



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Revised Waterworks Commission

*President John Engel, Vice President Kathy DeMatthew  
Secretary Thomas M. Sollman, Mayor John Dickert, Alderman  
Ronald D. Hart,  
Thomas Friedel, Tracy Richters, Alderman Michael D. Shields*

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Tuesday, August 30, 2011

4:00 PM

City Hall Annex - Room 227

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### 1. Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, N. Sanders, A. Wheeler, B. Bartel, R. Pace,  
S. Cryer, M. Kosterman, R. Gilbreath, J. Hewitt, D. Lynaugh, T. Bunker, R. Pucely, M.  
Klimek, T. Ramos, N. Erlandson, C. Regalia, B. Viegut*

**PRESENT:** 6 - John Dickert, Thomas Friedel, John Engel, Tracy Richters, Michael  
Shields and Kathy DeMatthew

**EXCUSED:** 2 - Thomas M. Sollman and Ronald D. Hart

### 2. Approval of Minutes for the July 2011 Meeting

**A motion was made by Secretary Kathy DeMatthew, seconded by Tracy Richters, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.**

### 3. [11-6776](#)

**Subject:** Budget Expenditures for July 2011 Totaling \$1,762,798.67

**Recommendation:** Approve

**A motion was made by Secretary Kathy DeMatthew, seconded by Mayor John Dickert, that this be Approved. The motion PASSED by a Voice Vote.**

### 4. [11-6778](#)

**Subject:** Project Reports

- A) U.S. Mayors Conference Award Presentation
- B) Meeting with Waukesha Water Utility
- C) PSC Rate Order
- D) Renaissance Tank Painting
- E) Douglas Avenue Water Main
- F) Budget Hearing - September 7, 2011

**Recommendation:** Receive and File

**Fiscal Note:** N/A

*Project reports were given by staff.*

**Recommended to be Received and Filed**

5. [11-6782](#) **Subject:** Submission of the 2012 Proposed Operations & Maintenance Budget and the Proposed 2012-2016 Capital Improvement Plan

**Recommendation:** Receive and File

*The General Manager distributed the 2012 Proposed Budget and noted that this is for informational purposes only. He stated that a special meeting of the Finance Committee of the Board of Waterworks Commissioners will meet on September 7, 2011, at the Wastewater Utility.*

**Received and Filed**

6. [11-6815](#) **Subject:** Communication from the General Manager of Racine Water and Wastewater Utility to discuss the Status of 2011-2012 Capital Borrowing for the Water Utility - Brad Viegut Invited to the Meeting. (Resolution No. 11-2729)

**Recommendation of the Water Utility on 8/30/11:** Waterworks Commission approved and further recommends to refer to the Finance and Personnel Committee for approval

**Recommendation of the Finance and Personnel Committee on 9-12-11:** That 2011-2012 Capital Borrowing for the Water Utility be approved.

**Fiscal Note:** The Utility is borrowing \$6,500,000.00 and costs would be passed through to the end users.

*The General Manager introduced Brad Viegut from R. W. Baird who explained the status of the 2011-2012 capital borrowing for the Water Utility. He stated that the interest rates in the hand-out he distributed are high estimates. He also stated that the current Standard and Poors rating for the Utility is "AA" which is excellent. The General Manager recommended this be referred to the Finance and Personnel Committee for approval.*

**A motion was made by Mayor John Dickert, seconded by Secretary Kathy DeMatthew, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

### CLOSED SESSION

It is the intent that the Waterworks Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee. It is also the intent that open session will follow closed session.

