

October 25, 2012

Mayor John Dickert  
& the Common Council

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Finance and Personnel Committee to request to enter into a professional Services Agreement with Rudie Butterfield & Seitz to provide architectural design services for the design of a new ADA restroom at the Mound Cemetery Chapel. Price is quoted as \$4,500.00.

It is requested that funds be withdrawn from budget 207.000.5750 – Cemetery Land Improvements, Road and Walk Repairs.

The need for an ADA accessible restroom is a code compliance requirement. Staff will be available at the meeting to discuss this in greater detail.

Respectfully requested,

Tom Molbeck  
Director