



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman John Tate II
Vice Chair Mollie Jones
Aldersperson Melissa Lemke
Aldersperson James Morgenroth
Aldersperson Henry Perez

Tuesday, July 10, 2018

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - John Tate II, Mollie Jones, Melissa Lemke and James Morgenroth

EXCUSED: 1 - Henry Perez

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Mayor Mason, Jim Palenick, Alderman Shakoor, Ken Plaski, Tom Molbeck, Amy Connolly, Anna Clementi, Jason Roetz

Approval of Minutes for the June 12, 2018 Meeting.

The minutes of the June 12, 2018 meeting were approved as printed. Passed unanimously.

[0683-18](#)

Subject: (Direct Referral) Communication from RAMAC, requesting to close 5th Street between Wisconsin Avenue and College Avenue, for a member summer block party on August 23, 2018 (rain date August 28, 2018), from 12:00 Noon to 8:00 P.M.

Recommendation of the Public Works and Services Committee on 07-10-18: That permission be granted to RAMAC to close 5th Street between Wisconsin Avenue and College Avenue, from 12:00 Noon to 8:00 P.M. on August 23, 2018 (rain date August 28, 2018) for a member summer block party with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary

Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.

H. If required, sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Anna Clementi outlined the details of the request.

Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

[0707-18](#)

Subject: (Direct Referral) Communication from Jason Roetz, Fast Signs, on behalf of Twin Disc, requesting permission to place banners over City right-of-way at 1328 Racine Street.

Recommendation of the Public Works and Services Committee on 07-10-18: That the property owner, Twin Disc, at 1328 Racine Street be granted permission to place banners over City right-of-way, as requested, with the stipulation that a hold harmless agreement be executed and a \$150.00 processing fee paid, in accordance with the State Statue 66.0425, Privileges in Streets.

Fiscal Note: There will be no cost to the City of Racine.

Jason Roetz outlined the details of the request.

Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0672-18](#)

Subject: Communication from the Alderman of the 8th District requesting to address concerns of grass and weed control in the 8th District.

**Recommendation of the Public Works and Services Committee on
07-10-18:** Receive and file.

Fiscal Note: N/A

Alderman Shakoor stated his concerns with grass and weed control. He wants to see a better response to grass and weed orders to maintain a cleaner city.

Amy Connolly stated since the Building Department is now part of City Development, they took over this maintenance function. Two (2) new interns were hired this year to perform grass and weed control, so they are addressing a large quantity of violations.

Motion made by Jones, seconded by Morgenroth to receive and file. Passed unanimously.

Recommended to be Received and Filed

[0595-18](#)

Subject: Ordinance 0010-18 - Reinspection Fees.

**Recommendation of the Public Works and Services Committee on
07-10-18:** That Ordinance 0010-18 be adopted.

Fiscal Note: N/A

Ken Plaski outlined the details of the ordinance.

Motion made by Jones, seconded by Lemke to approve. Passed unanimously.

Recommended For Approval

[0673-18](#)

Subject: Communication from the Purchasing Agent wishing to discuss the results of Official Notice #8-2018, Request for Proposal Construction Management Services for City of Racine Fire Station 6. (Res. 0201-18)

**Recommendation of the Finance & Personnel Committee on
06/25/2018:** The Purchasing Agent be authorized to negotiate and contract with Riley Construction for the provision of construction management as associated with construction services for a fee structure of 1.95% of the total construction cost plus reimbursable costs of \$28,500.

Fiscal Note: Funds for this service are available in account 45030-57200.

**Recommendation of the Public Works and Services Committee on
07-10-18:** Defer

Tom Eeg outlined details of Official Notice 8-2018.

Motion made by Lemke, seconded by Jones to defer until questions have been

answered. Passed unanimously.

Deferred

[0722-18](#)

Subject: (Direct Referral) Communication from Sam Azarian requesting to terminate the 20-year lease for the municipal parking lot at 919 Marquette Street.

Recommendation of the Public Works and Services Committee on 07-10-18: Approve the termination of the 20-year lease for the municipal parking lot at 919 Marquette Street.

Fiscal Note: N/A

Tom Eeg outlined the details of the request.

Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0699-18](#)

Subject: Bid results on Contract 20180052, Bryant Community Center - Harmony Park.

Recommendation of the Public Works and Services Committee on 07-10-18: That bids for Contract 20180052, Bryant Community Center - Harmony Park, be rejected and rebid at a later date.

Fiscal Note: N/A

Tom Eeg outlined the details of the bid results.

Tom Molbeck stated this could be rebid in the future.

Motion made by Jones, seconded by Morgenroth to reject the bid and rebid in the future. Passed unanimously.

Recommended For Approval

[0700-18](#)

Subject: Bid results on Contract 20180053, Solbraa Park - Court Construction.

