



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda - Final

### Board of Park, Recreation and Cultural Services

*Chairman Terry McCarthy*  
*Kristen Kaprelian*  
*Amy Schaal*  
*Keith Hemmig*  
*Ben Lehner*  
*Joey LeGath*  
*Krystyna Sarrazin*  
*Christina Mueller*  
*Pamala Handrow*  
*Kiana Johnson*  
*Melissa Lemke*

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Wednesday, March 11, 2015

5:15 PM

City Hall Annex, Room 130

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#### Call To Order

#### Approval of the February 11, 2015 Meeting Minutes

#### Public Input

#### Approval of the February 23, 2015 Cemetery Commissioner's Meeting Minutes

#### Director's Report

**15-00116**      **Subject:** (Direct Referral) Communication to repeal & recreate Section 70-101 - Closing Hours of Chapter 70 Article III. Division of the Municipal Code of the City of Racine.

**Recommendation of the Board of Parks, Recreation & Cultural Services on 2-11-15: Defer**

**Attachments:** Section 70-101 - Closing Hours

[15-00120](#)

**Subject:** Communication from Jeff Collen, Lighthouse Run Director, requesting to use City right-of-way and Monument Square on June 20, 2015 for the 37th Annual Lighthouse Run.

**Recommendation of the Public Works and Services Committee on 02-24-15:** Permission be granted to the sponsor of the Lighthouse Run to use certain City streets for the period of 6:00 A.M. to 10:30 A.M. on Saturday, June 20, 2015, and to close the following streets:

Main Street from State Street to Sixth Street  
Lake Avenue from 8th Street to State Street  
State Street from Main Street to Lake Avenue  
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)  
Dodge Street from Main Street to Michigan Boulevard  
Michigan Boulevard from Dodge Street to Wolff Street  
Wolf Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U.S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 A.M. to 10:40 A.M. on Saturday, June 20, 2015, to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,400.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety,

to implement this event.

Further recommends that this item be referred to the Board of Park,  
Recreation and Cultural Services.

**Fiscal Note:** There will be nominal costs to the various City departments, on a  
regular shift basis, to assist in implementing this event.

**Attachments:** [15-00120 - 2015 Lighthouse Run](#)

[15-00139](#)

**Subject:** Communication from Kari Dawson, on behalf of Bigsley Event House, submitting a request to use City right-of-way for The Color Run on May 23, 2015.

**Recommendation of the Public Works and Services Committee on 02-24-15:** Permission be granted to Bigsley Event House to close the following streets and to utilize certain other City streets, as indicated, on their race map, for The Color Run on Saturday, May 23, 2015.

Pershing Park Drive from 6th Street to 11th Street  
11th Street from Main Street to Pershing Park Drive  
Main Street from 10th Street to 11th Street  
10th Street from Main Street to Lake Avenue  
Lake Avenue from 10th Street to State Street  
6th Street from Pershing Park Drive to Center Street  
7th Street from Lake Avenue to Center Street  
Main Street from 7th Street to Main Street Bridge  
Gaslight Drive from Lake Avenue to cul-de-sac  
2nd Street from Main Street to Wisconsin Avenue  
Wisconsin Avenue from 2nd Street to 3rd Street  
3rd Street from Wisconsin Avenue to Main Street

with the following stipulations:

- A. A hold harmless agreement be executed and a \$100.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,700.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor shall pay \$750.00 for street sweeping.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.
- J. Sponsor shall pay \$6.25 per impacted parking meter.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this item be referred to the Board of Park, Recreation and Cultural Services.

**Fiscal Note:** There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

**Attachments:** [15-00139 2015 Color Run](#)

## Adjournment

**If you are disabled and have accessibility needs or if you need information interpreted for you, please call the Parks, Recreation & Cultural Services Department at (262) 636-9131 at least 48 hours prior to the meeting.**