

**CITY OF RACINE BOARD OF HEALTH
FEBRUARY 10, 2015**

DEPARTMENT: Administrative Division

PREPARED BY: *Dottie-Kay Bowersox, MSA – Public Health Administrator*

MONTH: *January 2015*

Highlights

| Date | Meeting | Purpose | Outcome |
|----------------------------|---|---|--|
| July 2011 through 2015 | Committee of the Whole | Proposed Tobacco Ordinance | The Public Health Administrator will meet with the City Attorney to discuss alternatives. |
| April 2012 through 2015 | Urban Chickens | City Ordinance Recommendation | The proposed ordinance has been provided to the City Attorney's office for review / consideration. Committee members include the City Police Department, Wisconsin Humane Society Milwaukee / Racine Campuses, Environmental Health Division of the Health Department, and a Board of Health Member. Once released the Mayor, City Administrator, Department of Public Works, the Assessor's Office as well as the BOH will be requested to provide comment / consideration. |
| July 2012 through 2015 | Child Death Review (CDR) / Fetal Infant Mortality Review (FIMR) | Determine Parameter / Sustainability | The three Racine County Health Departments, County Representatives, and the Children's Alliance meet to discuss the framework for the development of a FIMR / CDR hybrid model. |
| February 2013 through 2015 | Racine Public Health Nursing Personnel | Review and Discuss Current / Potential Community Health Standing Orders, Policies, and Procedures | This process will comprehensively review, organize, and alter STD, HIV, TB, Communicable Disease, and Emergency Protocols. All listed policies / procedures are complete. |
| February 2013 through 2015 | Racine Environmental Health Personnel | Review and Discuss Current / Potential Environmental Health Standing Orders, Policies, and Procedures | This process will comprehensively review, organize and alter Lead, Nuisance, Animal, and Housing Protocols. Lead Manual is completed. |
| May 2013 through 2015 | City Housing Integration Team | Discuss Integrated Approach to Housing / Structure Inspections | Collaborative efforts with City Building, Police / Fire Departments, City Development, City Information / Technology, County Housing Authority, and HD. |

Administration Highlights Continued

| Date | Meeting | Purpose | Outcome |
|------------------------------------|--|---|---|
| January 2014 through 2015 | City Beach Team | Discuss Integrated Approach to Beach Maintenance and Facilitation | Collaborative efforts with Department of Public Works and Parks, Recreation, and Cultural Services regarding all City of Racine Coastal Beaches. |
| August 27, 2014 through 2016 | Mayor / Wisconsin Bike Federation | Discuss / Develop a Master Bike Plan | Consideration for final funding and initial request / notification of potential committee members was determined. Internal meetings completed with the Mayor, City Administrator, City Development, and Department of Public Works. |
| May 29, 2014 - December, 2015 | Vicious / Dangerous / Prohibited Animals | Modify existing City Ordinance | Alterations have been completed with the proposed ordinance provided to the City Attorney's office for review / consideration. |
| February 13, 2014 through 2015 | 2015 Budget | Personnel Salary Schedule / Budget | Anticipated that 2016 meetings will begin after the first of the year. |
| January 2014 through December 2016 | Transition / Expansion of Clinic Services and Renovation | Determine Status | Increase responsibilities for HD Nursing / Clerical Personnel through training and practical experience. Phase I renovation funding has been approved in the 2015 City Capital Improvement Plan. |
| January, 2015 | Munis Tutorial | Increase Competency | Continuing educational opportunities within the City's new financial software application. |
| January, 2015 | Racine Community Health Center | Discuss Community Alternatives / Timeline | Determine the impact of the Center's closing and community alternatives. Initiated discussion with "Safety Net" Partners. |
| January, 2015 | 2014 Year End | Determine Status | Attached are the 2014 Year End Goals and Objectives for this Department. |

PROGRAM: Emergency Preparedness

PREPARED BY: *Cody Pearce, Public Health Educator I*

Highlights

| Date | Meeting | Purpose | Outcome |
|----------------------|-------------------------------|------------------------------------|---|
| January 1 – 31, 2014 | Monthly Preparedness Training | Review Points of Dispensing (PODs) | Personnel reviewed a PowerPoint training about PODs, a method for distributing pharmaceuticals during a mass clinic situation. This was followed by a quiz to demonstrate knowledge gained. Quiz Submission Compliance: 100% |

PROGRAMS: Wisconsin Well Woman Program of Racine County, Greater Racine County Mammogram Coalition (Susan G. Komen Grant), Racine County Breast and Cervical Health Fund (Scholarship Program)

PREPARED BY: Sarah Clemons (SC), CHES, Public Health Educator II & Rosalyn Smith (RS), Public Health Educator I

Highlights

| Date | Meeting | Purpose | Outcome |
|--------------------------|--|--|---|
| January 8, 2015 | Racine County Mammogram Coalition | Discuss Coalition Efforts | Meeting with the new Executive Director of the Health Care Network ensuring program expectations / discussion about increasing program statistics. |
| January 8, 2015 | Wisconsin Well Woman / Wisconsin Department of Health Services | Teleconference Regarding Future Model Recommendations | All stakeholders were given opportunities to engage in another "listening session". |
| January 14, and 28, 2015 | Child Seat Manufacturer | Webinar About the Changes / Improvements to Child Passenger Safety Seats | Discuss improvements made to car seats i.e. comfort, ease of use, "bells and whistles" potentially making installation of child passenger safety seats more challenging for some parents. |

PROGRAM: City Wellness Initiative

PREPARED BY: Debbie Herz-Mazius, RN

Highlights

| Date | Meeting | Purpose | Outcome |
|-----------------------|-----------------|--------------------|--|
| January 7 and 9, 2015 | EAP Coordinator | Plan 2015 Schedule | 10 presentations, dates and locations were determined. The topics are: Goal Setting, Caretaking for Aging parents, Meditation, Balancing Work and Personal Life, Time Management, Holiday Planning and Managing Grief and Loss |