



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Waterworks Commission

President Kathy DeMatthew, Secretary Ronald D. Hart, Brian Anderson, Mayor John T. Dickert, Thomas Friedel, Michael Staeck, Victor Puente

Tuesday, June 30, 2009

4:00 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Lui, R. Keland, J. Jordan, R. Pace, J. Hewitt, A. Wheeler, R. Gilbreath, M. Kosterman, T. Bunker, J. Lenell, M. Klimek, N. Erlandson, K. Wanggaard, A. Lesnjak, M. Andreasen, J. Engel

PRESENT: 4 - Kathy DeMatthew, John Dickert, Ronald D. Hart and Michael Staeck

EXCUSED: 3 - Brian Anderson, Thomas Friedel and Victor Puente

2. Approval of Minutes for the May 2009 Meeting

A motion was made by Michael Staeck, seconded by Secretary Ronald D. Hart, that this be to Approve the Minutes. The motion **PASSED** by a Voice Vote.

3. [09-3747](#)

Subject: Budget Expenditures for May 2009 Totaling \$1,380,597.61

Recommendation: Approve

A motion was made by Secretary Ronald D. Hart, seconded by Michael Staeck, that this be Approved. The motion **PASSED** by a Voice Vote.

4. [09-3739](#)

Subject: Project Reports:

- A) Caledonia Wholesale Water Agreement
- B) Inspection of Water Intakes
- C) Update on Lead and Copper

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [09-3610](#)

Subject: Presentation of the 2008 Audit from Clifton-Gunderson

Recommendation: (Direct Referral) Recommendation of the Waterworks Commission on 06/30/09: Waterworks Commission approved and further recommends to refer to the Finance and Personnel Committee for adoption

A representative from Clifton-Gunderson provided a short presentation on the Utility's 2008 audited financial statements. Two items included on the management letter that were recommended are a more thorough review and approval process of the cash reconciliation and on-line bank transactions. In summary, the financial

statements present fair, in all material respects, the financial position of the Racine Water Utility as of December 31, 2007 and 2008, and the results of its operations and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

A motion was made by Michael Staeck, seconded by Secretary Ronald D. Hart, that this be Recommended For Adoption. The motion PASSED by a Voice Vote.

6. [09-3746](#)

Subject: Bid Opening Results on Contract W-09-5, 16" Looping Project

Recommendation: Approve

The General Manager submitted the bid results on Contract W-09-5 and recommended that the low bidder, that being Reesman's Excavating & Grading, Inc., be awarded the contract at their bid price of \$283,309.50.

A motion was made by Secretary Ronald D. Hart, seconded by Michael Staeck, that this be Approved. The motion PASSED by a Voice Vote.

7. [09-3745](#)

Subject: Bid Opening Results on Contract W-09-6, State Street Water Main Replacement

Recommendation: Defer

The General Manager asked to defer this item.

A motion was made by Secretary Ronald D. Hart, seconded by Mayor John Dickert, that this be Deferred. The motion PASSED by a Voice Vote.

8. [09-3812](#)

Subject: Change Order No. 2 on Contract W-08-8, 2008 Lead Replacements, A. W. Oakes & Son (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 2 on Contract W-08-8 in the amount of \$1,710.00, bringing the total contract amount to \$228,111.00 and recommended approval.

A motion was made by Secretary Ronald D. Hart, seconded by Mayor John Dickert, that this be Approved. The motion PASSED by the following vote:

AYES: 3 -
Dickert, Hart and Staeck

EXCUSED: 3 -
Anderson, Friedel and Puente

ABSTENTIONS: 1 -
DeMatthew

9. [09-3813](#)

Subject: Change Order No. 3 on Contract W-08-8, 2008 Lead Replacements, A. W. Oakes & Son (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 3 on Contract W-08-8 in the credit amount of \$1,865.00, bringing the total contract amount to \$226,246.00 and

recommended approval.

A motion was made by Secretary Ronald D. Hart, seconded by Mayor John Dickert, that this be Approved. The motion PASSED by the following vote:

AYES: 3 -
Dickert, Hart and Staeck

EXCUSED: 3 -
Anderson, Friedel and Puente

ABSTENTIONS: 1 -
DeMatthew

10. [09-3814](#) **Subject:** Final Pay Request on Contract W-08-8, 2008 Lead Replacements, A. W. Oakes & Son (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract W-08-8. He recommended that the work performed by A. W. Oakes & Son, Inc. be accepted and final payment be authorized for a total contract amount of \$226,246.00.

A motion was made by Secretary Ronald D. Hart, seconded by Michael Staeck, that this be Approved. The motion PASSED by the following vote:

AYES: 3 -
Dickert, Hart and Staeck

EXCUSED: 3 -
Anderson, Friedel and Puente

ABSTENTIONS: 1 -
DeMatthew

11. [09-3736](#) **Subject:** Communication from Dan Duchniak of Waukesha Water Utility

Recommendation: Receive and File

The General Manager discussed that he received a communication from Dan Duchniak of the Waukesha Water Utility regarding their pursuit of Lake Michigan water.

A motion was made by Secretary Ronald D. Hart, seconded by Mayor John Dickert, that this be Received and Filed. The motion PASSED by a Voice Vote.

12. [09-3758](#) **Subject:** Relocation of Storage Yard from DeKoven and S. Memorial

Recommendation: Approve

The General Manager noted that businesses on DeKoven and S. Memorial were complaining about the unsightly storage yard used by the Water Utility in their area. He noted that there was a location behind K-Mart near Regency Mall which the Utility could utilize for such storage. He stated that in order to do this, the Utility would need to spend approximately \$5,000.00 to put in fencing, a gate, gravel, etc. to accommodate this relocation.

A motion was made by Secretary Ronald D. Hart, seconded by Michael Staeck, that this be Approved. The motion PASSED by a Voice Vote.

13. [09-3701](#) **Subject:** Communication from Neil Thorpe and Ramona Thorpe, as successors to A & N Enterprises, a partnership, offering the real property located at 901 Ninth Street to the City of Racine.

Recommendation of the Waterworks Commission on 06/30/09:
Received and filed

Recommendation of the Public Works and Services Committee on 6-30-09: Defer

Recommendation of the Wastewater Commission on 06/30/09:
The City Attorney be authorized to negotiate with the current owner of the property to pay any and all back taxes and fees that may appear on the current assessment for the property in exchange for the City of Racine taking possession of the subject property.

A motion was made by Secretary Ronald D. Hart, seconded by Michael Staeck, that this be Received and Filed. The motion PASSED by a Voice Vote.

14. **Other Business**

No other business to report.

15. **Adjournment**

There being no further business, Commissioner Dickert made a motion, seconded by Commissioner Hart, to adjourn the meeting at 4:42 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.