



March 20, 2008

Honorable Mayor Gary Becker and the
Members of the Common Council
730 Washington Avenue
Racine, WI 53403

Ladies and Gentlemen:

I am requesting permission to appear before the Finance and Personnel Committee to discuss my recommendation to waive formal bidding and instruct the Purchasing Agent to negotiate with Mahaffey Fabric Structures of Memphis, TN for the purchase of a SPRUNG STRUCTURE TENT at their quoted price of \$86,000.00.

Funds for this purchase are available in account 108.988.5030, Festival Hall – Sprung Structure Tent.

Respectfully submitted,

Jim Walczak
Executive Director
Racine Civic Center