*Michael Shields made a motion, seconded by Tracy Richters, to move the meeting into Closed Session at 4:40 p.m. The motion passed unanimously.*

7. [11-6816](#) **Subject:** Discussion Regarding Non-Representative Proposal

**Recommendation:** Receive and File

*Discussion was held regarding a non-representative proposal.*

**Received and Filed**

**OPEN SESSION**

*Michael Shields made a motion, seconded by Tracy Richters, to move the meeting into Open Session at 5:05 p.m. The motion passed unanimously.*

8. [11-6817](#)

**Subject:** Grant General Manager Authority to Implement Appropriate Compensation

**Recommendation:** Approve

*The General Manager requested the authority to implement appropriate compensation with regard to non-represented employees. It was recommended that each non-represented employee receive a 2.9% increase in their base salary for the year 2011 consistent with non-represented employees of City Hall, as well as other union contracts at the City. This increase will result in a 2.9% decrease in wages for non-represented employees as a result of recently enacted legislation in ACT 10.*

**A motion was made by Secretary Kathy DeMatthew, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by a Voice Vote.**

9. [11-6820](#)

**Subject:** Proposal from Ruekert-Mielke for Professional Services for Renewal of Existing GIS Website Hosting for 2012

**Recommendation:** Approve

*The General Manager submitted a proposal from Ruekert-Mielke for professional services related to the GIS Website hosting in the amount not to exceed \$4,900.00 and recommended approval. The proposal also includes up to \$20,000.00 in maintenance of the GIS system that may be requested by staff. He noted that this is renewing an existing hosting agreement with Ruekert-Mielke.*

**A motion was made by Alderman Michael Shields, seconded by Mayor John Dickert, that this be Approved. The motion PASSED by a Voice Vote.**

10. [11-6819](#)

**Subject:** Presentation of the Water Utility System Connection Fee Report Update Dated January 2011

*The General Manager presented the Water Utility System Connection Fee Report update prepared by Ruekert-Mielke which shows the financial impacts of freezing or changing the REC fee. He explained that the purpose of the connection fee charges is to help grow the regional assets of the Water Utility such as booster stations and water tanks. He noted that these impact fees are not incorporated into the Public Service Commission rates. He recommended to defer this item.*

**A motion was made by Alderman Michael Shields, seconded by Mayor John Dickert, that this be Deferred. The motion PASSED by a Voice Vote.**

11. [11-6780](#)

**Subject:** Discussion of Election of Officers for 2011-2012

**Recommendation: Approve**

*The General Manager noted that there was a vacancy of Chairman on the Waterworks Finance Committee and requested nominations for this seat. It was voted that John Engel fill this position.*

**A motion was made by Mayor John Dickert, seconded by Secretary Kathy DeMatthew, that this be Approved. The motion PASSED by a Voice Vote.**

12. [11-6843](#)

**Subject:** Developers Agreement for Water Main Utility Improvements on 13th Street in Mt. Pleasant

**Recommendation: Approve**

*The General Manager noted that Porcaro Ford has a need to extend the water main on 13th Street in Mt. Pleasant as a result of their expansion. He recommended approval of the Developer's Agreement for this improvement.*

**A motion was made by Mayor John Dickert, seconded by Michael Shields, that this be Approved. The motion PASSED by a Roll Call Vote.**

**AYES:** 4 -

Dickert, Engel, Richters and Shields

**EXCUSED:** 2 -

Sollman and Hart

**ABSTENTIONS:** 1 -

DeMatthew

**NON VOTING:** 1 -

Friedel

13. [11-6844](#)

**Subject:** Construction Services Agreement with Nielsen, Madsen & Barber S.C. (NMB) for 13th Street Water Main Extension

**Recommendation: Approve**

*The General Manager submitted a construction services agreement with Nielsen, Madsen & Barber S.C. in the estimated amount of \$6,620.00 for the 13th Street water main extension in the Village of Mt. Pleasant. He noted that the Water Utility is responsible for inspection of this construction and will, in turn, invoice Porcaro Ford for this service.*

**A motion was made by Mayor John Dickert, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by a Voice Vote.**

14. **Adjournment**

*There being no further business, Mayor John Dickert made a motion, seconded by Michael Shields, to adjourn the meeting at 5:25 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**

