



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Dennis Wiser
Mary Land
Henry Perez

Monday, May 22, 2017

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - James Morgenroth, Dennis Wiser, Mary Land and Henry Perez

EXCUSED: 1 - Q.A. Shakoor II

Chairman Comments

Also present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Marisa Kasriel, Assistant City Attorney, Scott Letteney, City Attorney.

Approval of Minutes for the May 8, 2017 Meeting.

A motion was made by Alderman Wiser, seconded by Alderman Land, that this be to Approve the Minutes

[498-17](#)

Subject: (Direct Referral) Communication from the City Administrator to forward a request from the Executive Director of Racine Neighborhood Watch, Inc., for one-time operational support in the amount of \$40,000 to conduct the 2017 "Summer Youth Camp".

Recommendation of the Finance & Personnel Committee on 5/22/2017: \$40,000 be appropriated from the Contingency Account and transferred to account 11202-52270, Misc-Neighborhood Watch, as a one-time operational support subsidy for the 2017 "Summer Youth Camp".

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [0837_001.pdf](#)

Charlie French, Executive Director of Racine Neighborhood Watch, Inc., appeared before the Committee to speak on the item.

A motion was made by Wiser, seconded by Land, that this file be Recommended For Approval

[389-17](#)

Subject: Communication from the Alderman of the Sixth District to the Common Council to revise Section 46-39 of the Racine Code of

Ordinances to require the City to engage in competitive selection for professional services in all professional services procurements and that all such requests be brought before the Finance Committee prior to selection, including development activity purchases.

Recommendation of the Finance & Personnel Committee on 5/22/2017: To Receive and File.

Fiscal Note: N/A

Sandy Weidner, 6th District Alderman, appeared before the Committee to speak on the item.

A motion was made by Wisner, seconded by Land, that this file be Recommended to be Received and Filed

[497-17](#)

Subject: (Direct Referral) Communication from the Finance Director requesting to modify the duties and specialties of the Finance Department Customer Service Specialist positions and reclassify them from SU-9 to SU-10.

Recommendation of the Finance & Personnel Committee on 5/22/2017: The Finance Department Customer Service Specialist position duties be modified to create specialty areas of Elections, Licensing, Tax Collection and Reconciliation, and Legislative Reporting and Record Maintenance, and to reclassify the positions from SU-9 to SU-10.

Fiscal Note: Reclassification of the four positions will result in an annual pay increase of approximately \$2,000 per position for a total of approximately \$8,000 per year. The remaining impact to the 2017 budget is estimated at \$4,000 and will be covered by existing funding in the Finance Department.

Dave Brown, Finance Director, and Timothy Thompkins, Human Resources Manager appeared before the Committee to speak on the item.

A motion was made by Wisner, seconded by Land, that this file be Recommended For Approval

[422-17](#)

Subject: Communication from the City Attorney submitting the claim of Barbara Sekey for consideration.

Recommendation of the Finance & Personnel Committee on 5/22/2017: That the claim of Barbara Sekey be denied.

Fiscal Note: N/A

Attachments: [sekey](#)

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Wisner, seconded by Land, that the claim be denied. The motion was APPROVED on a voice vote in consent.

[429-17](#)

Subject: Communication from the City Attorney submitting the claim of Shirley Chmielewski for consideration.

Recommendation of the Finance & Personnel Committee on 5/22/2017: That the claim of Shirley Chmielewski be denied.

Fiscal Note: N/A

Attachments: [chmielewski_001](#)

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Wisner, seconded by Land, that the claim be denied. The motion was APPROVED on a voice vote in consent with Alderman Perez voting no.

Closed Session

Also Present: Mark Olsen, Attorney, Timothy Thompkins, Human Resources Manager, Steve Hansen, Chief of Fire, Jim Palenick, City Administrator, Scott Letteney, City Attorney, Marisa Kasriel, Assistant City Attorney, Emelia Roso, Human Resources Assistant, David Brown, Finance Director.

[444-17](#)

Subject: Communication from the Human Resources Manager and City Attorney requesting to appear before the Finance & Personnel Committee in closed session, pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, to address bargaining all City of Racine collective bargaining agreements expiring December 31, 2017.

Recommendation of the Finance & Personnel Committee on 5/22/17: To Receive and File.

Fiscal Note: N/A

A motion was made by Land, seconded by Perez, that this file be Recommended to be Received and Filed

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 7:29 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, June 5, 2017 at City Hall, Room 307.

Respectfully submitted,

**Ald. James Morgenroth, Vice Chairman
Finance & Personnel Committee**