



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Board of Cemetery Commissioners

*Sharon Baldukas  
Jim Fiene  
Kristine Reisdorf  
Sandy Weidner*

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Monday, November 17, 2014

4:30 PM

City Hall Annex, Room 130

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### Call To Order

*Meeting was called to order at 4:36 p.m.*

*Staff Present: Tom Molbeck, Steve Bedard, Becky Spika  
Guest: Kathryn Kasper, City of Racine Purchasing Agent*

**PRESENT:** 3 - Sharon Baldukas, Jim Fiene and Kristine Reisdorf

**EXCUSED:** 1 - Sandy Weidner

### Approval of Minutes for October 20, 2014 Meeting

**A motion was made by Jim Fiene, seconded by Sharon Baldukas, to Approve the Minutes. The motion PASSED by a Voice Vote.**

### Public Input

*There was no Public Input.*

### Cemetery Supervisor Report

*Supervisor Bedard distributed financial reports for Mound and Graceland Cemetery. Year to date totals are reported at \$199,160.00 (\$66,080.00 less than 2013 year to date totals.)*

**The Report was Received and Filed**

#### [14-10763](#)

**Subject:** (Direct Referral) Communication from the Purchasing Agent submitting bid results on Official Notice #11, Provision of Ground Maintenance, Snow Removal, and Burial Services for Racine Cemeteries.

**Recommendation of the Board of Cemetery Commissioners on 11/17/14:** to award to Reliable Property Services at their unit costs outlined in their Ground Maintenance, Snow & Ice Removal and Burial Services Bidder's Proposal for Official Notice #11 for a one-year term.

**Fiscal Note:** Unit costs outlined are estimated to be \$313,155.00 for 2015. Funds for these services are available in account 207.000.5600,

Cemetery Contracted Services.

**Attachments:** [14-10763 Communication from Kathy Kasper](#)

*Commission members are asked to email Kathryn Kasper or Director Molbeck as soon as possible with any concerns about specific bid proposal amounts.*

**A motion was made by Kristine Reisdorf, seconded by Jim Fiene, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

## **Old Business**

*Director Molbeck asked for clarification from the committee on fees and charges for "Back View" Crypts. A draft of proposed 2015 fees and charges will be emailed to the committee.*

*Chairman Baldukas reported that Preservation Racine has agreed to partner with the Board of Cemetery Commissioners on a grant proposal for placement of a new entrance sign at Mound Cemetery.*

## **Adjournment**

*Meeting was adjourned at 5:55 p.m.*

**If you are disabled and have accessibility needs, or if you need information interpreted for you, please call the Parks, Recreation and Cultural Services Department at (262) 636-9453 at least 48 hours prior to this meeting.**