



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Public Works and Services Committee

*Chairman Ronald D. Hart, Vice Chair Pete Karas
Alderman Robert Anderson, Alderman Raymond DeHahn, Alderman Jeff Coe*

Tuesday, May 8, 2007

5:30 PM

City Hall, Room 205

Call To Order

The meeting was called to order at 5:30 p.m.

Committee Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Peter Karas, 9th District, Vice-Chairman; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner, Public Works; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering

Staff: Donnie Snow, Parks Dept.; Sam Aiello, Purchasing; Bill Miller, DPW

Others: Bob Hartman; Christopher Leberfing, Rotary

Approval of Minutes for the April 24, 2007 Meeting.

On a motion by Karas, seconded by DeHahn, the minutes were approved as printed.

1. [07-0533](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to the Janitorial Service Contract.

Recommendation: The City of Racine adopt and implement the Green Seal Environmental Standards GS-37 and GS-42 for all departmental purchases and contractual services including private firms managing city facilities.

Further recommends that Amendment No. 1 to the janitorial services contract for the Building Complex Division be approved in the amount of \$8,250.00.

Further recommends that this item be referred to the Finance and Personnel Committee to appropriate the necessary funding.

Fiscal Note: The Green Seal Standard provides specifications for the provision of janitorial cleaning products which meet minimum environmental requirements. There are insufficient funds in the existing 2007 budget for the implementation of this standard for the Building Complex Division.

Recommendation of the Finance & Personnel Committee on 05-21-07: That the beginning of 2008 and/or when each contract is

renewed, the City implement the Green Seal Environmental Standards GS-37 and GS-42 for all departmental purchases and contractual services including private firms managing city facilities.

Fiscal Note: The additional cost will be considered in the 2008 budget.

Rick noted Mayor Becker agreed to promoting green cleaning products for the City of Racine. He noted to the aldermen they need to consider several items, one being, City purchased products that would be classified as green cleaning products; two, Contractors working for the City, such as janitorial, would have to use green cleaning products and, third, Contractors that run facilities for the City, such as the Civic Center or the golf course would need to consider using the green cleaning products. Sam noted there would be an up charge as it relates to the Dept. of Public Works cleaning service for the various buildings. He noted Cleanco submitted an up charge for \$825 a month to provide the green cleaning products. That would add \$8,250 to the life of the remaining contract with Cleanco. Rick noted this should be a City wide effort and Public Works should not be the only department required to provide green cleaning products. He invited different department heads, such as Parks, Fire and City Attorney's office to the meeting for the discussion. Donnie Snow addressed the Committee and did not know the immediate financial impact of implementing the green cleaning products. It could make a significant impact on golf course maintenance as it relates to the fertilizers they use. Rick Jones and Sam Aiello suggested phasing in these types of green cleaning products when new contracts are entered into or during bidding to keep the cost down. Rick noted if the Committee wished to move forward with the green cleaning products with Cleanco, the item should be approved at this Committee and referred to Finance and Personnel for funding.

On a motion by Karas, seconded by DeHahn, the Committee approved the amendment and referred the item to Finance and Personnel.

Recommended For Approval

2. [07-0562](#)

Subject: Communication from a representative of the Downtown Rotary Club requesting a special events noise variance and permission to extend the curfew, use the 5th Street Parking Ramp, hang banners at Civic Centre and Festival Hall, use city streets for a parade, and operate a spotlight and run interactive games at Festival Park on May 19 & 20, 2007 in connection with the Rotary Post Prom.

Also refer to Police and Fire Commission, Transit and Parking Commission and Board of Parks, Recreation and Cultural Services.

Recommendation of the Public Works and Services Committee

05-08-07: The request of the Rotary Post Prom Committee of the Downtown Rotary Club, to close:

Fifth Street, from Lake Avenue to Festival Park Drive,
Festival Park Drive, from Fifth Street to Sixth Street,
Sixth Street, from Festival Park Drive to Pershing Park Drive,
Pershing Park Drive, from Sixth Street to Eleventh Street, and

Eleventh Street from Pershing Park Drive to Main Street,

from 7:00 p.m., Saturday, May 19, 2007, to 4:30 a.m., Sunday, May 20, 2007, for the Rotary Post Prom, be approved.

