



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Agenda - Final Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair James Morgenroth*  
*Alderman Dennis Wisner*  
*Alderman Michael Shields*  
*Alderman Mary Land*

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Monday, December 12, 2016

5:00 PM

City Hall, Room 307

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### Call To Order

### Chairman Comments

### Approval of Minutes for the November 21, 2016 Meeting.

1. [1009-16](#) **Subject:** Safe Drinking Water Loan Program (SDWLP), Loan 4887-05 closeout, Exhibit G, Wage Rate Compliance Document

**Recommendation of the Waterworks Commission on 11/29/16:**  
Approve

**Staff Recommendation to the Finance & Committee on 12/12/16:**  
The Mayor and City Clerk be authorized to sign Exhibit G for the Closeout of Safe Drinking Water Loan 4887-05 High Lift Pump VFD Project.

**Fiscal Note:** The signing of this form is necessary so that final loan proceeds can be distributed to the Racine Water Utility for this loan.

**Attachments:** [exhibit g wage rate compliance certification form](#)

2. [1042-16](#) **Subject:** Communication from the Purchasing Agent submitting bid results for Official Notice #21-2016, Emergency Medical Supplies for the Racine Fire Department, was opened in the Office of the Purchasing Agent on November 17, 2016 at 10:00 A.M. local time. The five (5) responsive bidders were Emergency Medical Products, Inc., Moore Medical Products, Bound Tree Medical, Midwest Medical Supplies, and Henry Schein.

**Staff Recommendation to the Finance & Personnel Committee on 12/12/16:** The bids for Emergency Medical Supplies be awarded for the period January 1, 2017 through December 31, 2017 by individual line item based on the following criteria:

- I. Low bid per line item.

2. Lowest bid for a specific product if specified as no substitution allowed. No substitution items were specified because of the quality needed for certain items.

3. Some products are sole source; i.e. CPAP (continuous positive airway pressure)

**Fiscal Note:** Funding for this expense in FY2017 is \$105,000 in account 13001 53200

**Attachments:** [1042-16](#)  
[EMS Supplies bid results 2017](#)

3. [1032-16](#) **Subject:** Communication from the City Administrator requesting to present a proposal for the extension of the City contract with VenuWorks for operation of the Civic Center.

**Staff Recommendation to the Finance & Personnel Committee on 12/12/16:** The City contract with VenuWorks for operation of the Civic Center be extended as presented.

**Fiscal Note:** No increased cost for management services.

**Attachments:** [VenuWorks Management Agreement Addendum 2](#)

4. [0833-16](#) **Subject:** Communication from the City Attorney submitting the claim of Gerald Larsen for consideration.

**Recommendation of the Finance & Personnel Committee on 10/10/16:** Deferred.

**Staff Recommendation to the Finance & Personnel Committee on 12/12/16:** Receive and File.

**Fiscal Note:** N/A

**Attachments:** [larsen\\_001](#)

5. [0974-16](#) **Subject:** Communication from the City Attorney submitting the claim of Cody Smith for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 12/12/16:** The claim of Cody Smith be denied.

**Fiscal Note:** N/A

**Attachments:** [smith\\_001](#)

6. [1053-16](#) **Subject:** (Direct Referral) Communication from the City Attorney requesting authorization to represent employees in the case of Conrad

Cottingham Jr., et al. v. City of Racine, et al., filed in the Eastern District of Wisconsin as Case No. 16-CV-1563.

**Staff Recommendation to the Finance & Personnel Committee on 12/12/16:** The City Attorney's office be authorized to represent employees in the case of Conrad Cottingham Jr., et al. v. City of Racine, et al., filed in the Eastern District of Wisconsin as Case No. 16-CV-1563.

**Fiscal Note:** N/A

Attachments:     [cottingham\\_001](#)

## Adjournment

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources & 262-636-9175 at least 48 hours prior to this meeting.**