



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Alderman Ronald D. Hart,  
Alderman Jeff Coe, Alderman Raymond DeHahn, Kelli Stein*

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Tuesday, April 13, 2010

5:30 PM

City Hall, Room 205

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### PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

April 13, 2010

5:30 P.M.

Room 205, Council Chambers

### PUBLIC WORKS AND SERVICES COMMITTEE AGENDA

6:00 P.M.

#### Call To Order

*The meeting was called to order at 6:12 p.m.*

*Members Present: Ald. Gregory Holding, 11th District, Chairman; Ald. Ron Hart, 14th District; Ald Jeff Coe, 1st District; Ald. Ray DeHahn, 7th District; Ald. Kelli Stein, 10th District; Tom Eeg, Assistant Commissioner/Operations; John Rooney, Assistant Commissioner/Engineering*

*Others:*

*Staff: Mary McIlvaine*

*Others: Dennis Wiser; Pete Henkes*

#### Approval of Minutes for the March 30, 2010 Meeting.

*On a motion by Hart, seconded by DeHahn, the minutes were approved as printed.*

1. [10-4946](#)

**Subject:** Communication from Racine Neighborhood Watch requesting to use the City Hall Annex parking lot for its plant sale fundraiser pickup on Saturday, May 15, 2010, from 5 a.m. until 3 p.m.

**Recommendation of the Public Works and Services Committee on 4-13-10:** The Mayor and City Clerk be authorized and directed to enter into a Hold Harmless Agreement with Racine Neighborhood Watch to use the City Hall Annex parking lot and lawn area abutting Grand Avenue on Saturday, May 15, 2010, from 5:00 a.m. to 3:00

p.m. in conjunction with a fundraiser.

**Fiscal Note:** N/A

*Mary McIlvaine appeared before the Committee and indicated the event is the same as last year and asked for permission of the same. Tom Eeg noted the usual stipulations.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

2. [10-4945](#)

**Subject:** Communication from the Pete Henkes, Lighthouse Run Meet Director, requesting to use city right-of-way and Monument Square on June 19, 2010 for the 32nd Annual Lighthouse Run.

**Recommendation of the Public Works and Services Committee on 4-13-10:** Permission be granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 a.m. to 10:30 a.m. on Saturday, June 19, 2010, and to close the following streets:

Main Street from State Street to Sixth Street  
Lake Avenue from 8th Street to State Street  
State Street from Main Street to Lake Avenue  
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)  
Dodge Street from Main Street to Michigan Boulevard  
Michigan Boulevard from Dodge Street to Wolff Street  
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 a.m. to 10:40 a.m. on Saturday, June 19, 2010 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime cost and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in

advance of this event.

E. Sponsor shall be responsible for all traffic control and detour signage during the event.

F. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

**Fiscal Note:** There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

**Recommendation of the Board of Parks, Recreation & Cultural Services 4-14-10:** to approve the request of the Lighthouse Run Director to use city right-of-way and Monument Square on July 19, 2010 for the 32nd Annual Lighthouse Run.

Further recommend that permission be granted with the following stipulations:

A. A hold harmless agreement is executed;

B. A liability insurance certificate is filed prior to the event;

C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor;

Further recommends that the Director of Parks, Recreation and Cultural Services and the Chief of Police provide limited assistance in the interest of public safety to implement this event.

**Fiscal note:** No cost to the City - \$25.00 reservation fee paid to the City

*Pete Henkes appeared before the Committee and explained this years Lighthouse Run event of June 19, 2010. Eeg noted it was the was the same route and the same stipulations.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

3. [10-4998](#)

**Subject:** (Direct Referral) Request of The Rotary Post Prom Committee of the Downtown Rotary Club, for street closures, use of parking lot 4 and rental of Civic Center Ramps in conjunction with Post Prom 2010.

**Recommendation of the Public Works and Services Committee on 4-13-10:** That the request of the Rotary Post Prom Committee of the Downtown Rotary Club, to close:

Fifth Street, from Lake Avenue to Festival Park Drive,  
Festival Park Drive, from Fifth Street to Sixth Street,  
Sixth Street, from Festival Park Drive to Pershing Park Drive,  
Pershing Park Drive, from Sixth Street to Eleventh Street, and  
Eleventh Street from Pershing Park Drive to Main Street,

from 7:00 p.m., Saturday, May 15, 2010, to 4:30 a.m., Sunday, May 16,  
2010, for the Rotary Post Prom, be approved.