FURTHER RESOLVED, that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. Proof of liability insurance be filed prior to the event;
- C. The setup and dismantling of barricades will be the responsibility of the sponsor;
- D. Any overtime and/or equipment and material loss will be charged to the sponsor;
- E. Sponsor shall pay a \$350.00 special event fee.

FURTHER RESOLVED, that permission be granted for the curfew to be extended to the attendees until 4:00 a.m., Sunday, May 20, 2007; approve use of the 5th Street Parking Ramp from 8:00 p.m., May 19, 2007 to 4:00 a.m., May 20, 2007 for 401 spaces at a fee of \$1.50 per space for a total cost of \$601.50; approve use of Lakefront Parking Lot #4 on May 19 & 20, 2007 at no cost, subject to execution of a hold harmless agreement; allow hanging of banners at Racine Civic Center and Festival Hall; permit use of search lights at Festival Hall site on May 19, 2007, and permit use of the following interactive games in the colonnade area of Festival Park until 3:00 a.m., Sunday, May 20, 2007: Laser Maize, Gladiator Joust, Inflatable Twister, Quarterback Attack, Pop-a-shot, and Dance Machine.

FURTHER RESOLVED, that the Commissioner of Public Works and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Rick Jones noted this is an annual request and the Committee can take action on the use of Lot No. 4 for use other than parking, to erect bleachers. Also, the Civic Centre ramp rental, road closures, etc. The fee to use the ramp and to use the lot would typically go to Transit & Parking, but they will not meet until after Prom is over, so he asked the Committee to approve those items as well.

On a motion by Karas, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

3. [07-0472](#) **Subject:** Communication from Project New Life requesting to use city right-of-way on August 25, 2007 for it's 7th annual Back-2-School

community event.

Recommendation: Permission be granted to Project New Life to close Short Street between Douglas Avenue and Tenth Avenue on Saturday, August 25, 2007, for their Back to School community event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

Rick read the request and noted the road closures and fees.

On a motion by Karas, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

4. [07-0517](#) **Subject:** To create an ordinance requiring occupancy permits for rental properties.

Alderman Karas asked this item be deferred as Ald. Holding could not attend the meeting.

On a motion by Karas, seconded by DeHahn, the Committee deferred the item.

Deferred

5. [07-0532](#) **Subject:** Communication from Hartman Design, Inc. requesting permission to install a sign and gooseneck lighting for Mechanix Ltd., Inc., at 1626 Douglas Ave.

Recommendation: The property owner of 1626 Douglas Avenue be

granted permission to install a stationary, projecting sign, gooseneck lighting, and a temporary enclosure which will be on the public sidewalk, as requested, with the stipulation that a hold harmless agreement be executed, in accordance with State Statute 66.0425, Privileges in Streets.

Further recommends that the property owner be charged a \$50.00 fee to cover costs associated with filing this item with the Register of Deeds office.

Fiscal Note: There will be no cost to the City of Racine.

Bob Hartman appeared before the Committee and distributed drawings showing projecting gooseneck lighting over the public right-of-way and requested the item be approved. He requested a temporary enclosure over the sidewalk to complete the facade renovations. Rick noted the Chief Building Inspector had no objections.

On a motion by DeHahn, seconded by Karas, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

6. [07-0494](#)

Subject: Communication from K. Singh & Associates, Inc. notifying the City of residual groundwater contamination within the street right-of-way of 1819 Durand Avenue.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

Rick noted this item would be entered into our GIS so we would have the information, that if during a future road construction project, any contamination that needs to be remediated could be charged back to the property owner.

On a motion by Karas, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

7. [Res.07-0191](#)

Final - Ten (10 Year)
Benefits & Damages

Resolution for Portland Cement Concrete Paving

Whereas, the Public Works & Services Committee of the Common Council of the City of Racine, Wisconsin, held a public hearing at the Council Chambers in the City Hall at 5:30 P.M. on the 24th day of April, 2007, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Commissioner of Public Works on the proposed improvement of:

Portland Cement Concrete Paving

Ostergaard Avenue from Lilac Lane north to the City limits.
Imperial Drive from Manhattan Drive to St. Clair Street.
North Wisconsin Street from Lombard Avenue to South Street.

