



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Wastewater Commission

Mayor John Dickert
Alderman Terry McCarthy
Thomas Bunker
Secretary Robert Lui
President Kathy DeMatthew
Ralph Schwarz
Vice President Joseph Mandala
Jerry Garski
Jayne Hoffman
Chris Wright
Anthony Bunkelman
Anthony Beyer
Thomas Friedel
James Spangenberg
James Morgenroth

Tuesday, November 29, 2016

4:30 PM

City Hall Annex, Room 227

Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, C. Adamczyk, M. Klimek, A. Wheeler, B. Wemmert

PRESENT: 10 - John Dickert, Terry McCarthy, Thomas Bunker, Robert Lui, Kathy DeMatthew, Joseph Mandala, Anthony Bunkelman, Anthony Beyer, Thomas Friedel and James Spangenberg

EXCUSED: 5 - Ralph Schwarz, Jerry Garski, Jayme Hoffman, Chris Wright and James Morgenroth

Approval of Minutes for the October 2016 Meeting

A motion was made by Alderman McCarthy, seconded by Bunker, that this be to Approve the Minutes. The motion **PASSED** by the following vote:

AYES: 7 - Dickert
McCarthy
Bunker
Lui
DeMatthew
Beyer
Friedel

EXCUSED: 5 - Schwarz
Hoffman
Garski
Wright
Morgenroth

ABSTENTIONS: 2 - Mandala
Spangenberg

[0991-16](#)

Subject: Budget expenditures for October 2016 totaling \$1,026,278.81

Recommendation: Approve

A motion was made by Secretary Lui, seconded by Friedel, that this file be Approved

[0992-16](#)

Subject: Project Reports:

- A) December 2016 Meeting - December 20
- B) Update on Concrete Replacement - Phase 3
- C) Air Permit Update

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

[0993-16](#)

Subject: SEH, Inc. proposal for consulting services regarding air operating permit

Recommendation: Approve

The General Manager submitted a proposal from SEH, Inc. in the amount of \$10,000 for consulting services regarding air operating permit and recommended approval.

A motion was made by Alderman McCarthy, seconded by Bunker, that this file be Approved

[0994-16](#)

Subject: Engagement letter from law firm Godfrey & Kahn to assist with legal matters relating to air operating permit

Recommendation: Approve

The General Manager noted that he received an engagement letter from the law firm of Godfrey & Kahn to assist with legal matters relating to the air operating permit. He noted that there was no set price for their services but would invoice the Utility on a monthly basis based on the services they provide. The General Manager noted that he would notify the Commission on a monthly basis as to the costs being incurred for their services.

A motion was made by Friedel, seconded by Bunker, that this file be Approved

[0995-16](#)

Subject: Proposal from engineering firm Brown & Caldwell to perform modeling to determine additional capacity available in Kinzie Ave. interceptor

Recommendation: Approve

The General Manager submitted a proposal from Brown and Caldwell for modeling services to determine additional capacity available in the Kinzie Avenue interceptor. He noted that the proposal is in the amount of \$6,500.00 and recommended

approval.

A motion was made by Bunker, seconded by Spangenberg, that this file be Approved

0996-16

Subject: Proposal from engineering firm Brown & Caldwell to perform additional modeling related to Spring Street basin

Recommendation: Approve

The General Manager submitted a proposal from Brown & Caldwell to perform additional modeling relating to the Spring Street basin. He noted that this proposal is in the amount of \$16,300.00 and recommended approval.

A motion was made by Friedel, seconded by Bunker, that this file be Approved

0997-16

Subject: Review and approval of policy manual changes relating to compensation for interns

Recommendation: Approve

The Chief of Operations requested approval of policy manual changes relating to interns. He noted that the changes included increasing wages and allow interns to receive benefits after one year. He explained that this would give interns incentive to stay with the Wastewater Utility until a vacancy becomes available.

A motion was made by Mayor Dickert, seconded by Alderman McCarthy, that this file be Approved

0998-16

Subject: Approval of revised Cost of Service Study (COSS) for the Kinzie/Roosevelt interceptor project as proposed by Mt. Pleasant

Recommendation: Approve

A motion was made by Friedel, seconded by Mayor Dickert, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 7 - Dickert
Bunker
DeMatthew
Mandala
Beyer
Friedel
Spangenberg

NOES: 2 - McCarthy
Lui

EXCUSED: 5 - Schwarz
Hoffman
Garski
Wright
Morgenroth

AYES: 7 - Dickert
Bunker
DeMatthew
Mandala
Beyer
Friedel
Spangenberg

NOES: 2 - McCarthy
Lui

EXCUSED: 5 - Schwarz
Garski
Hoffman
Wright
Morgenroth

[0999-16](#)

Subject: Approval of the draft Cost of Service Study (COSS) for Lift Station No. 2 storage facility

Recommendation: Approve

A draft Cost of Service Study (COSS) was prepared for Lift Station No. 2 underground storage facility. The purpose of this project is to alleviate flooded basements in the neighborhoods adjacent to Spring St. A draft study was prepared by Brown & Caldwell delineating several options for the Commission to consider. Approval of the COSS will allow the Commission to move forward with this project.

A motion was made by Friedel, seconded by Spangenberg, that this file be Approved

[1011-16](#)

Subject: Request for sanitary sewer extension for DeBack Farms Business Park, Pinnacle Engineering Group

Recommendation: Approve

The General Manager noted that he received a request from Pinnacle Engineering Group for a sanitary sewer extension for the DeBack Farms Business Park which is located off of the East Frontage Road in the Village of Caledonia and recommended approval.

A motion was made by Secretary Lui, seconded by Bunker, that this file be Approved

[1001-16](#)

Subject: Change Order No. 4, Contract A-16, Concrete Replacement - Phase 3, Joseph J. Henderson & Son, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 4 on Contract A-16 in the credit amount of \$40,940.63, bringing the total contract amount to \$354,084.37 and recommended approval.

A motion was made by Friedel, seconded by Secretary Lui, that this file be Approved

[1008-16](#)

Subject: General Manager request for authorization to sign 2017

Household Hazardous Waste Grant Agreement

Recommendation: Approve

The General Manager noted that the Wastewater Utility received a grant from the state in the amount of \$34,375 for the Household Hazardous Waste Program for 2017. He requested authorization to sign the grant agreement.

A motion was made by Vice President Mandala, seconded by Secretary Lui, that this file be Approved

CLOSED SESSION

It is the intent that the Wastewater Commission convene in closed session pursuant to Section 19.85(1)(e) to deliberate or negotiate the purchase of public properties whenever competitive or bargaining reasons require a closed session.

Friedel made a motion, seconded by Bunker, to move the meeting into Closed Session at 5:30 p.m. The motion passed unanimously.

[1000-16](#)

Subject: Discussion of real estate matters and upcoming negotiations

Recommendation: Receive and File

Discussion was held with regard to real estate matters and upcoming negotiations.

Received and Filed

Adjournment

There being no further business, Dickert made a motion, seconded by Spangenberg, to adjourn the meeting at 5:45 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.