



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chair Terry McCarthy
Alderman Dennis Wiser
Alderman Ronald Hart
Alderman Melissa Lemke

Monday, January 11, 2016

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 5 - Chairman Q.A. Shakoor II, Vice Chair Terry McCarthy, Dennis Wiser, Ronald Hart and Melissa Lemke

Approval of Minutes for the December 7, 2015 Meeting.

A motion was made by Alderman McCarthy, seconded by Alderman Hart, that this file be to Approve the Minutes.

1. [15-01111](#)

Subject: (Direct Referral) A request from the Racine County Economic Development Corporation (RCEDC) to present the semi-annual plan certifications for the period ending September 30, 2015 for the City Revolving Loan Fund (City-RLF).

Recommendation of the Finance & Personnel Committee on January 11, 2016: That the City certify for the semi-annual reporting period ending September 30, 2015: the City-Revolving Loan Fund (City-RLF) Plan is consistent with and supportive of the area's current economic and adjustment strategy; and the City-RLF is being operated in accordance with the policies and procedures contained in the City-RLF Plan and the loan portfolio meets the standards contained therein.

Fiscal Note: N/A

Attachments: [9.30.2015 City RLF Final](#)
[Communication to Mayor and CC- 9.30](#)

Janell Topczewski, Compliance/Closing Specialist of the Racine County Economic Development Corporation, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

2. [15-01033](#)

Subject: Communication from the Director of PRCS requesting permission to accept a \$1,157.00 donation from ZMac Transportation in support of holiday food baskets given away at the Dr. John Bryant

Community Center & the Dr. Martin Luther King Jr. Community Center.

Recommendation of the Finance & Personnel Committee on January 11, 2016: Permission be granted to the Parks, Recreation & Cultural Director to accept a \$1,157.00 donation from ZMac Transportation in support of holiday food baskets given away at the Dr. John Bryant Community Center, the Dr. Martin Luther King Jr. Community Center and the Tyler-Domer Community Center.

Fiscal Note: N/A

Attachments: [Donation ZMac Food Baskets 12-1-15](#)

Lesia Hill-Driver, Community Center Recreation Supervisor, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

3. [15-01085](#)

Subject: (Direct Referral) Communication from the Fire Chief requesting the city to waive formal bidding for the acquisition of new fire apparatus under the 2016 CIP.

Recommendation of the Finance & Personnel Committee on January 11, 2016: Recommend that formal bidding be waived and the purchasing agent be directed to negotiate with Pierce Fire Apparatus Mfg. on the acquisition of this Quint fire apparatus.

Fiscal Note: The estimated cost of the truck is estimated at \$750,000. Funds are available in account 45030-57310 Fire-Equipment-Vehicles.

Attachments: [Request to Waive Formal Bidding for New Fire Apparatus](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

4. [0015-16](#)

Subject: (Direct Referral) Communication from the Fire Chief requesting permission to apply for the 2016 Assistance to Fire Fighters Grant (AFG) for the purpose of securing hazardous materials monitoring equipment.(Grant Control No. 16-00073).

Recommendation of the Finance & Personnel Committee on January 11, 2016: Permission be granted to the Fire Chief to apply for the 2016 Assistance to Fire Fighters Grant (AFG) for the purpose of securing hazardous materials monitoring equipment.(Grant Control No. 16-00073).

Fiscal Note: The grant request is for \$130,000 of which the City's hard match is 10% or \$13,000. Funds are available in our HazMat account and no levy dollars are required.

Attachments: [Request to Apply for the 2016 Assistance to Fire Fighters Grant](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

5. [0016-16](#)

Subject: (Direct Referral) Communication from the Fire Chief requesting permission to enter into a memorandum of agreement with the City of Milwaukee Fire Department for the acquisition of advance underwater sector scan sonar equipment.

Recommendation of the Finance & Personnel Committee on January 11, 2016: Permission be granted to the Fire Chief to enter into an agreement with the City of Milwaukee Fire Department for the acquisition of advance underwater sector scan sonar equipment.