Now, therefore, be it resolved, by the Common Council of the City of Racine as follows:

1. That the report of the Commissioner of Public Works pertaining to the construction of the above described public improvements, including plans and specifications therefore, as modified, is hereby adopted and approved.
2. That the Commissioner of Public Works is directed to advertise for bids and to carry out the work of such improvement in accordance with the report of the Commissioner of Public Works.
3. That payment for said improvements be made by assessing the cost to the property benefited as indicated in said report.
4. That benefits and damages shown on the report, as modified, are true and correct, have been determined on a reasonable basis; do not exceed the value accruing to the property therefrom; and are hereby confirmed.
5. That the assessments for all projects included in said report are hereby combined as a single assessment, but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
6. That the assessments may be paid in cash or if any assessments are over \$200.00 it may be paid in ten (10) annual installments to the City Treasurer, deferred payments to bear interest at the rate of 8% per annum on the unpaid balance. Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of 9.6% per annum.
7. The City Clerk is directed to publish this resolution in the official newspaper of the City of Racine as a Class I notice in the assessment district.
8. The Clerk is further directed to mail a copy of this resolution and a statement of the final assessment against his property, to every property owner whose name appears on the assessment roll, whose post office address is known or can with reasonable diligence be ascertained.

Dated _____

Signed _____

Mayor

Published _____

Attest _____

City Clerk

John went over the the streets of the public hearing and the Committee approved paving Ostergaard Avenue, Imperial Drive and N. Wisconsin Street from Lombard Avenue to

South Street, and amended the resolution.

On a motion by Karas, seconded by DeHahn, the Committee adopted the amended resolution.

Recommended For Approval

[07-0573](#)

Subject: Resolution 07-0191 relating to street improvements.

Recommendation: Resolution No. 07-0191, of May 8, 2007, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

Spring Valley Drive from Spring Steet to Harrington Drive.
North Wisconsin Street from Carlton Drive north to the cul-de-dac.

and, as amended , Resolution No. 07-0191, of May 8, 2007, be adopted.

Fiscal Note: Funds will be appropriated in the 2008 C.I.P. for these street improvements, and special assessments will be paid by the abutting property owners for the street improvements.

John went over the the streets of the public hearing and the Committee approved paving Ostergaard Avenue, Imperial Drive and N. Wisconsin Street from Lombard Avenue to South Street, and amended the resolution.

On a motion by Karas, seconded by DeHahn, the Committee adopted the amended resolution.

Recommended For Approval

8. [07-0491](#)

Subject: Communication from the Commissioner of Public Works/City Engineer regarding the installation of sidewalks at 1703 Lathrop Avenue along Monroe Avenue and along the west side of West Boulevard from 16th Street to Wright Avenue.

Recommendation: That consideration be given to the construction of sidewalk along Monroe Avenue for the property whose address is 1703 Lathrop Avenue and along the west side of West Boulevard from 16th Street to Wright Avenue for the 2008 construction season and that a preliminary resolution be introduced.

Fiscal Note: The cost of this sidewalk would be assessed to the abutting property owners.

Rick noted some photographs of the area that showed the need for the sidewalk and requested a preliminary resolution be introduced for sidewalks to be installed.

On a motion by Karas, seconded by DeHahn, the Committee approved a preliminary

resolution for sidewalks.

Recommended For Approval

9. [07-0499](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer recommending that Hillcrest Circle from Wright Avenue to the dead end and Oakdale Avenue from Wright Avenue to Athens Avenue be paved and the costs charged to the abutting property owners.

Rick described the failing conditions of Hillcrest Circle and noted these streets have deteriorated to the point they have been reduced to gravel over the winter. He further explained public hearings have been held for the improvements, but have been put off. The pavement is quickly deteriorating to a point where it is unsafe and cannot be maintained and poses some liability issues for the City. He asked that the roads be paved and the cost be charged to the abutting property owners. Ald. Karas requested the item be deferred until the alderman of the district can appear before the Committee.

On a motion by Karas, seconded by Anderson, the Committee deferred the item.

Deferred

10. [07-0545](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 25-07 (K7-029), Concrete Street Reconstruction (R1).

