



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Vice Chairman Jim Kaplan  
Alderman Sandy Weidner  
Alderman Michael Shields  
Alderman Steve Smetana  
Chairman James Morgenroth*

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Tuesday, August 25, 2015

5:30 PM

City Hall, Room 303

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### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 3 - Vice Chairman Jim Kaplan, Sandy Weidner and Steve Smetana

**EXCUSED:** 2 - Michael Shields and Chairman James Morgenroth

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Matt Sadowski, Jim Fox, Patrick Flynn, Adam Ishman, Tom Karkow

### Approval of Minutes for the August 11, 2015 Meeting.

*The minutes of the August 11, 2015 meeting were approved as printed. Passed unanimously.*

1. [15-00763](#)

**Subject:** (Direct Referral) Communication from Jim Fox requesting permission to place a balcony over City right-of-way at 209 Sixth Street.

**Recommendation of the Public Works and Services Committee on**

**08-25-15:** That the property owner at 209 Sixth Street be granted permission to install a stationary projecting balcony, as requested, with the stipulation that a hold harmless agreement be executed and a \$150.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

Further recommends that the property owner be charged a \$125.00 fee to cover administrative costs associated with filing this item with the Register of Deeds.

**Fiscal Note:** There will be no cost to the City of Racine.

*Jim Fox outlined the details of the request.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

2. [15-00714](#)

**Subject:** Communication from Real Racine, on behalf of the event

owner Fit World Group, LLC., requesting permission to use City right-of-way on Sunday, September 13, 2015 for the 2015 Biggest Loser Run/Walk.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Fit World Group, LLC. be granted permission to close the following streets and to utilize certain other City streets, as indicated on their race map, for The Biggest Loser Run/Walk on September 13, 2015 from 5:00 A.M. to 4:00 P.M.

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U.S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:30 A.M. to 1:00 P.M. on September 13, 2015, to satisfy the needs of this run.

Hoffert Dr. from Barker St. to Michigan Blvd.  
Main St. from Gaslight Dr. to Dodge St.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of the event.
- E. The sponsor shall pay a \$300.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the event.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

3. [15-00702](#)

**Subject:** Communication from Tristin Erickson (5K Events) requesting to use City right-of-way on November 7, 2015 for the Nearly Naked 5K.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Tristin Erickson (5K Events) be granted permission to use City right-of-way on November 7, 2015 for the Nearly Naked 5K event with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- G. Sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Patrick Flynn outlined the details of the event.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

4. [15-00705](#)

**Subject:** Communication from Adam Ishman requesting permission to place a sign over City right-of-way at Discount Cigarettes, 3417

Douglas Avenue.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That the property owner at 3417 Douglas Avenue be granted permission to install a stationary projecting sign, as requested, with the stipulation that a hold harmless agreement be executed and a \$150.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

Further recommends that the property owner be charged a \$125.00 fee to cover administrative costs associated with filing this item with the Register of Deeds.

**Fiscal Note:** There will be no cost to the City of Racine.

*Adam Ishman outlined the details of his request.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

5. [15-00712](#)

**Subject:** Communication from Rebecca Idstein on behalf of the Stephen Bull Fine Arts School PTA (815 DeKoven Ave.) requesting to use City right-of-way on October 17, 2015 from 9:00 A.M. to 12:00 P.M. for the Fine Arts 5K run/walk.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Stephen Bull Fine Arts School PTA be granted permission to use City right-of-way for a run/walk on October 17, 2015 from 9:00 A.M. to 12:00 Noon.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.

- G. Sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the request.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

6. [15-00746](#)

**Subject:** (Direct Referral) Communication from The Rhino Bar (1659 N. Main Street), requesting to close High Street between Main Street and Chatham Street for a fundraiser on September 19, 2015.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That The Rhino Bar be granted permission to close High Street from Main Street to Chatham Street on September 19, 2015, from 3:00 P.M. to 9:00 P.M., in conjunction with a fundraising event, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.
- G. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- H. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- I. Sponsor is responsible for cleaning the streets.
- J. If required, sponsor shall install parking meter hoods or temporary

parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the request.*

*Motion made by Smetana, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

7. [15-00771](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal for the analysis of the Central Heating Plant Chimney.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That the Mayor and City Clerk be authorized and directed to enter into a Professional Services agreement with Harwood Engineering Consultants, LTD., for the analysis of the Central Heating Plant Chimney, in the not-to-exceed amount of \$3,000.00

**Fiscal Note:** Funding for this proposal is available in Org-Object 45040-57200, DPW Building Improvements-Central Heating Plant.

*Tom Eeg outlined the details of the proposal.*

*Motion made by Smetana, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

8. [15-00752](#)

**Subject:** Bid results for Contract 20150050, Construct Home - 1923 Mead Street.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Contract 20150050, Construct Home - 1923 Mead Street, be awarded to Double D Construction, Inc., at their bid price of \$218,565.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from Org-Object 20308-52255, Construct Home - 1923 Mead Street.

