



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda

Finance and Personnel Committee

Chairman Alderman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Ronald D. Hart
O. Keith Fair

Monday, November 21, 2011

5:00 PM

City Hall, Room 301

Call to Order & Roll Call

Approval of minutes for the October 7, 2011 meeting.

1. [11-7074](#)

Subject: (Direct Referral) Communication from Gordon Kacala of Racine County Economic Development Corporation requesting authorization to apply for and accept a matching grant from the US Economic Development Administration to recapitalize the City's Industrial/Commercial Building Revolving Loan Fund.

Recommendation of the Redevelopment Authority on 11-8-11: that the Authority supports the use of funds from the Intergovernmental Revenue Sharing Fund to match a grant from the US EDA for recapitalizing the Industrial/Commercial Building Revolving Loan Fund.

Further recommends, that the Executive Director of RCEDC be authorized and directed on behalf of the City of Racine to apply for and to accept from the US EDA the proposed grant.

Further recommends, that the Finance Director be authorized and directed to segregate and restrict in a separate account five hundred thousand dollars (\$500,000.00) from the Intergovernmental Revenue Sharing account no. 919.000.1180 for the local match for the grant.

Further recommends, that the Mayor and City Clerk be authorized and directed to execute such grant agreements with US EDA and RCEDC as may be necessary to implement this resolution.

Further recommends, that this item be referred to the Finance and Personnel Committee of the Common Council for its review and approval.

Fiscal Note: The funds are available in the Intergovernmental Revenue Sharing (919) Account.

Staff recommendation to the Finance & Personnel Committee on

11-21-11: Adopt the November 8, 2011 recommendation of the Redevelopment Authority.

Fiscal Note: The funds are available in the Intergovernmental Revenue Sharing (919) Account.

Attachments: [RDA Res. 11-16 \(I CB-RLF\)](#)

2. [11-7082](#)

Subject: Communication from the Police Chief, requesting to discuss his request for sole-source procurement for the purchase of a server system upgrade for the DIMS digital imaging management software solution.

Staff recommendation to the Finance & Personnel Committee on

11-21-11: Formal bidding procedures be waived and the Purchasing Agent be authorized and directed to purchase a server system upgrade for the DIMS digital imaging management software solution with Linear Systems, Law Enforcement Division with the stipulation that the equipment be competitively priced.

Fiscal Note: The approximate cost of the software will be \$34,999. There are sufficient funds available in Account 254.000.5210.

Attachments: [LEGISTAR ID 11-7082_001 \(2\)](#)

3. [11-7092](#)

Subject: Communication from the Fire Chief requesting to appear before the Finance and Personnel Committee to request a transfer of \$15,000 from Account 101.300.5180 - Longevity to Account 101-300-5770 - Equipment to be utilized to purchase a Power Cot (gurney) and use \$5,000 from Account 991.300.5070 for tile floor repairs at Fire Station #5 (2430 Blaine Ave).

Staff recommendation to the Finance & Personnel Committee on

11-21-11: Permission be granted for the Fire Chief to transfer \$15,000 from Account 101.300.5180 - Longevity to Account 101-300-5770 - Equipment to be utilized to purchase a Power Cot (gurney) and utilize \$5,000 from Account 991.300.5070 for tile floor repairs at Fire Station #5 (2430 Blaine Ave).

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [asbestos abatement and power cot request 11 11 11](#)

4. [11-7115](#)

Subject: (Direct Referral) Communication from Peg Rousar-Thompson, Board Member of the Compassionate Friends, requesting to have fees waived for the use of Mound Cemetery Chapel on the evening of

December 11, 2011.

Staff recommendation to the Finance & Personnel Committee on 11-21-11: None at this time.

Fiscal Note: N/A

Attachments: [11-7115 Peg Rousar-Thompson The Compassionate Friends 11-15-11](#)

5. [11-7098](#)

Subject: Communication from the Grants Facilitator requesting to appear before the Finance & Personnel Committee to apply for a \$300,000 grant with the Great Lakes Higher Education Corporation Community Investments Program.

Staff recommendation to the Finance & Personnel Committee on 11-21-11: Permission be granted for the Grants Facilitator to apply for the \$300,000 grant with the Great Lakes Higher Education Corporation Community Investments Program (Grant Control No. 2011-037) to be utilized for the EXCEL and Racine AfterZones Programs.

Fiscal Note: The grant is in the amount of \$300,000 and no match is required on the part of the City.

Attachments: [Great Lakes Grant](#)

6. [11-7070](#)

Subject: (Direct Referral) Communication from the Finance Director requesting that the Common Council action for item 11-6859 taken on September 20, 2011 be reversed, eliminating the vacant new position of part-time Customer Service Specialist and reestablishing the full-time position of Customer Service Specialist in the Finance Department.

Recommendation of the Finance & Personnel Committee on 11-07-11: Defer the item.

Fiscal Note: Funding for the reestablished position will need to be provided in a Committee of the Whole amendment to the Proposed 2012 City of Racine Budget.

Staff recommendation to the Finance & Personnel Committee on 11-21-11: Permission be granted to revise the recommendation of 9-20-11 of Item 11-6859 eliminating the vacant new position of part-time Customer Service Specialist and reestablishing the full-time position of Customer Service Specialist in the Finance Department.

Fiscal Note: There are sufficient funds available for the full-time position

Attachments: [Cust Serv](#)

7. [11-7129](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting permission to accept a \$4,760,000 grant with the Federal Transportation Administration under the State of Good Repair Program to be utilized to purchase 14 (fourteen) 35' low floor buses.

Staff recommendation to the Finance & Personnel Committee on

11-21-11: The Mayor and City Clerk be authorized and directed to enter into a \$4,760,000 agreement with the the Federal Transportation Administration under the State of Good Repair Program to be utilized to purchase 14 (fourteen) 35' low floor buses.

Fisal Note: The City of Racine has a 20% match required in the amount of \$1,190,000 that is included in the 2013 Capital Improvement Plan.

Attachments: [Accept grant 14 buses](#)

8. [11-7130](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting to waive formal bidding and for the Purchasing Agent to purchase 14 (fourteen) 35' low floor buses from Gillig Corporation of Hayward California.

Staff recommendation to the Finance & Personnel Committee on

11-21-11: Formal bidding procedures be waived and the Purchasing Agent to purchase 14 (fourteen) 35' low floor buses from Gillig Corporation of Hayward California.

Fiscal Note: The purchased amount of the 14 (fourteen) buses will not exceed \$5,950,000. The City of Racine awarded Federal funding for the buses in the amount of \$4,760,000 and the City's cost will be \$1,190,000 that will be provided in the 2013 CIP with the funds available in account number 105.900.5050.

Attachments: [Purhcase 14 - 35' low floor buses](#)

9. [11-7095](#) **Subject:** Communication from the Human Resource Manager requesting to appear before the Finance & Personnel Committee to discuss the renewal of the City's Stop Loss Insurance plan for 2012.

Staff recommendation to the Finance & Personnel Committee on

11-21-11: The Mayor and City Clerk be authorized and directed to enter into an agreement under the terms of the City's 2012 Health Insurance Stop Loss Coverage with SLG through the Horton Group at an increased stop loss level of \$210,000 at no rate increase.

Fiscal Note: There will be no rate increase for the renewal contract.

Attachments: [2012 Stop Loss Insurance](#)

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Finance Department at 636-9148 at least 48 hours prior to this meeting.