



# City of Racine Meeting Minutes

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Board of Park, Recreation and Cultural Services

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Wednesday, May 9, 2007

5:15 PM

City Hall Annex, Room 130

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### Call To Order

**PRESENT:** 6 - Gaynell Dyess, Liz Mendez, Aron Wisneski, Robert Hayes, Terry McCarthy and Jim Kaplan

**ABSENT:** 3 - Endel Williams, Michael Frontier and Debbi Embry

### Approval of Minutes for March 14, 2007 Meeting

to Approve the Minutes

#### Public Input

*No Public Input at this time.*

#### 07-0413

Subject: Directors Report

Receive and file.

*Receive and file.*

#### 07-0548

Subject: Director's Report

Receive and file.

*Receive and file.*

#### 07-0411

Subject: Minutes of the Board of Cemetery Commissioners

Receive and file.

*Snow passed out a copy of the Cemetery Audit recommendations. The Board will be notified when the Audit is presented.*

*Receive and file.*

#### Zoological Society Report

*Receive and file.*

07-0333

Subject: Communication from Racine County Convention and Visitors Bureau requesting to use city right-of-way for The Racine.org Running Festival on Saturday, April 28, 2007.

Recommendation: Racine County Convention and Visitors Bureau be granted permission to use city right-of-way on Saturday, April 28, 2007, from 8:00 a.m. to 12:00 noon, with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close the Main Street Bridge to boat traffic from 8:00 a.m. to 9:30 a.m. on that date.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the communication be received and filed.

Fiscal Note: N/A

**Recommended to be Received and Filed**

07-0375

Subject: Request of the Downtown Rotary Club of Racine for 950 linear feet of wood slat fencing and 95 fencing stands to be used on May 19 and 20 for the 53rd Annual Post Prom.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the request be approved.

Fiscal Note: N/A

*This is an annual request from Downtown Rotary Club of Racine.*

**Recommended For Approval**

07-0376

Subject: Request from Ald. Maack on behalf of a group of north side citizens who would like to landscape two paths north of the Zoo.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the request be approved pending staff approval of plans.

Fiscal Note: N/A

*Motion made by McCarthy to approve pending staff approval of plans.*

**Recommended For Approval**

07-0388

Subject: Communication from the Racine County Convention and Visitors Bureau, in conjunction with The Promotion Company of Indianapolis, IN, requesting to use city right-of-way on Monday, June 4, 2007, for the Hot Rod Magazine Power Tour.

Recommendation of the Public Works and Services Committee (4-10-07): Permission be granted to The Promotion Company of Indianapolis, IN to close the following streets on Monday, June 4, 2007, from 10:00 a.m. to 8:00 p.m., for the Hot Rod Magazine Power Tour:

Main Street from State Street to 11th Street  
Wisconsin Avenue from 4th Street to 7th Street  
3rd Street from Wisconsin Avenue to Lake Avenue  
4th Street from Wisconsin Avenue to Lake Avenue  
5th Street from Wisconsin Avenue to Lake Avenue  
5th Street from Lake Avenue to Festival Park Drive  
Sam Johnson Parkway from Main Street to Lake Avenue  
Sam Johnson Parkway from Lake Avenue to Festival Park Drive  
6th Street from Wisconsin Avenue to Lake Avenue  
6th Street from Lake Avenue to Pershing Park Drive  
Pershing Park Drive from 6th Street to 11th Street  
11th Street from Main Street to Pershing Park Drive  
Festival Park Drive from 5th Street to Sam Johnson Parkway

Further recommend that they be granted permission to use the Gateway Parking Lot.

Further recommend that permission be granted with the the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event.
- E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route.
- F. The sponsor shall pay a \$1,550 special event fee.

Further recommend that the Commissioner of Public Works/City Engineer and Chief of Police provide any necessary assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: to approve the use of City right-of-way (Pershing Park) pursuant to recommendations of the Public Works and Services Committee.

Fiscal Note: \$330.00 fee to the City

*Adam Smith appeared. He said that about 3,000 cars are expected for this event. Some participants will come for the whole event while others come just for the day. Snow said that the boat launch will need to be clear to be open. Further Snow said the Mayor supports this event.*

*Motion made by Wisneski to approve the use of City right-of-way (Pershing Park) for the*

*event pursuant to the recommendations of the Public Works and Services Committee.*

**Recommended For Approval**

**07-0255**

Subject: Request of SkyLink Networks, Inc. to discuss placing a cellular tower at Lockwood Park.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be deferred.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the request be deferred.