**Fiscal Note:** Funds are available as herein delineated.

*Mark Yehlen outlined the details of the bid results.*

*Alderman Weidner expressed her concerns with proceeding with a new home project.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

9. [15-00753](#)

**Subject:** Bid results for Contract 20150051, Street Maintenance and Solid Waste Roof Area 2.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Contract 20150051, Street Maintenance and Solid Waste Roof Area 2, be awarded to Carlson Racine Roofing & Sheet Metal, Inc., at their bid price of \$121,880.00, plus Alt. #1 in the amount of \$50,469.00, plus Alt. #2 in the amount of \$16,500.00, for a total bid amount of \$188,849.00.

Further recommends that funds to defray the cost of this public works project be appropriated from the following Org-Objects:

\$ 91,880.00 - 45040-57200, SW Garage - Roof Sections 1,2,3  
\$ 96,969.00 - 45040-57201, Street Maint Garage Roof Area 2  
\$188,849.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the bid results.*

*Motion made by Smetana, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

10. [15-00754](#)

**Subject:** Bid results for Contract 20150052, BUS Garage - Parking Lot Improvements.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Contract 20150052, BUS Garage - Parking Lot Improvements, be awarded to A.W. Oakes & Son, Inc., at their bid price of \$169,702.00, plus Alt. #1 in the amount of \$72,035.00, plus Alt. #2 in the amount of \$28,806.00 for a total bid of \$270,543.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated form Org-Object 60282011-57100, BUS Garage-Concrete Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the bid results.*

*Motion made by Smetana, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

11. [15-00755](#)

**Subject:** Bid results for Contract 20150034, Festival Hall Colonnade Roof Replacement.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Contract 20150034, Festival Hall Colonnade Roof Replacement, be awarded to Cudahy Roofing and Supply, Inc., at their bid price of \$349,900.00, plus Alt. #1 in the amount of \$22,400.00, plus Alt. #2 in the amount of \$35,000.00, plus Alt. #3 in the amount of \$38,000.00, plus Alt. #4 in the amount of \$18,000.00, plus Alt. #5 in the amount of \$7,000.00 for a total bid of \$470,300.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from Org-Object 60622-57200, Festival Park Bldg Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the bid results.*

*Alderman Weidner expressed her concerns over investing funds in an under-utilized facility.*

*Mark Yehlen responded that the roof is in poor condition and needs replacement.*

**Recommended For Approval**

12. [15-00756](#)

**Subject:** Bid results for Contract 20150053, 2015 Sewer Main and Lateral Lining.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Contract 20150053, 2015 Sewer Main and Lateral Lining, be awarded to Musson Brothers, Inc., at their bid price of \$1,061,843.70, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from the following Org-Objects:

\$1,000,000.00 - Org-Object 40102-57560, San Sewers-RWWU  
Surcharge Fund  
\$ 61,843.70 - Org-Object 22640-57560, San Sewers  
\$1,061,843.70 - Total

**Fiscal Note:** Funds are available as herein delineated.



*Tom Eeg outlined the details of the bid results.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

13. [15-00757](#)

**Subject:** Bid results for Contract 20150045, CDBG Hantschel Park Shelter Replacement.

**Recommendation of the Public Works and Services Committee on 08-25-15:** That bids for Contract 20150045, CDBG Hantschel Park Shelter, be rejected. This will be rebid at a later date if the design is projected to fall within the available funds.

**Fiscal Note:** N/A

*Mark Yehlen stated the bid came in well over the estimated cost and recommended the bid be rejected.*

*Motion made by Weidner, seconded by Smetana to reject the bid. Passed unanimously.*

**Recommended For Approval**

14. [15-00721](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer requesting to amend Resolution 15-0148, of April 20, 2015, to delete the following street improvement from 2016 road construction:

**Portland Cement Concrete Paving**

**Howe Street** - Seventeenth Street to Sixteenth Street

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Resolution 15-0148, of April 20, 2015, be amended to delete:

**Portland Cement Concrete Paving**

**Howe Street** - Seventeenth Street to Sixteenth Street

and, as amended, Resolution 15-0148, of April 20, 2015, be adopted.

**Fiscal Note:** N/A

*John Rooney stated this was a permanent pavement roadway so it couldn't involve a special assessment.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

15. [15-00722](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer requesting to amend Resolution 15-0187, of May 19, 2015, to delete the following street improvement from 2016 road construction:

**Portland Cement Concrete Paving**

**Davis Place** - Tenth Street to Eleventh Street

**Recommendation of the Public Works and Services Committee on 08-25-15:** That Resolution 15-0187, of May 19, 2015, be amended to delete:

**Portland Cement Concrete Paving**

**Davis Place** - Tenth Street to Eleventh Street

and, as amended, Resolution 15-0187, of May 19, 2015, be adopted.

**Fiscal Note:** N/A

*John Rooney stated this was a permanent pavement roadway so it couldn't involve a special assessment.*

*Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.*

**Recommended For Approval**

**Adjournment**

*The meeting adjourned at 6:20 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.**