



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Park, Recreation and Cultural Services

Chairman Terry McCarthy
Kristen Kaprelian
Amy Schaal
Keith Hemmig
Ben Lehner
Joey LeGath
Krystyna Sarrazin
Christina Mueller
Pamala Handrow
Kiana Johnson
Melissa Lemke

Wednesday, March 11, 2015

5:15 PM

City Hall Annex, Room 130

Call To Order

Chair McCarthy called the meeting to order at 5:15 p.m.

Staff Present: Tom Molbeck, Mike Willis & Jena Kohlman

PRESENT: 9 - Keith Hemmig, Ben Lehner, Joey LeGath, Christina Mueller, Terry McCarthy, Kristen Kaprelian, Amy Schaal, Krystyna Sarrazin and Melissa Lemke

ABSENT: 1 - Kiana Johnson

EXCUSED: 1 - Pamala Handrow

Approval of the February 11, 2015 Meeting Minutes

A motion was made by LeGath, seconded by Schaal, to approve the Meeting Minutes. The Motion PASSED by Voice Vote. Unanimous.

Public Input

No Public Input.

Approval of the February 23, 2015 Cemetery Commissioner's Meeting Minutes

A motion was made by Schaal seconded by Kaprelian to approve the Meeting Minutes. The Motion PASSED by Voice Vote. Unanimous.

Director's Report

Molbeck stated the dredging at the Pershing Boat Launch has been completed. Once the cold weather breaks work will begin on the parking lot.

Pershing Drive is set to be repaved. Construction will begin the week of Memorial Day, following the The Color Run event. PRCS staff has redirected event organizers

wishing to schedule their event during the construction period to other park areas.

A motion was made by Schaal, seconded by Vice Chairman Kaprelian, to Receive and File the Report. The motion PASSED by Voice Vote.Unanimous.

[15-00116](#)

Subject: (Direct Referral) Communication to repeal & recreate Section 70-101 - Closing Hours of Chapter 70 Article III. Division of the Municipal Code of the City of Racine.

Recommendation of the Board of Parks, Recreation & Cultural Services on 2-11-15: Defer

Recommendation of the Board of Parks, Recreation & Cultural Services on 3-1-15: That this be adopted as amended.

Fiscal Note: N/A

Attachments: [Ord.01-15 - Closing Hours](#)

Molbeck provided a summary of the discussion had at the previous months meeting.

Sarrazin indicated the constituents she has been in contact with were requesting the parks to be closed from sunset to sunrise. She questioned why one would need to be in a park in the middle of winter at 10 p.m. Mueller agreed.

Schaal commented on North Beach and the Oasis, indicating she likes the idea of a nighttime closing.

Lemke believed it would be easier for police to have a defined time.

Molbeck advised the North Beach Oasis staff has to be out of the park by 10:00 p.m., which means they must close at 9:00 p.m. for this to occur. If the park closes at sunset, the Oasis would need to close down earlier to allow time for their staff to be out of the park by sunset.

LeGath commented he believed sunset was too early. Lemke reiterated the hours should be set to assist police. Closing the parks from sunset to sunrise would require several exceptions which would complicate the ordinance. LeGath agreed.

Hemmig questioned if 10:00 p.m. was too late and perhaps 9:00 p.m. could be considered. Sarrazin was in favor of Hemmig's proposal. Willis commented many baseball games are in progress past 9:00 p.m. McCarthy believed 9:00 p.m. to be too early during the summer. Sarrazin indicated she was thinking more along the lines of pocket parks closing earlier. Molbeck advised the City has 83 parks heavily used with this ordinance. Tiering the parks could be done but questioned if the police would know what parks are pocket parks and again this would complicate the ordinance with exceptions.

Hemmig suggested tying the park closing hours in with the existing public works alternate side parking times to make it more consistent throughout.

Molbeck stated PRCS staff recommends the parks closing hours be from 10:00 p.m. to 6:00 a.m. as drafted.