Further resolved, that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. Proof of liability insurance be filed prior to the event;
- C. The setup and dismantling of barricades will be the responsibility of the sponsor;
- D. Any overtime and/or equipment and material loss will be charged to the sponsor;
- E. Sponsor shall pay a \$350.00 special event fee.

Further Resolved, that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg read the request from the Downtown Rotary Club for the use of Parking Lot No.4 and the closing of streets for the rotary post prom. Tom noted the usual stipulations.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the request.*

**Recommended For Approval**

4. [10-4966](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 10-10 (K0-010), 2010 Republic Avenue Reconstruction C.D.B.G.

**Recommendation of the Public Works and Services Committee on 4-13-10:** That Contract 10-10 (K0-010), 2010 Republic Avenue Reconstruction C.D.B.G., be awarded to A.W. Oakes & Son, Inc., Racine, WI, at their bid price of \$351,580.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$185,113.00 - Account 890.030.5520, 2010 Concrete Street Reconstruction

\$ 85,007.00 - Account 890.030.5510, 2010 Curb and Gutter

Replacement  
\$ 29,800.00 - Account 287.990.5310, Sanitary Sewer, Var. Loc.  
\$ 51,660.00 - Account 104.990.5420, Storm Sewer, Misc. Loc.  
\$351,580.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom submitted bid results and recommended the lowest responsible bidder.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the lowest responsible bidder.*

**Recommended For Award of Bid**

5. [10-4967](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 11-10 (K0-011), Alley Paving (R1).

**Recommendation of the Public Works and Services Committee on 4-13-10:** That Contract 11-10 (K0-011), Alley Paving (R1), be awarded to AZAR LLC, Racine, WI, at their bid price of \$282,727.61, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 2,585.66 - Account 990.908.5520, Sidewalk Replacement  
\$ 1,565.00 - Account 990.908.5010, Concrete Street Paving Misc.  
\$ 95,837.55 - Account 104.900.5420, Replacement Storm Sewers  
\$175,420.00 - Account 906.000.5060, Concrete Paving Assessed  
\$ 3,541.23 - Account 990.908.5030, Concrete Alley Paving  
\$ 3,778.17 - Account 990.908.5310, New Curb & Gutter  
\$282,727.61 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom submitted bid results and recommended the lowest responsible bidder based on the base bid.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the lowest bidder.*

**Recommended For Award of Bid**

6. [10-4968](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 18-10 (K0-018), South Side Street Paving (R1).

**Recommendation of the Public Works and Services Committee on 4-13-10:** That Contract 18-10 (K0-018), South Side Street Paving (R1), be awarded to Milwaukee General Construction Co., Inc.,

Milwaukee, WI, at their bid price of \$929,358.04, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$582,480.35 - Account 906.000.5010, Concrete Street Paving  
\$110,656.35 - Account 990.908.5010, Concrete Street Paving, Misc. Loc.  
\$100,000.00 - Account 990.908.5320, Replacement Curb and Gutter  
\$ 18,901.34 - Account 990.908.5530, Crosswalk Ramps  
\$ 6,000.00 - Account 906.000.5410, Sanitary Sewer  
\$ 26,900.00 - Account 287.990.5310, Sanitary Sewer, Var. Loc.  
\$ 84,420.00 - Account 104.990.5420, Storm Sewer, Misc. Loc.  
\$929,358.04 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom submitted bids and recommended the lowest responsible bidder.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the lowest responsible bidder.*

**Recommended For Award of Bid**

7. [10-4633](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting final payment on Contract 44-08 (K8-052), 2008 Sanitary Sewer Relays, A.W. Oakes and Son, Contractor.

**Recommendation of the Public Works and Services Committee on 4-13-10:** That the work done by A.W. Oakes & Son, Inc. under Contract 44-08 (K8-052), 2008 Sanitary Sewer Relays, be accepted and final payment authorized for a total contract amount of \$385,208.00.

