



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Alderman Ronald D. Hart, Alderman Jeff Coe, Alderman  
Raymond DeHahn, Kelli Stein*

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Tuesday, October 27, 2009

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:30 p.m.*

*Members Present: Ald. Greg Holding, 11th District, Chairman; Ald. Ron Hart, 14th District; Ald. Jeff Coe, 1st District; Ald. Ray DeHahn, 7th District; Ald. Kelli Stein, 10th District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner of Public Works/ Operations; John Rooney, Asst. Commissioner of Public Works/Engineering*

*Staff: Brian O'Connell*

*Others: Tom Karkow, WRJN; Jason Saari; Scott Adams*

### Approval of Minutes for the October 13, 2009 Meeting.

*On a motion by Hart, seconded by DeHahn, the Committee approved the minutes as printed.*

1. [09-4298](#)

**Subject:** Communication from the Downtown Racine Corporation requesting permission to close city streets for the annual Holiday Parade on November 14, 2009. (Res.09-1678)

#### **Recommendation of the Public Works and Services Committee**

**on 10-27-09:** Permission be granted to the Downtown Racine Corporation to close Ontario Street, State Street between Erie Street and Main Street, Main Street between State Street and Sixth Street, and Sixth Street between Main Street and City Hall, on Saturday, November 14, 2009, from 4:00 p.m. to 6:30 p.m., for their annual Downtown Holiday Parade on the following conditions:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event.
- E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route.
- F. The sponsor shall pay a \$750 special event fee.

Further recommend that the Commissioner of Public Works/City Engineer and Chief of Police provide any necessary assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

*Rick read the request and noted it's the same as last year and subject to the usual stipulations.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

2. [09-4287](#)

**Subject:** Communication from Adams Outdoor Advertising requesting to lease part of 1301 W. Sixth Street for a sign. (Res.09-1679)

**Recommendation of the Public Works and Services Committee on 10-27-09:** That the current billboard lease with Adams Outdoor Advertising, approved under Resolution 09-1182, dated January 20, 2009, be amended to include the placement of an electronic billboard sign at 1301 W. Sixth Street for the annual fee of \$2,000.00 with annual increases based upon the consumer price index.

**Fiscal Note:** This amendment for the placement of an electronic billboard at 1301 W. Sixth Street (Rec Center) will result in an additional \$2,000.00 in revenue per year and will result in the replacement of 3 existing billboards with one electronic billboard.

*Brian O'Connell appeared and explained he would like to consolidate 3 signs to 1 at 1301 Sixth Street and recommended the lease agreement be amended.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

3. [09-4236](#)

**Subject:** Request of the Executive Director of the Redevelopment Authority for authorization to deed 955 Marquette St. to the City of Racine for right-of-way.

**Recommendation of the Redevelopment Authority on 10-7-09:** That the Chairperson of the Redevelopment Authority, Executive Director of the Redevelopment Authority and City Attorney be authorized and directed to proceed with the transfer of 955 Marquette Street (parcel ID 02826001) to the City of Racine as right-of-way of West Street between Marquette Street and Gideon Court.

Further, that this item be referred to the Public Works and Services Committee for its review and approval.

**Fiscal Note:** Only city staff time and real estate recording fees are

associated with this transfer.

**Recommendation of the Public Works and Services Committee**

**on 10-27-09:** That the City of Racine accept the deed for 955 Marquette Street from the Redevelopment Authority for future purpose as street right-of-way.

**Fiscal Note:** There will be nominal costs to facilitate this land transfer.

*Brian O'Connell appeared before the Committee and noted a 7-1/2' wide strip on West Street needs to be dedicated as city right-of-way. He noted this is a housekeeping item from several years ago and requested the Committee approve it.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

4. [09-4151](#)

**Subject:** Communication from the Director of City Development requesting to repeal the Resolution 08-0835 regarding real property at 1425 N. Memorial Drive.