Fiscal Note: The memorandum of agreement is for the 2015 Port Security Grant and the fire departments share of the grant is \$18,625 which will be split 50/50 between a fire department equipment budget (levy) and our hazardous materials (non-levy) budget. Grant Control number 16-00074.

Attachments: [Request for Acquisition of Advance Underwater Sector Scan Sonar Equipment](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

6. [0009-16](#)

Subject: (Direct Referral) Communication from the Chief of Police requesting to accept a donation of equipment from Quality Carriers.

Recommendation of the Finance & Personnel Committee on January 11, 2016: Permission be granted to the Chief of Police to accept a donation from Quality Carriers.

Fiscal Note: The equipment is valued at approximately \$90,000 and there will be no cost to the City.

Attachments: [2016.01.06.RPD.Committee.Appearance.Request](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

7. [15-01047](#)

Subject: (Direct Referral) A request by the Interim Executive Director of the Redevelopment Authority for authorization to apply for a \$400,000.00 USEPA Citywide Site Assessment Grant.

Recommendation of the Redevelopment Authority of the City of Racine on December 7, 2015: That funds and assistance be requested from the Environmental Protection Agency (EPA) Site Assessment Grant and all rules be complied with for the program. Further that the Assistant Executive Director act on the behalf of the Authority to: submit an application for an EPA Brownfield Site Assessment Grant for \$400,000.00 to aid in the investigation of brownfield properties, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance & Personnel Committee on January 11, 2016: That funds and assistance be requested from the Environmental Protection Agency (EPA) Site Assessment Grant and all rules be complied with for the program. Further that the Assistant Executive Director act on the behalf of the Authority to: submit an application for an EPA Brownfield Site Assessment Grant for \$400,000.00 to aid in the investigation of brownfield properties, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: No local match is required for this grant.

Attachments: [CITY OF RACINE CP TBL 5_v1 Environmental Contamination CityRacine 8x11 Map 12 Contamination](#)

Matthew Sadowski, Interim Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

8. [15-01016](#)

Subject: (Direct Referral) A request for amended agreement terms for Marlo Incorporated, 2227 South Street.

Recommendation of the Redevelopment Authority of the City of Racine on 12-7-15: That the modification to the 2014 assistance agreement be approved and that all other terms and conditions of the original 2014 assistance agreement remain in full force and effect, unless otherwise modified. Further, that the Mayor and City Clerk be authorized and directed to execute modifications to the 2014 financial assistance agreement with Marlo Incorporated in substantially the

same form as outlined and in the attached Memorandum from RCEDC.

Recommendation of the Finance & Personnel Committee on January 11, 2016: That the modification to the 2014 assistance agreement be approved and that all other terms and conditions of the original 2014 assistance agreement remain in full force and effect, unless otherwise modified. Further, that the Mayor and City Clerk be authorized and directed to execute modifications to the 2014 financial assistance agreement with Marlo Incorporated in substantially the same form as outlined and in the attached Memorandum from RCEDC.

Fiscal Note: The funds are available in the Intergovernmental Revenue Sharing Fund. The subsidy is estimated at \$86,400 over a 10 year period.

Attachments: [11.9.15.Marlo Change in Terms Suggestion.1](#)
[11.20.15.Marlo Expansion Memo.RDA.update](#)

Laura Million, Racine County Economic Development Corporation, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

9. [15-01049](#)

Subject: (Direct Referral) A request by the Interim Executive Director of the Redevelopment Authority for authorization to apply for a \$200,000.00 USEPA Brownfield Cleanup Grant for cleanup of the south lot of 1425 North Memorial Drive (aka the Racine Steel Castings property).

