



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Civic Centre Commission

*Alderman Jeff Coe
Gary Anderson
James DeMatthew
Anna LeGath
Frank Jarosz
Yumi Skow
Dave Blank
Eric Hillery*

Wednesday, November 22, 2017

6:30 PM

Festival Hall-Green Room

Call To Order

PRESENT: 5 - James DeMatthew, Gary Anderson, Anna LeGath, Dave Blank and Eric Hillery
EXCUSED: 3 - Frank Jarosz, Yumi Skow and Jeff Coe

Approval of Minutes for the September 6, 2017 Meeting

to Approve the Minutes

New Business

[1140-17](#)

Subject: (Direct Referral) Financial Report for July, August, and September 2017.

Executive Director Amanda Gain presented the financial reports for July, August, and September 2017. The Civic Centre came in under budget by \$24,000, \$15,500, and \$29,000 respectively for the three months. The year-end forecast shows the Civic Centre coming in around \$47,000 under budget for the year.

Received and Filed

[1141-17](#)

Subject: (Direct Referral) Attendance Report for July, August, and September 2017.

Amanda Gain presented the attendance report for July, August, and September. July attendance was 19,675. August attendance was 4,995. September attendance was 4,980. Overall attendance is down roughly 12% from 2016, which is to be expected with a decrease in attendance at some events and with 2016 being an election year.

Received and Filed

[1142-17](#)

Subject: (Direct Referral) CIP Projects - Update on current projects and upcoming.

Amanda Gain presented the current and completed CIP projects. The Festival Hall bathrooms were 95% completed. The Festival Hall upper draperies were also completed. The carpet at Festival Hall will be the next project after the Car Show in

January. The Civic Centre marquee will also be going out to bid. Amanda will be working with the City Purchasing department regarding the UTV and Memorial Hall Sound System Projects.

Received and Filed

[1143-17](#)

Subject: (Direct Referral) Event Report

- a) September - November
- b) Upcoming

Amanda Gain presented the event report for September through November and also the upcoming event schedule.

In September, the Civic Centre hosted the Antique and Classic Boat Show. This was a first time event and consisted of meetings and banquets three days in a row. The Ladies Lunch and Shop had another successful year despite numbers being down. Leeward Business Advisors hosted a business expo that brought together local businesses and consumers.

Other events included:

Chilli Cats Cat Show
Steel Rhythms By the Lake - Steel Drums Concert - New Event
Aurora Infinity Ball - New Event
Fall Craft Show
Diwali Festival of Lights
Crimestoppers Concert - Simply Billy
Policeman's Ball

Upcoming events include:

InSinkErator - New this year - their Employee Holiday party as well as the annual Kids Christmas Banquet
Racine Symphony Orchestra Concert
SCJ Retiree Luncheon
Dr. Jones Concert
Andis Holiday Dinner
Cops and Kids Book Giveaway

The first wedding will be held in January along with the United Way Victory Celebration. The Journal Times has not yet confirmed the annual Car Show in January.

Received and Filed

[1144-17](#)

Subject: (Direct Referral) Update on bandshell, park, and event center projects.

Amanda Gain presented updates on the Bandshell, Rotary Park, and the event center project. No updates on the bandshell or the Rotary park at this time. Mayor Mason has submitted vetoes, one of which included the removal of the events center from the budget.

Received and Filed

[714-17](#)

Subject: (Direct Referral) 2016 VenuWorks Year End Review

The Commission recently submitted the 2016 VenuWorks review in which they were

scored 14.25. Per the scoring rating, this is an outstanding review. The review will be submitted to the City.

Received and Filed

[377-17](#)

Subject: (Direct Referral) Discussion on Commission expectations

Deferred

Next Meeting Date

Next meeting date set for Wednesday, January 24th at 6:30pm

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact 262-636-9229 at least 48 hours prior to this meeting.