

## Office of the City Engineer

**John C. Rooney, P.E.**

Assistant Commissioner of Public Works/  
City Engineer



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May 24, 2012

Legistar Item: 12-7767

To: Sandy Weidner, Chairman  
Public Works and Services Committee

From: John Rooney *JCR*  
Assistant Commissioner of Public Works/City Engineer

Re: Amendment No. 1 on Contract 5-11 (K1-005), PS – 2011 Pavement Inspection & Planning, AECOM, Consultant

We have received an amendment for the above contract in the amount of \$7,000. The revised total is in the not-to-exceed amount of \$89,100. This amendment includes providing construction progress information to stakeholders and on-call services. Tasks include:

- Create FAQs for PIM and posting to City website.
- Work with City of Racine MIS Department to establish webpage and procedures for populating.
- Attend 9 construction meetings to obtain progress reports, take site photos, interview stakeholders for inclusion in news updates.
- Maintain contact with contractor via phone/email for progress updates from remaining bi-weekly construction meetings and/or events, schedule changes, or issues that need to be conveyed to the stakeholders.
- Miscellaneous administrative tasks as requested by the City of Racine or AECOM, responding to stakeholders inquiries, telephone, emails with project team

Funding is available in the local match of the 7<sup>th</sup> Street project – State Project ID: 2440-07-70, Account 992.908.5040, 7<sup>th</sup> St. – Marquette to Main.

If the Committee agrees, the appropriate action would be to approve the amendment and authorize the Mayor and City Clerk to enter into the agreement.

JCR:njp

Cc: File  
Joy Hansche