct Referral] Lockwood Tennis Court Resurfacing

Recommendation of the Board of Parks, Recreation & Cultural Services 12-8-10: That this be Deferred until the February meeting, with Staff to investigate and report back the total cost to repair and resurface the Lockwood Tennis Courts to club quality.

Fiscal Note: Unknown at this time.

Recommendation of the Board of Parks, Recreation & Cultural Services 1-12-11: To defer to the May meeting.

Fiscal note: N/A

Recommendation of the Board of Parks, Recreation & Cultural Services 5-12-11: To proceed with the resurfacing of the Lockwood

Tennis Courts by Midwest Sealing, and further, to refer this item to the Finance and Personnel Committee for the funding source.

Fiscal note: Quote is \$22,500.00; funds will be pursued with the Racine Community Foundation Fund.

Jeff Schultz and representatives from the Racine Tennis Club appeared, along with a representative of Midwest Sealing

Jack Schumann provided tennis court resurfacing cost estimates from the suppliers recommended by the Racine Tennis Club. He advised bid packages were sent to the companies recommended by the Racine Tennis Club. Diamond grinding all areas within the fence and resurfacing estimate was \$116,586. Estimate for diamond grinding and resurfacing only the playing areas was \$64,766. Tile surface estimate was \$110,391. After a review of the Lockwood Tennis Courts by the manufacturer's rep of the sealing product, the sealing product manufacturer would not sell their product due to the condition of the present surface of the courts.

Jeff Schultz provided a series of email conversations regarding the courts. He brought with him a representative from Midwest Sealing, who advised that he has sealed the UW Madison courts which are the same type of court as the Beaver Dam courts. The UW Madison courts were resurfaced six years ago. He advised he would need approximately one week to complete the job, and the courts would be playable as soon as the lines were restriped. He quoted a price of \$22,500 and would guarantee the job for three years. He has been in business for 25 years, and resurfaces 120 courts per year; 10 of the courts being concrete.

A motion was made by LeGath, seconded by McCarthy, to proceed with the resurfacing by Midwest Sealing.

Director Snow advised the funds for the resurfacing were returned to the Racine Community Foundation; he will need to pursue the funds again.

McCarthy moved, and it was seconded by LeGath, to amend the original motion to also refer this item to the Finance and Personnel Committee for the funding source. Passed unan.

Recommended For Approval

[11-6137](#)

Subject: Communication from the Manager of Recreation and Cultural Services requesting approval to solicit advertising at Horlick Athletic Field's baseball diamond and football field.

Recommendation of the Finance & Personnel Committee on 3-21-11: Permission be granted for the Manager of Park & Recreation and Cultural Services to solicit advertising at Horlick Athletic Field's baseball diamond and football field.

Fiscal Note: The baseball field advertising fee is anticipated to be \$250 with a \$175 banner fee and the football field advertising fee is anticipated to be \$330 with a \$175 banner fee. All revenues to be

placed in the Park and Recreation Departments General Fund revenue accounts.

Recommendation of the Board of Parks, Recreation & Cultural Services 4-13-11: To defer to the next meeting, and ask that the City Attorney review if certain requests can be refused.

Further, if approved by the City Attorney, it is all right for staff to proceed.

Staff recommendation to the Finance & Personnel Committee on 05-09-11: None at this time.

Fiscal Note: The baseball field advertising fee is anticipated to be \$250 with a \$175 banner fee and the football field advertising fee is anticipated to be \$330 with a \$175 banner fee. All revenues to be placed in the Parks, Recreation and Cultural Services' General Fund revenue accounts.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-11-11: To approve the request from the Manager of Recreation and Cultural Services to solicit advertising at Horlick Athletic Field's baseball diamond and football field.

Fiscal Note: Approximately \$3,500 annually.

Director Snow advised this item was back on the agenda, as the Board wanted to ensure that it was possible for Staff to refuse objectionable advertising. Director Snow checked with the City Attorney, who confirmed the City can refuse objectionable advertising.

A motion was made by McCarthy, seconded by Handrow, to approve the request from the Manager of Recreation and Cultural Services to solicit advertising at Horlick Athletic Field's baseball diamond and football field.

Passed unan.

Recommended For Approval

Adjournment

The Board welcomes Ald. Melissa Kaprelian-Becker.

There being no further business, the meeting was adjourned at 6:50 PM.

Next Meeting: Wednesday, June 8, 2011

If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation and Cultural Services Department at 262-636-9453 at least 48 hours prior to this meeting.