



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Wastewater Commission

Tuesday, June 30, 2009

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, A. Wheeler, R. Pace, J. Jordan, M. Klimek, N. Erlandson, R. Gilbreath, J. Lenell, D. Block

PRESENT: 8 - Mike Andreasen, John Dickert, John Engel, Michael Staeck, Ronald Keland, John Hewitt, Robert Lui and Thomas Bunker

EXCUSED: 7 - Brian Anderson, Kathy DeMatthew, Thomas Friedel, Ronald D. Hart, Robert Pucely, Daryl Lynaugh and Victor Puente

2. Approval of Minutes for the May 2009 Meeting

A motion was made by John Hewitt, seconded by Robert Lui, that this be to Approve the Minutes. The motion **PASSED** by a Voice Vote.

3. [09-3715](#)

Subject: Budget Expenditures for May 2009 Totaling \$1,151,943.20

Recommendation: Approve

A motion was made by Robert Lui, seconded by Thomas Bunker, that this be Approved. The motion **PASSED** by a Voice Vote.

4. [09-3716](#)

Subject: Project Reports:

- A) Household Hazardous Waste Update
- B) Michigan Boulevard Lift Station Project
- C) Stimulus Project Update
- D) Update on Progress of Ammonia Monitoring as it Relates to WPDES Permit
- E) June 19 Flood Event
- F) Technical Advisory Committee Update

Recommendation: Receive and File

Project Reports were given by staff.

Received and Filed

5. [09-3607](#)

Subject: Presentation of the 2008 Audit from Clifton-Gunderson

Recommendation: (Direct Referral) Recommendation of the Wastewater Commission on 06/30/09: Wastewater Commission approved and further recommends to refer to the Finance and Personnel Committee for adoption

A representative from Clifton-Gunderson provided a short presentation on the Utility's 2008 audited financial statements. Two items included on the management letter that were recommended are a more thorough review and approval process of the cash reconciliation and on-line bank transactions. In summary, the financial statements present fair, in all material respects, the financial position of the Racine Wastewater Utility as of December 31, 2007 and 2008, and the results of its operations and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

A motion was made by Ronald D. Hart, seconded by Michael Staeck, that this be Recommended For Adoption. The motion PASSED by a Voice Vote.

7. [09-3714](#)

Subject: Final Pay Request on Contract B-08, Ohio Street Interceptor Sewer, Reesman's Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract B-08. He recommended that the work performed by Reesman's Excavating & Grading, Inc. be accepted and final payment be authorized for a total contract amount of \$1,398,103.87.

A motion was made by John Hewitt, seconded by Robert Lui, that this be Approved. The motion PASSED by a Voice Vote.

8. [09-3718](#)

Subject: Change Order No. 1 on Contract C-08, Lift Station No. 2 Force Main Replacement, G. B. Johnson, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract C-08 in the amount of \$2,638.00, bringing the total contract amount to \$116,618.00 and recommended approval.

A motion was made by Robert Lui, seconded by John Engel, that this be Approved. The motion PASSED by a Voice Vote.

9. [09-3719](#)

Subject: Final Pay Request on Contract C-08, Lift Station No. 2 Force Main Replacement, G. B. Johnson, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract C-08. He recommended that the work performed by G. B. Johnson, Inc. be accepted and final payment be authorized for a total contract amount of \$116,618.00.

A motion was made by Robert Lui, seconded by John Engel, that this be Approved. The motion PASSED by a Voice Vote.

6. [09-3713](#)

Subject: Change Order No. 1 on Contract B-08, Ohio Street Interceptor Sewer, Reesman's Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract B-08 in the credit amount of \$87,013.87, bringing the total contract amount to \$1,398,103.87 and recommended approval.

A motion was made by Robert Lui, seconded by John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.

10. [09-3717](#) **Subject:** Amendment Proposal from AECOM for Engineering Services Relating to the 15th Street and Lathrop Avenue Sanitary Sewer Design Agreement

Recommendation: Approve

The General Manager submitted an amendment proposal from AECOM for engineering services for additional design tasks relating to the 15th Street and Lathrop Avenue Sanitary Sewer Design agreement in the amount of \$5,500.00.

A motion was made by John Hewitt, seconded by Michael Staeck, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -

Andreasen, Staeck, Engel, Hewitt and Lui

EXCUSED: 8 -

Anderson, DeMatthew, Dickert, Hart, Pucely, Friedel, Lynaugh and Puente

ABSTENTIONS: 1 -

Bunker

NON VOTING: 1 -

Keland

11. [09-3720](#) **Subject:** Amendment No. 3 Proposal from AECOM Relating to the Utility Trunk Sewer Analysis Project

Recommendation: Approve

The General Manager submitted Amendment No. 3 proposal from AECOM relating to the Utility Trunk Sewer Analysis project in the amount of \$34,000.00. This amendment is for the inclusion of an additional Technical Advisory Committee (TAC) meeting relating to the Storage Optimization Study as well as modeling services to support a Cost of Service Study (COSS) policy development.

A motion was made by John Hewitt, seconded by Michael Staeck, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -

Andreasen, Staeck, Engel, Hewitt and Lui

EXCUSED: 8 -

Anderson, DeMatthew, Dickert, Hart, Pucely, Friedel, Lynaugh and Puente

ABSTENTIONS: 1 -

Bunker

NON VOTING: 1 -

Keland

12. [09-3804](#) **Subject:** Approval of Revised Exhibits to the Racine Intergovernmental Sanitary Sewer Agreement Reflecting the Dissolution of North Park and Crestview

Recommendation: Approve

The General Manager explained that the Commission needed to approve the dissolution of North Park and Crestview as a result of their merger to become Caledonia East Sewer Utility.