Recommendation: Contract 25-07 (K7-029), Concrete Street Reconstruction (R1), be awarded to LaLonde Contractors, Inc., Milwaukee, WI, at their base bid price of \$1,715,492.72 plus alternates 1, 2 and 3 in the amount of \$171,186.40, for a total contract amount of \$1,886,679.12, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 154,000.00 - Account 986.908.5010, Concrete Paving Misc. Locations
\$ 125,624.68 - Account 987.908.5010, Concrete Paving Misc. Locations
\$ 38,594.20 - Account 986.908.5020, Concrete Pvmt. Repl. Misc. Locations
\$ 839,343.25 - Account 987.908.5020, Concrete Pvmt. Repl. Misc. Locations
\$ 25,000.00 - Account 987.908.5110, Bituminous Concrete Paving
\$ 36,332.02 - Account 987.908.5130, Asphalt Resurfacing
\$ 179,536.97 - Account 104.984.5400, Maiden Lane Detention Pond
\$ 3,281.04 - Account 104.986.5420, Storm Sewer Misc. Locations
\$ 43,291.71 - Account 104.987.5420, Storm Sewer Misc. Locations
\$ 19,909.56 - Account 986.907.5310, Sanitary Sewer Const. Var. Locations
\$ 89,467.44 - Account 987.907.5310, Sanitary Sewer Const. Var. Locations

\$ 38,449.10 - Account 986.908.5220, Replacement Curb & Gutter
\$ 120,000.00 - Account 987.908.5220, Replacement Curb & Gutter
\$ 2,000.00 - Account 987.908.5510, New Sidewalks
\$ 30,000.00 - Account 987.908.5530, Crosswalk Ramps
\$ 13,814.85 - Account 986.600.5010, Traffic Signal Replacements
\$ 67,134.30 - Account 987.590.5010, Replace City Circuits
\$ 60,900.00 - Water Department
\$1,886,679.12 - Total

Fiscal Note: Funds are available as herein delineated.

Rick submitted bid results with LaLonde Contractors submitting the low bid in the amount of \$1,715,492.72 with alternates bid of \$171,186.40 for a total bid of \$1,886,679.12. We recommend entering into a contract with the lowest responsible bidder.

On a motion by Karas, seconded by DeHahn, the Committee approved entering into a contract with LaLonde Contractors at their bid price, they being the lowest responsible bidder, and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Award of Bid

11. [07-0546](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 26-07 (K7-030), 2007 City Resurfacing (R1).

Recommendation: Contract 26-07 (K7-030), 2007 City Resurfacing (R1), be awarded to A.W. Oakes & Sons, Inc., Racine, WI, at their bid price of \$1,006,716.82, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 251,781.12 - Account 986.908.5130, Asphalt Resurfacing
\$ 424,084.21 - Account 987.908.5130, Asphalt Resurfacing
\$ 134,572.49 - Account 906.000.5110, Bituminous Concrete Paving
\$ 80,551.00 - Account 104.987.5420, Storm Water
\$ 115,728.00 - Account 987.907.5310, Sanitary Sewer
\$1,006,716.82 - Total

Fiscal Note: Funds are available as herein delineated.

Rick submitted bid results on the above contract with A.W. Oakes & Son submitting the low bid in the amount of \$1,006,716.82.

On a motion by Karas, seconded by DeHahn, the Committee approved awarding the contract to A.W. Oakes & Son, they being the lowest responsible and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Award of Bid

12. [07-0550](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 39-06 (K6-041), Pritchard/Reservoir Park Pond Retrofit, K & L Construction, Inc., contractor.

Recommendation: Change Order No. 1 on Contract 39-06 (K6-041), Pritchard/Reservoir Park Pond Retrofit, K&L Construction, contractor, as submitted, be approved in the amount of \$58,880.50.

Further recommends that funding to defray the cost of this change order be appropriated from Account 104.987.5420, Storm Sewers, Various Locations.

Fiscal Note: Funds are available as herein delineated.

John explained the change order reflects additional work encountered during construction. The change order is in the amount of \$58,880.50 and funding is available.

On a motion by DeHahn, seconded by Karas, the Committee approved the change order.

Recommended For Approval

Miscellaneous Business

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.