



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair James Morgenroth*  
*Alderman Dennis Wiser*  
*Alderman Michael Shields*  
*Alderman Mary Land*

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Monday, December 12, 2016

5:00 PM

City Hall, Room 307

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#### Call To Order

A motion was made by Vice Chair Morgenroth, and seconded by Alderman Land, that this file be to Approve the Minutes

**PRESENT:** 4 - Chairman Q.A. Shakoor II, James Morgenroth, Michael Shields and Mary Land

**EXCUSED:** 1 - Dennis Wiser

#### Chairman Comments

#### Approval of Minutes for the November 21, 2016 Meeting.

1. [1009-16](#) **Subject:** Safe Drinking Water Loan Program (SDWLP), Loan 4887-05 closeout, Exhibit G, Wage Rate Compliance Document

**Recommendation of the Waterworks Commission on 11/29/16:**  
Approve

**Recommendation of the Finance & Committee on 12/12/16:** The Mayor and City Clerk be authorized to sign Exhibit G for the Closeout of Safe Drinking Water Loan 4887-05 High Lift Pump VFD Project.

**Fiscal Note:** The signing of this form is necessary so that final loan proceeds can be distributed to the Racine Water Utility for this loan.

**Attachments:** [exhibit g wage rate compliance certification form](#)

*Keith Haas, General Manager of Wastewater, appeared before the Committee to speak on the item.*

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

2. [1042-16](#) **Subject:** Communication from the Purchasing Agent submitting bid results for Official Notice #21-2016, Emergency Medical Supplies for the Racine Fire Department, was opened in the Office of the Purchasing Agent on November 17, 2016 at 10:00 A.M. local time. The

five (5) responsive bidders were Emergency Medical Products, Inc., Moore Medical Products, Bound Tree Medical, Midwest Medical Supplies, and Henry Schein.

**Recommendation of the Finance & Personnel Committee on 12/12/16:** The bids for Emergency Medical Supplies be awarded for the period January 1, 2017 through December 31, 2017 by individual line item based on the following criteria:

- I. Low bid per line item.
  
2. Lowest bid for a specific product if specified as no substitution allowed. No substitution items were specified because of the quality needed for certain items.
  
3. Some products are sole source; i.e. CPAP (continuous positive airway pressure)

**Fiscal Note:** Funding for this expense in FY2017 is \$105,000 in account 13001 53200

**Attachments:** [1042-16](#)  
[EMS Supplies bid results 2017](#)

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval**

3. [1032-16](#) **Subject:** Communication from the City Administrator requesting to present a proposal for the extension of the City contract with VenuWorks for operation of the Civic Center.

**Recommendation of the Finance & Personnel Committee on 12/12/16:** The City contract with VenuWorks for operation of the Civic Center be extended as presented.

**Fiscal Note:** No increased cost for management services.

**Attachments:** [VenuWorks Management Agreement Addendum 2](#)

*Thomas Friedel, City Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval**

4. [0833-16](#) **Subject:** Communication from the City Attorney submitting the claim of Gerald Larsen for consideration.

**Recommendation of the Finance & Personnel Committee on**

10/10/16: Deferred.

**Recommendation of the Finance & Personnel Committee on 12/12/16:** Receive and File.

**Fiscal Note:** N/A

Attachments: [larsen\\_001](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended to be Received and Filed**

5. [0974-16](#)

**Subject:** Communication from the City Attorney submitting the claim of Cody Smith for consideration.

**Recommendation of the Finance & Personnel Committee on 12/12/16:** The claim of Cody Smith be denied.

**Fiscal Note:** N/A

Attachments: [smith\\_001](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Denial**

6. [1053-16](#)

**Subject:** (Direct Referral) Communication from the City Attorney requesting authorization to represent employees in the case of Conrad Cottingham Jr., et al. v. City of Racine, et al., filed in the Eastern District of Wisconsin as Case No. 16-CV-1560.

**Recommendation of the Finance & Personnel Committee on 12/12/16:** The City Attorney's office be authorized to represent employees in the case of Conrad Cottingham Jr., et al. v. City of Racine, et al., filed in the Eastern District of Wisconsin as Case No. 16-CV-1560.

**Fiscal Note:** N/A

Attachments: [cottingham\\_001](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval**

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 5:15 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Tuesday, December 27, 2016 at City Hall, Room 307.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**