**Fiscal Note:** Contract was authorized under Resolution No. 08-0926, dated July 15, 2008.

*John submitted a request for final payment on Contract 44-08 and asked for approval of the same.*

*On a motion by Hart, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

8. [10-4947](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 29-09 (K9-030), 2009 Sewer Asset Management Services, AECOM, consultant.

**Recommendation of the Public Works and Services Committee**

**on 4-13-10:** That the professional services provided by AECOM Technical Services, Inc., under Contract 29-09 (K9-030), 2009 Sewer Asset Management Services, be accepted and final payment authorized for a total contract amount of \$56,623.74.

**Fiscal Note:** Contract was authorized under Resolution No. 09-1251, dated February 18, 2009.

*John submitted a final payment request on Contract 29-09 and asked for approval of the same.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the final payment.*

**Recommended For Approval**

16. [10-4943](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 57-09 (K9-058), Sewer Insulation & Structural Repair - North Osborne Boulevard Ravine, Dirty Ducts Cleaning, Environmental and Insulation, Inc., contractor.

**Recommendation of the Public Works and Services Committee**

**on 4-13-10:** That Change Order No. 1 on Contract 57-09 (K9-058), Sewer Insulation & Structural Repair - North Osborne Boulevard Ravine, Dirty Ducts Cleaning, Environmental and Insulation, Inc., contractor, be approved in the amount of \$4,750.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 287.990.5310, Sanitary Sewer, Var. Loc.

**Fiscal Note:** Funds are available as herein delineated.

*John submitted Change Order No. 1 on Contract 57-09. He noted the change order was for drain tile work, tree removal and a credit for site restoration. He noted the amount of the increase and asked for approval of the same.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the change order.*

**Recommended For Approval**

9. [10-4978](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 57-09 (K9-058), Sewer Insulation & Structural Repair - North Osborne Boulevard Ravine, Dirty Ducts Cleaning, Environmental and Insulation, contractor.

**Recommendation of the Public Works and Services Committee**

**on 4-13-10:** That the work done by Dirty Ducts Cleaning, Environmental and Insulation, Inc. under Contract 57-09 (K9-058), Sewer Insulation & Structural Repair - North Osborne Boulevard Ravine, be accepted and final payment authorized for a total contract amount of \$51,404.00.

**Fiscal Note:** Contract was authorized under Resolution No. 09-1631, dated October 6, 2009.

*John submitted final payment on Contract 57-09 and asked for approval of the same.*

*On a motion by Hart, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

10. [10-4949](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 63-09 (K9-064), 2009 LED Street Lights, Spectrum Lighting, Ltd., contractor.

**Recommendation of the Public Works and Services Committee**

**on 4-13-10:** That the work done by Spectrum Lighting, Ltd. under Contract 63-09 (K9-064), 2009 LED Street Lights, EECBG, be accepted and final payment authorized for a total contract amount of \$146,800.00.

**Fiscal Note:** Contract was authorized under Resolution No. 09-1729, dated December 1, 2009.

*John submitted final payment on Contract 63-09 and asked for approval of the same.*

*On a motion by Hart, seconded by DeHahn, the Committee approved final payment.*

**Recommended For Approval**

11. [10-4923](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a proposal from Azteca Systems for the extension of Cityworks software to the Building Department.

**Recommendation of the Public Works and Services Committee**

**on 3-30-10:** Defer

**Recommendation of the Public Works and Services Committee**

**on 4-13-10:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Azteca Systems, Inc. for Extension of Cityworks Software to Building Department, on a time-and material basis not-to-exceed \$49,925.00.

Further recommends that funds to defray the cost of these



professional services be appropriated from Account 101.130.5830, GIS Layers.

**Fiscal Note:** Funds are available as herein delineated.

*Eeg submitted a proposal from Azteca Systems for the extension of the Cityworks software to the Building Department. He explained the proposal and noted the funding sources.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the proposal.*

**Recommended For Acceptance as a Professional Services Agreement**

12. [10-4994](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a project agreement with the Wisconsin Department of Transportation for the reconstruction of Durand Avenue from Illinois Street to Kearney Avenue.

**Recommendation of the Public Works and Services Committee**

**on 4-13-10:** That the Mayor and City Clerk be authorized and directed to enter into a 2-party agreement with the Wisconsin Department of Transportation for Reconstruction of Durand Avenue (STH 11) from Illinois Street to Kearney Avenue, State Project ID: 2460-07-70, be approved in the amount of \$10,380,100.00 with the City's share being \$423,275.00 and the State's share being \$9,956,825.00.

