



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Waterworks Commission

James Spangenberg
President Terry McCarthy
Kathy DeMatthew
Thomas Bunker
Mayor Cory Mason
Secretary John Tate II
Vice President Natalia Taft
City Administrator James Palenick

Tuesday, October 30, 2018

4:00 PM

City Hall Annex, Room 227

Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, N. Sanders, R. Lui, A. Bunkelman, M. Kosterman, J. Hewitt, A. Wheeler, J. Mandala, M. Wurster, T. Friedel, A. Kaminski, M. Klimek, M. Rosenbaum, B. Fischer

PRESENT: 7 - James Spangenberg, Terry McCarthy, Kathy DeMatthew, Thomas Bunker, John Tate II, Natalia Taft and James Palenick

EXCUSED: 1 - Cory Mason

Approval of Minutes for the September 2018 Meeting

A motion was made by President McCarthy, seconded by Secretary Tate II, that this file be to Approve the Minutes

[1087-18](#)

Subject: Budget Expenditures for September totaling \$1,594,793.87

Recommendation: Approve

A motion was made by Bunker, seconded by Spangenberg, that this file be Approved

[1088-18](#)

Subject: Project Reports:

- A) City Hall Budget Process Update
- B) Water Agreement Update
- C) Water Main Construction Updates
- D) Upcoming Bid Openings
- E) 2018 Lead & Copper Results
- F) Lake Michigan Diversion Appeal Update

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

[0396-18](#)

Subject: Change Order No. 1 on Contract W-18-3, CTH H Transmission Water Main

Recommendation: Defer

The General Manager requested that this item be deferred.

A motion was made by Spangenberg, seconded by Bunker, that this file be Deferred

[0971-18](#)

Subject: Change Order for Water Main on 16th Street Project

Recommendation: Defer

The General Manager requested that this item be deferred.

A motion was made by Spangenberg, seconded by Bunker, that this file be Deferred

[1120-18](#)

Subject: Final October 2018 REC Connection Fee Report Update

Recommendation: Approve

The General Manager distributed the Water Connection Fee Update report and explained it's contents. He noted that this connection fee report is prepared every three years or as necessary. He stated that the Villages of Sturtevant and Mt. Pleasant sent letters expressing their support of the revised fee.

A motion was made by Bunker, seconded by President McCarthy, that this file be Approved. Passed on a voice vote.

[1089-18](#)

Subject: Relocation Order regarding Center Point Properties Trust at 900 and 901 Renaissance Blvd.

Recommendation: Approve

The General Manager submitted a relocation order regarding CenterPoint Properties Trust located at 900 and 901 Renaissance Blvd. in the Village of Sturtevant for the purpose of constructing a water main on the property. The relocation order is necessary and consistent with State Statutes to continue progress on the TID #5 water main work.

A motion was made by Bunker, seconded by City Administrator Palenick, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 5 - Spangenberg
McCarthy
DeMatthew
Bunker
Palenick

NOES: 2 - Tate II
Taft

EXCUSED: 1 - Mason

[1091-18](#)

Subject: Professional Services Agreement with HydroCorp for cross control inspection of commercial, industrial and public authority buildings

Recommendation: Approve

The General Manager submitted a Professional Service Agreement with HydroCorp for the purpose of inspection, reporting and management services with regard to cross connection control. The Chief of Operations explained that the Water Utility has been using HydroCorp since 2011 for these required inspections. The General Manager noted that the proposal is in the amount of \$46,992.00 and recommended approval.

A motion was made by President McCarthy, seconded by Spangenberg, that this file be Approved

[1092-18](#)

Subject: Amendment No. 4 to the Owner-Engineer Water Service Agreement

Recommendation: Approve

The General Manager noted that the Utility received Amendment No. 4 to the Owner-Engineer Agreement from Ruckert-Mielke with regard to design and bidding costs for projects regarding Summit Booster Station, Perry Ave. to Newman Rd. Water Main, Perry Ave. Booster Station, Treatment Plant to Newman Tank Water Main, and Braun Rd. Booster Station. He noted that Ruckert-Mielke has already submitted Amendments 1, 2 and 3. The General Manager recommended approval.

A motion was made by Bunker, seconded by President McCarthy, that this file be Approved

[1118-18](#)

Subject: Permission for the General Manager of the Water Utility to be authorized to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

Recommendation of the Racine Waterworks Commission on 10-30-18: To approve

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE.

Fiscal Note: N/A - As part of the loan process, the State requires that an authorized representative be appointed. General Manager, Keith Haas, shall be appointed.

The General Manager requested permission to be authorized to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund for Variable Frequency Drives (VFD) needed for low lifts in the future.

A motion was made by President McCarthy, seconded by Spangenberg, that this file be Recommended For Approval

[1119-18](#)

Subject: Permission for the General Manager of the Water Utility to enter a Declaration of Official Intent with the City of Racine for reimbursement

of the Water Treatment Plant Pumping Improvements project

Recommendation of the Racine Waterworks Commission on

10-30-18: To approve and authorize the Mayor and City Clerk to sign the Comfort Resolution regarding Declaration of Official Intent to Reimburse for Water Treatment Plant pumping improvements.

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE.

Fiscal Note: The Racine Water Utility is applying for a Safe Drinking Water Fund Loan. It may expend internal funds that would be reimbursed by loan proceeds in the future.

The General Manager requested permission to enter a Declaration of Official Intent with the City of Racine for reimbursement of expended funds for the Water Treatment Plant pumping improvements project.

A motion was made by President McCarthy, seconded by City Administrator Palenick, that this file be Recommended For Approval

Adjournment

There being no further business, Vice President McCarthy made a motion, seconded by Bunker, to adjourn the meeting at 5:00 p.m. The motion passed unanimously.