Recommendation of the Public Works and Services Committee on 07-10-18: That bids for Contract 20180053, Solbraa Park - Court Construction, be awarded to Payne & Dolan, Inc. at their bid price of \$93,367.10, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Parks Department project be appropriated from Org-Object 45050-57110, Parks - Land Improvements.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the bid results.

Tom Molbeck explained the details of this contract.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0701-18](#)

Subject: Bid results on Contract 20180054, Park Service Center - Parking Lot.

Recommendation of the Public Works and Services Committee on 07-10-18: That bids for Contract 20180054, Park Service Center - Parking Lot, be awarded to A.W. Oakes & Son, Inc., at their bid price of \$270,385.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Parks Department project be appropriated from Org-Object 45050-57110, Parks - Land Improvements.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the bid results.

Tom Molbeck stated that additional funding is available to address this contract.

Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0714-18](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 20180018, Wustum Museum - Fire Alarm Replacement, Starfire Systems, Inc., contractor.

Recommendation of the Public Works and Services Committee on 07-10-18: That Change Order No. 1 on Contract 20180018, Wustum Museum - Fire Alarm Replacement, Starfire Systems, Inc., contractor, be approved in the amount of \$515.00.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 50008-57200, Wustum-Building Improvements.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0715-18](#)

Subject: Final Payment on Contract 20180018, Wustum Museum - Fire Alarm Replacement, Starfire Systems, Inc., contractor.

Recommendation of the Public Works and Services Committee on 07-10-18: That the work done by Starfire Systems, Inc., under Contract 20180018, Wustum Museum - Fire Alarm Replacement, be accepted and final payment authorized for a total contract amount of \$53,715.00. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 0054-18 of February 21, 2018.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Lemke to approve. Passed unanimously.

Recommended For Approval

[0631-18](#)

Subject: Communication from the Commissioner of Public Works requesting approval to sign a Memorandum of Understanding (MOU) for State Project ID: 2290-03-73, STH 38, Bridge over Root River B-51-0012 between the City of Racine and WisDOT.

Recommendation of the Public Works and Services Committee on 07-10-18: Grant approval for the Commissioner of Public Works to sign the Memorandum of Understanding (MOU) for State Project ID: 2290-03-73, STH 38, Bridge over Root River B-51-0012 between the City of Racine and WisDOT.

Fiscal Note: N/A

Mark Yehlen outlined the details of the request.

Motion made by Lemke, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

[0641-18](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer submitting a reimbursement agreement between the Village of Mount Pleasant and the City of Racine for the Indiana Street repaving project - Contract 20180016, 2018 City Resurfacing Phase II (R1).

Recommendation of the Public Works and Services Committee on 07-10-18: Approve the reimbursement agreement between the Village of Mount Pleasant and the City of Racine for the Indiana Street repaving

project - Contract 20180016, 2018 City Resurfacing Phase II (R1).

Fiscal Note: Mount Pleasant will not be responsible for paying more than \$160,000.00 total for its portion without subsequent Village Board approval.

John Rooney outlined the details of the reimbursement agreement.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0684-18](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 1 on State Project ID: 1693-34-06, Lake Michigan Pathway - Phase 4 (City Contract 20150070).

Recommendation of the Public Works and Services Committee on 07-10-18: That Amendment No. 1 to State Project ID: 1693-34-06, Lake Michigan Pathway - Phase 4 (City Contract 20150070), as submitted, be approved.

Fiscal Note: This is a time extension amendment only. There is no change in compensation.

John Rooney outlined the details of the amendment.

Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[0668-18](#)

Subject: Change Order No. 1 on Contract 20180001, HDPE Conduit & Fiber Extension to North Beach Oasis Building, Jet Underground, LLC., contractor.

Recommendation of the Public Works and Services Committee on 07-10-18: That Change Order No. 1 on Contract 20180001, HDPE Conduit & Fiber Extension to North Beach Oasis Building, Jet Underground, LLC., contractor, be approved in the amount of \$11,264.08.

Further recommends that funding to defray the cost of the change order be appropriated from the below Org-Objects:

\$ 7,446.32 - Org-Object 70113-57355, Computer Hardware
\$ 3,817.76 - Org-Object 14012-53200, Electrical Supplies & Repairs
\$11,264.08 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the change order.

Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

[0669-18](#)

Subject: Final Payment on Contract 20180001, HDPE Conduit & Fiber Extension to North Beach Oasis Building, Jet Underground, LLC., contractor.

Recommendation of the Public Works and Services Committee on 07-10-18: That the work done by Jet Underground, LLC., under Contract 20180001, HDPE Conduit & Fiber Extension to North Beach Oasis Building, be accepted and final payment authorized for a total contract amount of \$39,709.86. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 0053-18 of February 21, 2018.

John Rooney stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Lemke to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting adjourned at 6:25 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works (262) 636-9122, at least 48 hours prior to this meeting.