



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair Terry McCarthy*  
*Alderman Mary Land*  
*Alderman Tracey Larrin*  
*Alderman Jason Meekma*

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Monday, June 25, 2018

5:00 PM

City Hall, Room 307

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#### Call To Order

**PRESENT:** 5 - Q.A. Shakoor II, Terry McCarthy, Mary Land, Tracey Larrin and Jason Meekma

#### Chairman Comments

*Also Present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Mayor Mason, Marisa Roubik, Assistant City Attorney.*

#### Approval of Minutes for the June 11, 2018 Meeting.

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be to Approve the Minutes**

#### [0673-18](#)

**Subject:** Communication from the Purchasing Agent wishing to discuss the results of Official Notice #8-2018, Request for Proposal Construction Management Services for City of Racine Fire Station 6.

**Recommendation of the Finance & Personnel Committee on 06/25/2018:** The Purchasing Agent be authorized to negotiate and contract with Riley Construction for the provision of construction management as associated with construction services for a fee structure of 1.95% of the total construction cost plus reimbursable costs of \$28,500.

**Fiscal Note:** Funds for this service are available in account 45030-57200.

**Staff Recommendation to the Public Works and Services on 6-26-18:** That Official Notice No. 8-2018, be awarded to Riley Construction, for the provision of construction management as associated with construction services for a fee structure of 1.95% of the total construction cost plus reimbursable costs of \$28,500.

**Fiscal Note:** Funds for this purchase are available in Org-Object

45030-57200, Fire-Building Improvements.

**Attachments:** [council letter](#)

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended For Approval**

[0611-18](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$1,500.00 from United Healthcare Services, Inc. for the Juneteenth Day Event at the Dr. John Bryant Community Center.

**Recommendation of the Finance & Personnel Committee on**

**06/25/2018:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$1,500.00 from United Healthcare Services, Inc. for the Juneteenth Day Event at the Dr. John Bryant Community Center.

**Fiscal Note:** No City match required.

**Attachments:** [JuneteenthDay\\_UnitedHealthcare](#)

*Tom Molbeck, Director of Parks, Recreation, and Cultural Services, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended For Approval**

[0632-18](#)

**Subject:** Communication from the City Attorney requesting authorization to represent employees in the case of *Cobbs v. Chiapete, et al.*, U.S. District Court Eastern District of Wisconsin Case No. 2018-CV-338.

**Recommendation of the Finance & Personnel Committee on**

**06/25/2018:** To authorize the City Attorney to represent employees in the case of *Cobbs v. Chiapete, et al.*, U.S. District Court Eastern District of Wisconsin Case No. 2018-CV-338.

**Fiscal Note:** Outside counsel has been retained and will be paid through the use of the City Attorney's Office professional services account Org-Obj 11004 52100. Total fees are to be determined.

**Attachments:** [Agenda Briefing Memorandum 0632-18](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[0633-18](#)

**Subject:** Communication from the City Attorney requesting authorization to represent employees in the case of *Denwiddie v. Mueller, et al.*, U.S. District Court Eastern District of Wisconsin Case No. 2018-CV-601-JPS.

**Recommendation of the Finance & Personnel Committee on**

**06/25/2018:** To authorize the City Attorney to represent employees in the case of *Denwiddie v. Mueller, et al.*, U.S. District Court Eastern District of Wisconsin Case No. 2018-CV-601-JPS.

**Fiscal Note:** N/A

**Attachments:** [Agenda Briefing Memorandum 0633-18](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[0578-18](#)

**Subject:** Communication from the City Attorney presenting a proposed Donations Policy.

**Recommendation of the Finance & Personnel Committee on**

**06/25/2018:** To defer.

**Fiscal Note:** N/A

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Deferred**

[0685-18](#)

**Subject:** Communication from the Mayor and the Alderperson of the 15th District requesting that Chapter 62 of the Racine Code of Ordinances be amended to provide for greater protection against sexual orientation and gender identity discrimination.

**Recommendation of the Finance & Personnel Committee on**

**06/25/2018:** To amend Chapter 62 of the Racine Code of Ordinances to provide for greater protection against sexual orientation and gender identity discrimination.

**Fiscal Note:** N/A

**Attachments:** [Agenda Briefing Memorandum 0685-18](#)

*Mayor Mason, Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended For Approval**

[0704-18](#)

**Subject:** (Direct Referral) A request by the Director of City Development for the termination of Tax Incremental District No. 8 (State Street Corridor).

**Recommendation of the Finance and Personnel Committee on 06/25/2018:** That the request by the Director of City Development for the termination of Tax Incremental District No. 8 (State Street Corridor) be approved. Further that the Mayor and City Clerk be authorized and directed to submit the necessary forms and reports to the Wisconsin Department of Revenue.

**Fiscal Note:** N/A

**Attachments:** [TID 8 State Street\\_001](#)

*Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Land, that this file be Recommended For Approval**

[0706-18](#)

**Subject:** (Direct Referral) Presentation of First Quarter Fiscal Results.

**Recommendation of the Finance & Personnel Committee on 06/25/2018:** Receive and File.

**Fiscal Note:** N/A

**Attachments:** [March 2018 Results](#)

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended to be Received and Filed**

## Adjournment

**There being no further business to come before the Committee, the meeting adjourned at 5:43 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, July 9, 2018 at City Hall, Room 307.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**