



City of Racine, Wisconsin
Agenda BRIEFING MEMORADUM

AGENDA DATE:

March 3, 2026 – Common Council
March 9, 2026- Finance & Personnel
March 17, 2026-Common Council

SUBJECT:

Communication sponsored by Alder Land, on behalf of the Parks, Recreation & Cultural Services Director, requesting permission for the Purchasing Manager to sole source the purchase of a tree diapers (watering devices) for the 2026 tree planting, from Zynnovation LLC, manufacturer of this product.

DEPARTMENT: Parks, Recreation and Cultural Services (PRCS)

PREPARED BY: Matt Kopenick, Director of PRCS

EXECUTIVE SUMMARY:

PRCS is requesting permission to waive formal bidding and the Purchasing Manager be directed to purchase tree diapers (watering devices) for the 2026 tree planting, from Zynnovation LLC, manufacturer of this product.

BACKGROUND & ANALYSIS:

- We need 1,704 tree diapers for 2026 tree planting. Tree diapers are watering devices that refill themselves with snow melt and rainfall.
- Supplier was Zynnovation LLC via sole source. Last purchased 3/24/25 at a total cost of \$23,409.15.
- Zynnovation LLC is the manufacturer of this product - this is a direct from manufacturer purchase.
- Purchasing direct from the manufacturer results in wholesale, bulk prices which far surpass any other vendor.
- We received a quote directly from the manufacturer.

BUDGETARY IMPACT: This is a one-time purchase quote in the amount of \$28,777.59 directly from Zynnovation LLC. Funds are available in account #6048401 53200 50046 & 6048401 57110.

RECOMMENDED ACTION:

That the Parks, Recreation and Cultural Services, Director be directed to waive formal bidding and the Purchasing Manager be directed to purchase tree diapers (watering devices) for the 2026 tree planting, from Zynnovation LLC, manufacturer of this product.