Further recommends that funding to defray the City's share of this project will be provided in the 2011-2015 Capital Improvement Program.

**Fiscal Note:** Funds are available as herein delineated.

*John submitted a project agreement from the Wisconsin Dept. of Transportation for the reconstruction of Durand Avenue from Kentucky Street to Kearney Avenue. He noted the cost of the construction project with engineering and noted the local share. He noted the funding for the local share will be included in the 2011 to 2015 CIP.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

13. [10-4982](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a three-party Design Engineering Services Agreement between the City of Racine, Wisconsin Dept. of Transportation and Strand Associates for State Project ID: 2290-17-00, Northwestern Avenue (STH 38) S. Memorial Drive to Golf Avenue.

**Recommendation of the Public Works and Services Committee**

**on 4-13-10:** That the Mayor and City Clerk be authorized and directed

to enter into a 3-party contract with the State of Wisconsin Department of Transportation and Strand Associates, Inc. for professional design engineering services for reconstructing Northwestern Avenue (Hwy. 38) from Golf Avenue to Memorial Drive, State Project ID: 2290-17-00, for the not-to-exceed cost of \$1,010,542.56, which is funded 75% by the State of Wisconsin, or \$757,906.94, and 25% by the City of Racine, or \$252,635.62.

Further recommends that funds to defray the cost of these professional services are available in the following accounts:

\$187,500.00 - Account 990.908.5060, Northwestern-Memorial to Golf  
\$ 65,135.62 - 2011 Capital Improvement Program  
\$252,635.62 - Total

**Fiscal Note:** Funds are available as herein delineated.

*John submitted a Three-Party Design Engineering contract, between the City, State and Strand Associates for the Northwestern Avenue (STH 38) project. He noted the amount of the design agreement and indicated the City's share is approximately 25% and funding is available in this years budget and will be budgeted in the 2011 CIP as well.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

14. [10-4950](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering requesting to rescind the final payment on Contract 01-09 (K9-001), 2009 Pavement Inspection and Planning, Resolution No. 10-1911 of March 16, 2010, in the amount of \$77,720.22.

**Recommendation of the Public Works and Services Committee on 4-13-10:** As the amount listed in Resolution No. 10-1911, dated March 16, 2010, was incorrect, Resolution No. 10-1911 be rescinded.

Further recommends that the work of AECOM Technical Services, Inc., under Contract 1-09 (K9-001), 2009 Pavement Inspection and Planning, be accepted and final payment authorized for a total contract amount of \$77,925.10, from funds heretofore appropriated.

**Fiscal Note:** Contract was approved by Resolution 08-1169, dated December 16, 2008.

*John submitted a communication to rescind Res. No. 10-1911 of March 16, 2010. He noted final payment on Contract on 1-09 was incorrectly submitted for approval and asked the resolution be amended to read the correct final payment amount of \$77,925.10.*

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*On a motion by Hart, seconded by DeHahn, the Committee approved amending the resolution.*

**Recommended For Approval**

15. [10-4971](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 29-10 (K0-034), 2010 Information Consulting Services, AECOM Technical Services, Inc., consultant.

**Recommendation of the Public Works and Services Committee on 4-13-10:** That Amendment No. 1 to Contract 29-10 (K0-034), 2010 Information Consulting Services, AECOM Technical Services, Inc., consultant, as submitted, be approved in the amount of \$24,000.00.

Further recommends that funding to defray the cost of these professional services be appropriated from the following accounts:

\$12,071.00 - Account 289.000.5770, Machinery & Equipment  
\$ 5,964.00 - Account 287.990.5310, Sanitary Sewer  
\$ 5,965.00 - Account 104.990.5420, Storm Sewer, Misc. Loc.  
\$24,000.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom submitted Amendment No. 1 to Contract 29-10. He noted the amendment is needed for GIS technical assistance for the coordination of the Route Smart and GIS software. He also noted there were some mapping updates required for the stormwater utility and for a new release to update the ESRI software for the City's GIS system. He noted the amount of the amendment and indicated funding is available.*

*On a motion by Hart, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

**Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**