*Brian O'Connell noted discussions are ongoing with Champion Environmental regarding the property at 1425 N. Memorial Drive. He requested this item be deferred for another two weeks. Ald. DeHahn and Ald. Hart noted the resolution should be repealed regarding this property location if this matter is not resolved by the next Public Works & Services meeting.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

5. [08-2537](#)

**Subject:** Communication from the Alderman of the 7th District requesting to hire a consultant for a study on the efficacy and cost of establishing a quiet zone for railroad crossings in anticipation of increased railroad traffic due to the expansion of the Oak Creek power plant.

**Recommendation of the Public Works and Services Committee**

**on 8-26-08:** Long term deferral.

**Recommendation of the Public Works and Services Committee**

**on 10-27-09:** The communication be received and filed.

**Fiscal Note:** This item is in the 5-year Capital Improvement Program and can be discussed during budget hearings.

*Rick noted this item has been included in the five- year CIP for discussion at the Committee of the Whole budget meeting on October 28th. He noted the item could be received and filed at this time. Ald. DeHahn noted a study should be done to estimate the cost for the installation of quiet zone measures. Jones noted if KRM is approved and a Regional Transportation Authority is created, perhaps funding of quiet zones could be acquired through that entity. He noted currently, no funding exists for this program and would be entirely funded at 100% local costs.*

*On a motion by Hart, seconded by DeHahn, the Committee received and filed the item.*

**Recommended to be Received and Filed**

6. [09-4324](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 63-09 (K9-064), 2009 LED Street Lights - EECBG.

*Rick requested this item be deferred as we are waiting for the Feds to give the go ahead for funding for this energy efficiency community block grant project.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

7. [09-4325](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 64-09 (K9-065), 2009 LED Building Lights - EECBG.

*Rick requested this item be deferred as we are waiting for the Feds to give the go ahead for funding for this energy efficiency community block grant project.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

8. [09-4322](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 38-08 (K8-044), Professional Services - Renovations to Impound Lot, Butterfield, Rudie & Seitz, consultant.

*Tom requested this item be deferred.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

9. [09-4007](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 41-08 (K8-047), Professional Services - Festival Hall Awnings, Hartmann Design, Inc., consultant. (Res.09-1680)

**Recommendation of the Public Works and Services Committee on 8-25-09, 9-08-09, 9-29-09 and 10-13-09: Defer**

**Recommendation of the Public Works and Services Committee on 10-27-09:** That the study of the awning system at Festival Hall, as submitted by Hartmann Design, Inc., be adopted for the installation of metal awnings to match the existing roof.

Further recommends that the professional services provided by Hartmann Design, Inc. under Contract 41-08 (K8-047), Professional

Services - Festival Hall Awnings, be accepted and final payment authorized for a total contract amount of \$2,500.00.

**Fiscal Note:** The recommended matching awnings are estimated to cost \$50,000.00, but will have a 20 year life expectancy. The contract was authorized under Resolution No. 08-0857, dated June 3, 2008.

*Tom discussed the study for alternate awnings for the Festival Hall. He noted the cost and the life expectancies of those awnings.*

*On a motion by Hart, seconded by DeHahn, to approve the study and select the metal awnings for the project and approve final payment.*

**Recommended For Approval**

10. [09-4319](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a final payment on Contract 15-09 (K9-015), PS - Design West Sixth Street Bridge, Ayres Associates, consultant. (Res.09-1681)

**Recommendation of the Public Works and Services Committee on 10-27-09:** The professional services provided by Ayres Associates under Contract 15-09 (K9-015), Professional Services - Design West Sixth Street Bridge, be accepted and final payment authorized for a total contract amount of \$3,867.50.

**Fiscal Note:** Contract was authorized under Resolution No. 09-1226, dated February 3, 2009.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$3,867.50. He noted plans, specs and estimates for bridge repairs was not going to be done. He noted the bridge was going to be left as is with minor maintenance for future inspection to see if it qualifies for more bridge funding.*

*On a motion by Hart, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

11. [09-4320](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a request for final payment on Contract 59-09 (K9-060) PS - TIGER Discretionary Grant, HNTB Corporation, consultant. (Res.09-1682)

**Recommendation of the Public Works and Services Committee on 10-27-09:** The professional services provided by HNTB Corporation under 59-09 (K9-060), Professional Services - TIGER Discretionary Grant, be accepted and final payment authorized for a total contract amount of \$25,750.00.

