



City of Racine, Wisconsin
Agenda BRIEFING MEMORADUM

AGENDA DATE: July 18, 2023

SUBJECT:

Communication by Mayor Mason to continue appointment of Paul Vornholt as City Administrator

PREPARED BY:

Kathleen Fischer, Finance Director

REVIEWED BY:

Mayor Cory Mason

EXECUTIVE SUMMARY:

The current contract for City Administrator Vornholt expires July 31, 2023. Racine Ordinance 2-535 requires that the City Administrator have a contract with the City. This resolution authorizes the Mayor and City Clerk to execute that employment contract.

The contract will be for a term of August 1, 2023 – July 31, 2024.

BUDGETARY IMPACT:

Salary:

Annual salary will be at the City Administrator's current salary of \$151,548.80. His starting salary on March 1, 2021, was \$147,097.60. The increase was from the 2022 and 2023 approved city budgets for non-represented general employees.

Benefits:

- Accrued sick leave will continue and earn at the current level.
- Vacation leave will continue and earn at the current level.
- \$175/month car allowance –same as when hired in March, 2021

Funding for the City Administrator is included in the approved 2023 budget.

RECOMMENDED ACTION:

To authorize the Mayor and City Clerk to execute an employment contract with City Administrator Vornholt.