A motion was made by Lemke, seconded by Schaal, that this file be

Recommended For Adoption. The motion PASSED by show of hands.

Aye: Keith Hemmig, Ben Lehner, Joey LeGath, Christina Mueller, Kristen Kaprelian, Amy Schaal, Melissa Lemke

No: Krystyna Sarrazin

[15-00120](#)

Subject: Communication from Jeff Collen, Lighthouse Run Director, requesting to use City right-of-way and Monument Square on June 20, 2015 for the 37th Annual Lighthouse Run.

Recommendation of the Public Works and Services Committee on 02-24-15: Permission be granted to the sponsor of the Lighthouse Run to use certain City streets for the period of 6:00 A.M. to 10:30 A.M. on Saturday, June 20, 2015, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolf Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U.S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 A.M. to 10:40 A.M. on Saturday, June 20, 2015, to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,400.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this item be referred to the Board of Park, Recreation and Cultural Services.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services on 3-11-15: To approve waiving municipal code 70.101 - closing hours, to allow Lighthouse Run staff and volunteers use of Monument Square and Sam Johnson Parkway for event set up beginning at 4:00 a.m. on Saturday, June 20, 2015.

Fiscal Note: Park permitting fees and deposits.

Attachments: [15-00120 - 2015 Lighthouse Run](#)

A motion was made by Vice Chairman Kaprelian, seconded by Hemmig, to approve waiving municipal code 70.101 - closing hours, to allow Lighthouse staff and volunteers use Monument Square and Sam Johnson Parkway for event set up beginning at 4:00 a.m. on Saturday, June 20, 2015. The motion PASSED by Voice Vote. Unanimous.

[15-00139](#)

Subject: Communication from Kari Dawson, on behalf of Bigsley Event House, submitting a request to use City right-of-way for The Color Run on May 23, 2015.

Recommendation of the Public Works and Services Committee on 02-24-15: Permission be granted to Bigsley Event House to close the following streets and to utilize certain other City streets, as indicated, on their race map, for The Color Run on Saturday, May 23, 2015.

Pershing Park Drive from 6th Street to 11th Street
11th Street from Main Street to Pershing Park Drive
Main Street from 10th Street to 11th Street
10th Street from Main Street to Lake Avenue
Lake Avenue from 10th Street to State Street
6th Street from Pershing Park Drive to Center Street
7th Street from Lake Avenue to Center Street
Main Street from 7th Street to Main Street Bridge
Gaslight Drive from Lake Avenue to cul-de-sac
2nd Street from Main Street to Wisconsin Avenue

Wisconsin Avenue from 2nd Street to 3rd Street
3rd Street from Wisconsin Avenue to Main Street

with the following stipulations:

- A. A hold harmless agreement be executed and a \$100.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,700.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor shall pay \$750.00 for street sweeping.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.
- J. Sponsor shall pay \$6.25 per impacted parking meter.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this item be referred to the Board of Park, Recreation and Cultural Services.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services on 3-11-15: To waive municipal code 70.101 - closing hours, to allow Real Racine and The Color Run staff and volunteers use Pershing Park for event set up beginning at 5 a.m. on Saturday, May 23, 2015.

Fiscal Note: Park permit fees and deposits.

Attachments: [15-00139 2015 Color Run](#)

A motion was made by Lemke and seconded by Sarrazin to approve waiving municipal code 70.101 - closing hours, to allow Real Racine and The Color Run staff and volunteers use of Pershing Park for event set up beginning at 5 a.m. on Saturday, May 23, 2015. The motion PASSED by Voice Vote. Unanimous.

Miscellaneous Business

Molbeck advised the Board of the current BWW promotion card which provides 10% of purchase to go towards the PRCS Community Centers youth programming when the card is shown at the time of purchase. Each member received a promotion card. He also updated the members on the status of the sponsorship program packet which is near completion.

Adjournment

There being no further business, the meeting was adjourned at 5:50 p.m.