



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Transit and Parking Commission

*Deborah Ganaway  
Alderman Raymond DeHahn  
John Heckenlively  
Mark Kowbel  
Kristin Niemiec*

---

Wednesday, November 30, 2011

4:30 PM

City Hall, Room 301

---

### Call To Order

*The meeting was called to order at 4:30 P.M.*

**PRESENT:** 5 - Deborah Ganaway, Raymond DeHahn, John Heckenlively, Mark Kowbel and Kristin Niemiec

Also Present: Al Stanek, Tom Eeg, John Magee, Pat Starken, Lee Jaramillo, Sam Christensen

### Approval of Minutes for the October 26, 2011 Meeting

*The minutes of the October 26, 2011 meeting were approved as printed. Passed unanimously.*

### Parking System Business

1. [11-7084](#) **Subject:** (Direct Referral) Communication from Lee Jaramillo requesting the rental of parking spaces in the Park/Water parking lot (481 Water St.).

**Recommendation of the Transit and Parking Commission on 11-30-11:** Approve a long-term (minimum 5 year) lease with Jaramillo and Associates for six stalls in the Park/Water Street parking lot.

**Fiscal Note:** Anticipated revenue for the Parking Utility Enterprise Fund.

*Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.*

**Recommended For Approval**

2. [11-7126](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager wishing to discuss the 2012 extension of the Juror Parking Agreement with Racine County Clerk of Courts.

**Recommendation of the Transit and Parking Commission on**

**11-30-11:** Approve to extend the Racine County Clerk of Courts Juror Parking Agreement with the County Clerk of Courts Office.

Further recommends that the Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine.

**Fiscal Note:** Anticipated revenue for the Parking Utility Enterprise Fund.

*Motion made by DeHahn, seconded by Niemiec to approve. Passed unanimously.*

**Recommended For Approval**

### Transit System Business

3. [11-7137](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting to review and revise the BUS arrangement with the Racine County Human Services Department based on scheduled monthly pass increased rates.
- Recommendation of the Transit and Parking Commission on 11-30-11:** Approve to extend the existing agreement to provide volume discounts for monthly bus passes purchased by Racine County with new base bus pass rates of \$65 going into effect January 1, 2012.
- Fiscal Note:** Anticipated revenue to the Transit Enterprise Fund.
- Racine County to pay \$65 per monthly pass for the first 175 passes, a reduction of \$15 (to \$50) per pass for the next 25 passes and a reduction of \$20 per pass (to \$45) for each monthly pass purchased over 200 in a given month.*
- Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*
- Recommended For Approval**
4. [11-7138](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting to review and revise the BUS arrangement with the Racine Unified School District based on scheduled increased rates.
- Recommendation of the Transit and Parking Commission on 11-30-11:** Approve to revise the contractual arrangement between BUS and Racine Unified School District for the 2012-2013 school year to reflect increased fares. Existing contract for 2011-2012 for school year to be honored.
- Fiscal Note:** Anticipated revenue to the Transit Enterprise Fund.

*Motion made by Kowbel, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

5. [11-7010](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager proposing to eliminate or reduce physical damage coverage on 1997 vehicles.

**Recommendation of the Transit and Parking Commission on**

**11-30-11:** Approve to revise Physical Damage insurance coverage on 15 year-old buses and service truck to "stated value" as opposed to "purchased price" to reduce premium.

**Fiscal Note:** Anticipated reduction in Physical Damage annual premium of estimated \$1,200.

*Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended For Approval**

6. [11-7125](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager wishing to discuss the authorization to accept a grant from the Federal Transportation Administration for the purchase of fourteen (14) buses. Refer to Item 11-7129 that went through the Finance and Personnel Committee on 11/21/11.

**Recommendation of the Transit and Parking Commission on**

**11-30-11:** Receive and file.

**Fiscal Note:** Federal Grant funds to total \$4.76 million.

*Commission endorses Finance Committee approval to accept grant to replace beyond expected service life vehicles for "core" fleet.*

*Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended to be Received and Filed**

7. [11-7122](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager wishing to discuss the purchase of fourteen (14) 35' low floor buses. Refer to Item 11-7130 that went through the Finance and Personnel Committee on 11/21/11.

**Recommendation of the Transit and Parking Commission on**

**11-30-11:** Receive and file.

**Fiscal Note:** Local share included in 2013 Capital Improvements Program.

*Commission endorses Finance Committee approval.*

*Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended to be Received and Filed**

8. [11-7136](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization to contract for legal services with Crivello-Carlson Attorneys regarding Racine's roles and obligations in the "pass-through" of State operating assistance for the WI Coach Lines Milwaukee/Racine/Kenosha commuter bus service and required "Request for Proposals" for future operations.

**Recommendation of the Transit and Parking Commission on 11-30-11:** Approve contracting for legal services.

**Fiscal Note:** Estimated cost of \$7,000 to \$10,000 included in the Transit Utility Enterprise Fund.

*Legal review to protect the City's interests necessary.*

*Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended For Approval**

## **Adjournment**

*The meeting adjourned at 5:27 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.**