



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Transit and Parking Commission

*Raymond DeHahn
John Heckenlively
Deborah Ganaway
Dustan Balkcom
Mark Kowbel*

Wednesday, January 18, 2017

4:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 4:30 P.M.

PRESENT: 3 - Raymond DeHahn, Deborah Ganaway and Mark Kowbel

EXCUSED: 2 - John Heckenlively and Dustan Balkcom

Also Present: Michael Maierle, Willie McDonald, Mark Yehlen, Kathy Kasper, John Magee

Approval of Minutes for the December 7, 2016 Meeting

The minutes of the December 7, 2016 meeting were approved as printed. Passed unanimously.

New Business

3-17

Subject: (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #23-2016, Request for Proposals for Mobile Payment for Parking.

Recommendation of the Transit and Parking Commission on 01-18-17: Approve proceeding to negotiation and contract with Passport for a mobile device payment system for parking meters.

Fiscal Note: Transaction fees paid for by customer.

Staff recommended proceeding to negotiation and contract with Passport for a mobile device payment system for parking meters.

Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

1083-16

Subject: Communication from Rita Lewis, Racine Montessori School, wishing to rent Lakefront Lot No. 5 from 5:30 A.M. to 5:30 P.M. on Saturday, May 6, 2017, for the Lakefront Artist Fair.

Recommendation of the Transit and Parking Commission on

01-18-17: The Lakefront Artist Fair be granted permission to lease Lakefront Parking Lot #5 on May 6, 2017, subject to payment of lease costs of \$280 in accordance with City policies and subject to the execution of a hold harmless agreement with the City and payment of a \$75.00 processing fee.

Fiscal Note: Rental will provide \$280 of revenue to the Parking Utility.

Motion made by Kowbel, seconded by DeHahn to approve. Passed unanimously.

Recommended For Approval

[23-17](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization for the Mayor and City Clerk to sign a 2017 contract for providing public transit service to the Racine Unified School District after review by the City Attorney.

Recommendation of the Transit and Parking Commission on

01-18-17: The Mayor and City Clerk be authorized and directed to sign a 2017 contract providing public transit service to the Racine Unified School District after review by the City Attorney.

Fiscal Note: N/A

Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

BUS General Manager's Operations Report

For November 2016 compared to 2015, fixed route transit ridership was up 2%. Paratransit was up 8%. For December 2016 compared to 2015, fixed route transit ridership was down 8%. Paratransit was down 6%.

For 2016, compared to 2015, fixed route transit ridership was down 7%. Paratransit was down 8%. Revenue was down 6% for fixed route and down 14% for paratransit. These changes are consistent with statewide trends.

Fixed route expenses came in at 97% of budget, despite higher than budgeted maintenance costs. Paratransit was 74% of budget. Fixed route revenue is down 6% and paratransit down 15%. Decreases in paratransit ridership and revenue are not necessarily bad, because the service is very expensive to provide. Overtime was down 40%.

Motion made by Kowbel, seconded by DeHahn to receive and file. Passed unanimously.

Transit and Parking System Manager's Report

Parking ramp fee collection equipment is being monitored and violators are being prosecuted.

Commissioners commented that free parking on Saturdays in December appeared to be successful and there is interest in repeating it in 2017.

The 2017 state grant was submitted for operating costs.

A public meeting will be held in March to review possible route changes in Mount Pleasant and Sturtevant.

Motion made by DeHahn, seconded by Kowbel to receive and file. Passed unanimously.

Adjournment

The meeting adjourned at 5:30 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.