

**BOARD OF HEALTH MEETING**  
**November 11<sup>th</sup>, 2008**  
**ADMINISTRATIVE REPORT**

**DEPARTMENT: Public Health Administrator**

**REPORT FOR THE MONTH OF: October, 2008**

**Highlights:**

- Ana Stier and I attended a 2 ½ day seminar on Anti-Racism training at City Hall. The training is performed by Crossroads and offered through the Coming Together Racine organization.
- A meeting was held with the Racine Community Health Center to possibly contract for the sexually transmitted disease treatment of Racine jurisdiction clients. A current contract with the Family Medicine Center will expire upon their proposed closure in 2009. Additionally, Dr. Little has been in contact with a Nurse Practitioner for possible contractual services at the City of Racine Health Department.
- A forum for Healthy Birth Outcomes was held at Wingspread. Concerned organizations, citizens and Representative Cory Mason met to discuss infant mortality in the Racine jurisdiction and what can be done to combat it. Focus groups to address the objectives have been formed and will start meeting in December.
- I am serving on the Public Health Community Advisory Council for the University of Wisconsin at Milwaukee. Two Master and four PhD programs will be initiated over the next ten years in a newly created school of Public Health.

**Productivity Measures**

<b>Productivity Measures</b>	<b>Monthly</b>	<b>YTD</b>
Prepare for and attend Board of Health meetings	1	9
Attend Common Council/Committee of the Whole mtgs	0	3
Attend Finance and Personnel meetings	1	12
Attend Community Development Block Grant meetings	1	5
Attend Mayor/City Administrator meetings	1	6
Conduct Health Department Management Team meetings	2	14
Conduct Bi-monthly Staff Meetings	0	3
Meet with Communication Committee	0	0
Meet with Health Department's 2008 focus group	0	3
Meet with professional union quarterly/union negotiation	0	1
Meet with PHN union quarterly/union negotiation	0	1
Meet with Racine County Community Health Providers	1	14
Meet with Safety Net Collaboration	1	4
Meet with Tri-County Bioterrorism Coalition (KRW)	1	8
Meet with Southeast Regional (WALHDAB)	1	7
Meet with Key Communicator's RUSD	0	1
Meet with family practice resident	1	1
Prepare for and attend EP/WP Board of Health meetings	1	5

### CONFERENCES/MEETINGS/TRAINING

<b>Date</b>	<b>Conferences/Meetings/Training</b>	<b>Purpose</b>
10/01	Safety Net Collaboration meeting	City health issues
10/01	Administrative Manager's meeting	City issues
10/02	CDBG meeting	City funding
10/03	United Way – Youth Connections meeting	Funding issues
10/03	United Way – Family Smart Kid Friendly meeting	Funding issues
10/06	MTEAM	HD issues
10/07	HR-Attorney meeting	Personnel issue
10/07	Meeting with staff person	Personnel issue
10/08	WALHDAB	SE region PH issues
10/08	Anti-racism training	Training
10/09	Anti-racism training	Training
10/10	Anti-racism training	Training
10/13	RHBHF meeting	Healthy births outcomes meeting
10/14	RHBHF phone conference	Healthy birth outcomes
10/14	Board of Health	HD issues
10/15	Wingspread – infant mortality pre-meeting	Healthy births outcome
10/15	Public Health Advisory Council	Creation of new school of Public Health
10/16	Wingspread – infant mortality meeting	Healthy births outcome
10/20	Tri-County Consortium meeting	Tri-county preparedness issues
10/20	Tobacco coalition meeting	Reforming new coalitions
10/21	MTEAM	HD issues
10/22	Health Work Team	City insurance issues
10/23	SPHERE training	Data input and retrieval
10/23	Fetal Infant Mortality Review meeting	Transfer to FIMR to HD
10/27	Finance & Personnel	Grant funding
10/29	Racine Community Health Center meeting	Sexually transmitted disease
10/29	Meeting with Ben Hughes, Terry Parker and Scott Letteney	Titers for staff

Attachments: WWWP and Tobacco