



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Tuesday, October 25, 2016

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:31 P.M.

PRESENT: 3 - Melissa Lemke, Mollie Jones and Jason Meekma

EXCUSED: 2 - Terry McCarthy and Henry Perez

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Bill Wemmert, Michelle Cook

Approval of Minutes for the October 11, 2016 Meeting.

The minutes of the October 11, 2016 meeting were approved as printed. Passed unanimously.

[0863-16](#)

Subject: Communication from Thomas Rudey, Arthritis Foundation-Midwest Region, requesting the use of City right-of-way for the 20th Annual Jingle Bell Run For Arthritis from 6:00 A.M. to 12:00 Noon on December 3, 2016.

Recommendation of the Public Works and Services Committee on 10-25-16: Permission be granted to the Arthritis Foundation-Midwest Region to close Pershing Park Drive from 6th Street to 11th Street and 6th Street from Lake Avenue to Pershing Drive for the 20th Annual Jingle Bell Run For Arthritis on December 3, 2016 from 6:00 A.M. to 12 Noon with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$300.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary

Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.

H. If required, sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Michelle Cook appeared before the Commission.

Tom Eeg outlined the details of the event.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0910-16](#)

Subject: (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the annual Holiday Parade on Saturday, November 12, 2016.

Recommendation of the Public Works and Services Committee on 10-25-16: That permission be granted to the Downtown Racine Corporation to close Ontario Street, State Street between Ontario Street and Main Street, Main Street between State Street and Sixth Street, Sixth Street between Main Street and City Hall, on Saturday, November 12, 2016, for the Holiday Parade with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing fee paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime costs incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$750.00 special event fee.

F. If required, sponsor shall be responsible for submitting a Temporary

Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.

H. If required, sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the event.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0869-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations wishing to amend Municipal Code Section 82-32, Depositing Rubbish.

Recommendation of the Public Works and Services Committee on 10-25-16: Approve and recommend the City Attorney draft an ordinance to amend Section 82-32 of the Municipal Code, Depositing Rubbish, to change the period during which leaves may be placed along the curblines from September 15 through November 30, to October 1 through November 30.

Fiscal Note: N/A

Tom Eeg outlined the details of the request.

Mark Yehlen outlined details on addressing this with the public as we implement the semi-automated solid waste collection.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0889-16](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2016 Pavement Management System Summary Report.

Recommendation of the Public Works and Services Committee on 10-25-16: Receive and file.

Fiscal Note: N/A

John Rooney outlined the details of the report.

Motion made by Meekma, seconded by Jones to receive and file. Passed unanimously.

Recommended to be Received and Filed

[0890-16](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2016 Sanitary and Storm Sewer Assessment Management Report.

Recommendation of the Public Works and Services Committee on 10-25-16: Receive and file.

Fiscal Note: N/A

John Rooney outlined the details of the report.

Motion made by Meekma, seconded by Jones to receive and file. Passed unanimously.

Recommended to be Received and Filed

Public Comment

Adjournment

The meeting adjourned at 6:47 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.