Recommendation of the Redevelopment Authority of the City of Racine on December 7, 2015: That funds and assistance be requested from the Environmental Protection Agency under the brownfield cleanup grant and that the rules for the program be complied with. Further that the Interim Executive Director act on behalf of the Authority to: submit an application for two EPA Brownfield Cleanup Grants of \$200,000.00 to aid in the continuation of the south lot site cleanup of 1425 N. Memorial Drive (aka the Racine Steel Castings property), sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance & Personnel Committee on January 11, 2016: That funds and assistance be requested from the Environmental Protection Agency under the brownfield cleanup grant and that the rules for the program be complied with. Further that the Interim Executive Director act on behalf of the Authority to: submit an application for two EPA Brownfield Cleanup Grants of \$200,000.00 to

aid in the continuation of the south lot site cleanup of 1425 N. Memorial Drive (aka the Racine Steel Castings property), sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: A 20% local match is required, \$40,000.00. Funds are available in the Intergovernmental Sharing Revenue Account and from the City of Racine US EPA Brownfield Cleanup Revolving Loan Fund.

Attachments: [Racine Steel Contaminati 001](#)

Matthew Sadowski, Interim Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

10. [0024-16](#)

Subject: (Direct Referral) Communication from the Assistant Finance Director requesting an amendment to the 2015 Sanitary Sewer Maintenance Fund Budget.

Recommendation of the Finance & Personnel Committee on January 11, 2016: 2015 Budgets for Sanitary Sewer Manhole Replacements funded through the Wastewater Utility amounting to \$1,000,000 be reclassified to standalone accounts for proper tacking, accounting and auditing purposes. Further recommend that \$720,000 of Sanitary Sewer Maintenance Fund projects and budgets missing from Resolution 15-0248 of June 16, 2015 be carried forward from 2014 to 2015.

Fiscal Note: The \$1M reclassification is budget neutral. The \$720,000 carry forward should have been included in the annual carry forward resolution. There are sufficient resources available in the Sanitary Sewer Maintenance Fund to provide for the \$720,000 project carryforward from 2014 to 2015.

Attachments: [2015 Sanitary Sewer Maintenance Fund](#)

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

11. [15-01046](#)

Subject: Communication from the City Attorney submitting the claim of The Woods at Mount Pleasant, LLC for consideration.

Recommendation of the Finance & Personnel Committee on January 11, 2016: That the claim of The Woods at Mount Pleasant, LLC, 722 Sheridan Road, Kenosha 53140 be denied.

Fiscal Note: N/A

Attachments: [the woods_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Denial

12. [15-01081](#)

Subject: Communication from the City Attorney submitting the claim of Michael Hoerster and Joyce Hoerster for consideration.

Recommendation of the Finance & Personnel Committee on January 11, 2016: That the claim of Michael Hoerster and Joyce Hoerster be denied.

Fiscal Note: N/A

Attachments: [hoerster_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Denial

13. [15-01044](#)

Subject: Communication from the City Attorney submitting the claim of Daniel Aguilar for consideration.

Recommendation of the Finance & Personnel Committee on January 11, 2016: That the claim of Daniel Aguilar be denied.

Fiscal Note: N/A

Attachments: [aguilar_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Denial

Closed Session

It is intended that the Finance & Personnel Committee will convene into closed session pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, to discuss employment and compensation of public employees over which the governmental body has jurisdiction or exercises responsibility and to consider strategy where bargaining reasons require a closed session, regarding collective bargaining for 2016.

Roll Call Taken:

Ayes: Chairman Q.A. Shakoor II, Vice Chair Terry McCarthy, Alderman Wisner, Hart and Lemke.

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statue Sec. 19.85 (1)(c) and (e).

Also present: David Brown, Finance Director, Scott Letteney, City Attorney, Tom Friedel, City Administrator, and Timothy Thompkins, HR Manager.

14. [15-00996](#) **Subject:** Communication from the Human Resources Manager and City Attorney requesting to appear in closed session, pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, before the Finance & Personnel Committee to address collective bargaining for 2016.

Recommendation of the Finance and Personnel Committee on 11/23/15: Defer.

Recommendation of the Finance and Personnel Committee on 12/7/15: Defer.

Staff Recommendation to the Finance and Personnel Committee on 1/11/16: Defer.

Fiscal Note: N/A

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Deferred

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:04 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, January 25, 2016 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**