A motion was made by Michael Staeck, seconded by Thomas Bunker, that this be Approved. The motion PASSED by a Voice Vote.

13. [09-3805](#)**Subject:** Assumption of Capacities Dissolved by North Park and Crestview by Caledonia**Recommendation:** Approve

The General Manager explained that the Village of Caledonia needs to formally assume the capacities dissolved by North Park and Crestview in accordance with the Racine Area Intergovernmental Sanitary Sewer Service, Revenue Sharing, Cooperation and Settlement Agreement.

A motion was made by John Engel, seconded by John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.

14. [09-3806](#)**Subject:** Recognition of the Expanded Designated Territory of Caledonia**Recommendation:** Approve

The General Manager explained that all previous sewer utility districts within Caledonia have now been merged into one designated territory within the Village. The Wastewater Commission needs to officially recognize this new expanded designated territory of Caledonia.

A motion was made by John Hewitt, seconded by John Engel, that this be Approved. The motion PASSED by a Voice Vote.

15. [09-3807](#)**Subject:** Reclassification of the Caledonia Sewer Utility District Commission as an Agent of Caledonia**Recommendation:** Approve

The General Manager explained that in accordance with the Racine Area Intergovernmental Sanitary Sewer Service, Revenue-Sharing, and Cooperation and Settlement Agreement, it is necessary to recognize the newly-formed Caledonia Sewer Utility District Commission as an agent of Caledonia.

A motion was made by Robert Lui, seconded by John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.

16. [09-3721](#)**Subject:** Compliance Maintenance Annual Report (CMAR) for 2008**Recommendation:** Approve the Compliance Maintenance Resolution for 2009 for submittal to the Department of Natural Resources.

The Wastewater Plant Superintendent submitted the 2008 Compliance Maintenance Annual Report (CMAR) for the Wastewater Utility. He noted that the Utility received an "A" in all categories except one. We had several bypasses last year. In the category of "Collection Systems", the Utility received a grade of "F". As a result, the

Department of Natural Resources requires the Utility to come up with a plan of action to eliminate safety site overflows in the collection system. Therefore, a Compliance Maintenance Resolution has been created for the Department of Natural Resources indicating the Utility's action response plan and implementation schedule.

A motion was made by John Hewitt, seconded by Robert Lui, that this be Approved. The motion PASSED by the following vote:

AYES: 6 -

Andreasen, Staeck, Engel, Hewitt, Lui and Bunker

EXCUSED: 8 -

Anderson, DeMatthew, Dickert, Hart, Pucely, Friedel, Lynaugh and Puente

NON VOTING: 1 -

Keland

17. [09-3738](#)

Subject: Annual NR 101 Fee Payment to the Wisconsin Department of Natural Resources

Recommendation: Approve

The Wastewater Plant Superintendent noted that there is an NR 101 fee that needs to be paid to the Wisconsin Department of Natural Resources annually. He stated that this year the fee is \$146,000.00. He also noted that funds are available in the Operations and Maintenance budget.

A motion was made by Robert Lui, seconded by John Engel, that this be Approved. The motion PASSED by a Voice Vote.

18. [09-3808](#)

Subject: Wastewater Utility 2008 Annual Report

Recommendation: Approve

The Wastewater Plant Superintendent summarized the Wastewater Utility 2008 Annual Report. He noted that the figures contained within the report were based on the 2008 Adopted Operation and Maintenance Budget and the 2008 Adopted Capital Improvement Program and were not actual figures.

A motion was made by John Hewitt, seconded by John Engel, that this be Approved. The motion PASSED by a Voice Vote.

19. [09-3737](#)

Subject: Household Hazardous Waste Agreement with the Village of North Bay

Recommendation: Recommendation of the Wastewater

Commission on 06/30/09: Wastewater Commission approved and further recommends that the Mayor and City Clerk be authorized to enter into a Household Hazardous Waste agreement with the Village of North Bay

A motion was made by Robert Lui, seconded by John Hewitt, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

20. [09-3750](#)

Subject: Request from City of Racine Department of Public Works to Investigate Basement Backups in the 900 Block of 12th Street as they

may be Related to the Wastewater Utility's Interceptor System

Recommendation: Approve

The General Manager requested approval to accept a proposal from a consultant with regard to investigation of basement backups on 12th Street as they may relate to the Utility's interceptor system.

A motion was made by Thomas Bunker, seconded by Michael Staeck, that this be Approved. The motion PASSED by a Voice Vote.

21. [09-3701](#)

Subject: Communication from Neil Thorpe and Ramona Thorpe, as successors to A & N Enterprises, a partnership, offering the real property located at 901 Ninth Street to the City of Racine.

Recommendation of the Waterworks Commission on 06/30/09:
Received and filed

Recommendation of the Public Works and Services Committee on 6-30-09: Defer

Recommendation of the Wastewater Commission on 06/30/09:
The City Attorney be authorized to negotiate with the current owner of the property to pay any and all back taxes and fees that may appear on the current assessment for the property in exchange for the City of Racine taking possession of the subject property.

The General Manager of the Wastewater Utility explained that the subject parcel contains two sanitary sewer force mains, one sanitary sewer, and a large storm sewer. The property has limited development potential as a result of these incumbrances. It is felt to be in the best interest of the City to be in control of this particular property for the aforementioned reasons.

A motion was made by Mayor John Dickert, seconded by John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.

22. **Other Business**

No other business to report.

23. **Adjournment**

There being no further business, Commissioner Staeck made a motion, seconded by Commissioner Lui, to adjourn the meeting at 5:50 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.