*Schumann passed out information and a map regarding space and usage of Lockwood Park. Schumann said that the majority of the park is built over landfill and is restricted by the DNR. Further he said we do not grant and easement over another easement and that the basketball court at the park is scheduled to be rebuilt.*

*Todd Klassy appeared and said this would be an unmanned facility and that he felt there are some options. Klassy said he could return to the Board with additional drawings and pictures.*

*Kaplan said it is important that this is done properly. Snow stated that staff believes that any programmable park land should not be used for this purpose.*

*Motion made by Wisneski to defer and Mr. Klassy work closely with staff for the least amount of impact on the park and the community.*

**Deferred**

**07-0462**

Subject: Request of the Spirit of Racine Triathlon for the use of North Beach from July 18 - 22, 2007 for their annual race.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the request be received and filed.

Fiscal Note: \$534.00 fee to the City

**Recommended to be Received and Filed**

**07-0464**

Subject: Request of Racine County Convention and Visitors Bureau to use North Beach on July 14 & 15, 2007 for the 2nd Annual Corona Light EVP Professional Beach Volleyball Tour.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the request be received and filed.

Fiscal Note: \$450.00 fee to the City

**Recommended to be Received and Filed**

07-0468

Subject: Request of Trinity Lutheran Church to use Lakeview Park and the use of bathroom facilities in the Lakeview Center on July 18, 2007 for their Vacation Bible School.

Recommendation of the Board of Parks, Recreation & Cultural Services: that the request be received and filed.

Fiscal Note: N/A

*Snow said that staff can approve the use of the park. The Center at Lakeview Park is now leased by the "Friends of Seniors" but the agreement states that the bathrooms are open to the public.*

*Motion made by Dyess to receive and file.*

**Recommended to be Received and Filed**

07-0469

Subject: Request of the Director of Parks, Recreation & Cultural Services to establish a Parks Foundation in Racine.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the request be approved.

Fiscal Note: N/A at this time

*Motion made by Wisneski to approve in concept the request of the Director of Parks, Recreation & Cultural Services to establish a Parks Foundation in Racine.*

**Recommended For Approval**

07-0543

Subject: Communication from the 11th District Alderman presenting on behalf of Jayne Siler a request for a flagpole to be installed in Monument Square.

Recommendation of the Board of Parks, Recreation & Cultural Services 5-9-07: that the request be approved and staff work with the architect to place a flagpole on Monument Square.

Fiscal Note: To be determined.

*Jayne Siler appeared and said that there is not a flagpole on Monument Square. She has been looking into costs and had one estimate at about \$3,000 for a pole to be delivered and installed. The cost of a light would be around \$800 including installation. The City would be responsible for the electric. She is suggesting a pole be placed at the South end of the Square. Wisneski thanked Ms. Siler and said that there had been discussion about left over funds from the Monument Square project at the Finance & Personnel Committee meeting.*

*Snow said that a flag was considered when the Square was being rebuilt but there was a focus on maximizing green space and there would be no one to raise and lower the flag. The City Project Team felt that the plan should be honored.*

*Ms. Siler said that the Square is public property and is owned by the public and that having a flag is more important than honoring a plan. Dyess said she would like to see a flag at the Square. Snow said if the request passes he would work to get a flag there.*

*Former Supervisor Ruth Gedwardt appeared and said there has always been a flag at Monument Square and feels that it is appropriate to have a flag on Monument Square. Further she said that it would be a real plus to place a flag on Monument Square on the 4th of July.*

*Motion made by McCarthy to approve the request to place a flagpole on Monument Square and staff work with the architect to place a flagpole on Monument Square.*

**Recommended For Approval**

Report of the Naming Committee

*The Report of the Naming Committee was distributed. Mendez said that the Committee did not feel that the criteria was met to rename the park.*

*Snow said a Public Hearing will be needed on this request.*

*Motion made by Wisneski to receive and file.*

Miscellaneous

*Wisneski moved for unanimous consent for Public Input at this time in the meeting.*

*Becky Marston appeared in regard to Item 07-0376, request from a group of citizens who would like to landscape two paths north of the Zoo. Marston said she has lived in the area a long time and feels this would be a very valuable project.*

## Adjournment

*There being no further business, meeting adjourned at 6:35 p.m.*

If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation & Cultural Services office at 636-9453 at least 48 hours prior to the meeting.