**Fiscal Note:** Contract was authorized under Resolution No. 09-1486,

dated July 7, 2009.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$25,750.*

*On a motion by Hart, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

12. [09-4291](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 on Contract 33-09 (K9-034), Roof Replacement at Fire Station No. 7, Carlson Racine Roofing & Sheet Metal, Inc., contractor. (Res.09-1683)

**Recommendation of the Public Works and Services Committee on 10-27-09:** That Change Order No. 1 on Contract 33-09 (K9-034), Roof Replacement at Fire Station No. 7, Carlson Racine Roofing & Sheet Metal, Inc., contractor, be approved in the amount of \$2,290.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 989.300.5040, Station 7 Roof Replacement.

**Fiscal Note:** Funds are available as herein delineated.

*Tom explained the change order is for additional revisions to the work. It is in the amount of \$2,290 and funding is available.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the change order.*

**Recommended For Approval**

13. [09-4297](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 33-09 (K9-034), Roof Replacement at Fire Station No. 7, Carlson Racine Roofing & Sheet Metal, Inc., contractor.

*Tom requested this item be deferred for punch list items to be completed.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

14. [09-4293](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a request for final payment on Contract 39-09 (K9-040), Asbestos Abatement - N. Osborne Blvd. Ravine, Dirty Ducts Cleaning, Environmental & Insulation, Inc., contractor. (Res.09-1684)

**Recommendation of the Public Works and Services Committee on 10-27-09:** The work done by Dirty Ducts Cleaning, Environmental

& Insulation, Inc. under Contract 39-09 (K9-040), Asbestos Abatement - N. Osborne Boulevard, be accepted and final payment authorized for a total contract amount of \$53,560.00.

**Fiscal Note:** Contract was authorized under Resolution No. 09-1435, dated June 2, 2009.

*John explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$53,560. He noted the other contract has begun for the installation of sanitary sewer pipe as well as tree work in the area.*

*On a motion by Hart, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

15. [09-4295](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Operations submitting an agreement from Maron Structure Technologies, Inc. to replace the existing Octel voicemail system. (Res.09-1685)

**Recommendation of the Public Works and Services Committee on 10-27-09:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Maron Structure Technologies for the installation of a replacement voicemail system at a cost not-to-exceed \$22,352.60.

Further recommends that funds to defray the cost for the purchase of this voicemail system be appropriated from Account 402.000.5810, Voice Mail Replacement.

**Fiscal Note:** Funds are available as herein delineated.

*Tom explained the agreement and noted it would be more compatible with Microsoft Outlook. The agreement is in the not-to-exceed amount of \$22,352.60 and funding is available.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into it.*

**Recommended For Approval**

16. [09-4317](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 51-09 (K9-052), 2009 Sidewalk Replacement, Phase II, AZAR, LLC., Contractor. (Res.09-1686)

**Recommendation of the Public Works and Services Committee on 10-27-09:** That Change Order No. 1 to Contract 51-09 (K9-052), 2009 Sidewalk Replacement, Phase II, AZAR, LLC, contractor, as submitted, be approved that will provide a time extension until November 3, 2009 to complete this contract.

**Fiscal Note:** There will be no change in contract price as a result of this change order.

*John explained the change order is for extending the contract completion date by 14 calendar days.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the change order.*

**Recommended For Approval**

17. [09-4263](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 to Contract 52-09 (K9-053), Window Replacement-City Hall Annex, Softer Lite Window Company, Chicago, IL, contractor.

*Tom requested this item be deferred.*

*On a motion by Hart, seconded by DeHahn, the Committee deferred the item.*

**Deferred**

**Miscellaneous Business**

*Rick took miscellaneous questions from Committee members in advance of the budget meeting for Public Works.*

**Adjournment**

*The meeting adjourned at 6:28 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**